

Purchase Order



P.O. No: 104314

Ac No: V1957

Date: 3/2/2026

Ordered By: Ty Gerber

Required: 3/19/2026

PO Ref:

Vendor Name:

The Bindery
8201 Brooklyn Blvd Ste 1500
Brooklyn Park, MN 55445
(800) 851-6598

Ship To:

Suttle-Straus, Inc.
1000 Uniek Drive

WAUNAKEE
WI
United States
53597
608-849-1000

Product Code	Product Description	Vendor Code	Size	Due Date	Quantity	Unit Price	POCode	PO Line Amount
FIN-PERF	Perfect Binding Outsource			3/19/2026	1,705	460.00 /1000	OS-PERFECT BINDING 60300	784.30

Title: Delabarton Annual Report
Number of Cover Pages: 4
Cover Stock: 100# Gloss Cover
Cover Stock Size: 19 x 25
Cover Layout: 2-up Sheetwork
Number of Body Pages: 132 (66 sheets)
Body Stock: 80# Gloss Text
Furnished as: 8-16 page sigs + 1-4 page sig
Final Size: 7.5 x 8.5
Bound on the: 8.5
Pack in: Vendor Cartons.
% overs we will accept: 1
Notes:

Stock would deliver on 3/13

The Bindery estimate #Q80901

Finish samples from sample material provided.
SSI Receiving Instructions: Route to Handwork

Instructions and Conditions

- Please put the PO number on all packages, bills of lading and invoices
- Remit All Invoices To: apinvoices@suttle-straus.com

Sub Total	\$784.30
Shipping	\$0.00
Total Tax	\$0.00
Total	\$784.30

Authorized By: _____ Approved By: _____