

# Purchase Order



**POS** Professional Office Services, Inc.

P.O. Box 450  
WATERLOO, IA 50704

PO NUMBER	DATE	PAGE
437611	1/26/26	1

VENDOR: 97785  
BINDERY, INC., THE  
8201 BROOKLYN BLVD #1500  
BROOKLYN PARK MN 55445

SHIP TO:  
POS - MINNESOTA  
2902 3RD ST S  
WAITE PARK, MN 56387

ATTN:

NOTIFY:

User: CSTEARNES

LINE	QUANTITY	UM	ITEM	DESCRIPTION	COST
1.00	3025	EA	GENPRINT	GENPRINT	.95

DELIVERY DATE 2/17/26

LEILA GARDUNIA #2344531 - QTY 3025 - DUE 2/17  
QUOTE #Q80573 - SEE ATTACHED FORM FOR DETAILS  
PALMER TO SUPPLY +3% ADD'L MATERIAL FOR SPOIALGE  
\*\*\*\*\*

PO TOTAL

2873.75

# Purchase Order Request

Date of Request: 1/23/26

Contact Person: Steve Menk

Customer Name: Leila Gardunia

Customer #: 523833

Sales Order #: 2344531

Form ID #: 2510837

Job Description: 3x6 Scrappy Mountains Pads

Quantity: 3,025

Samples Requested: 0

Vendor Name: The Bindery

Vendor #: 97785

Quote #: Q80573

Price: \$2,873.75

Date to Vendor:

Date Back From Vendor:

## Vendor instructions:

Palmer to supply:

\* Cover sheet: 3,025 sheets (+3% spoilage) 11x17 with 2 on.

\*Black & white sheets: 3,025 sheets (+3% spoilage) each of 50 versions 11x17 with 2 on of the same version.

\*3,090 pieces of 11 x 17 18pt. chipboard.

\*Sample.

Ok to skid pack.

## Instructions:

Collate cover sheet, 1 each of 50 versions of black & white sheets & chipboard.

Need 3,025 11x17 2-up sheets collated into sets to make 6,000 single pads 7 x 8.

Return to Palmer to pad and trim to final size.

## Special instructions:

Email when ready to pick up.

## Estimate



**DATE:** 1/22/2026  
**TO:** Julio Garcia  
Palmer Printing Company  
**FROM:** Justine Carpenter  
**QUOTE:** Q80573

8201 Brooklyn Blvd  
Brooklyn Park, MN 55445  
Phone: 763.201.2800  
Receiving Dock Doors 31 - 36

Thank you for the opportunity to provide you with the following Estimate. Estimate valid for 30 days unless otherwise indicated..

**Project:** 6" Scrappy *Mountain* ~~Mangle~~ Pads  
• collate sheets  
• bulk pack in cartons

**Quantity:** see below  
In order to ensure making quantity, please provide 3% extra materials

**You furnish:** 1 sheet on 80# silk cover, 11 " x 17"  
50 sheets on 40# offset, 11 " x 17"  
1 backer on 18pt chipboard, 11 " x 17"  
• All materials are flat (ie no foldouts, perfs, reinforcing, tabs, etc)

**Shipping:** FOB our Brooklyn Park dock (doors 31-36). We can provide transportation if requested. Shipping charges would apply.

<b>Price:</b>	2,500 books	\$0.98 per book
	3,000	\$0.95
	3,500	\$0.93

• Prices do not include cartons.

It is our pleasure to serve you! Please review all specifications (paper caliper, sheet count, etc.) for accuracy and let us know if you need any additional information.

### Your Bindery Team

**Eric Feuerstein**  
763-201-2732

**Scott Rooney**  
763-201-2704

**Jane Stire**  
763-201-2735

**Mike Cress**  
763-201-2725

**Justine Carpenter**  
763-201-2740

*Finish With Us!*