

Purchase Order



POS Professional Office Services, Inc.
P.O. Box 450
WATERLOO, IA 50704

PO NUMBER	DATE	PAGE
436969	12/19/25	1

VENDOR: 97785
BINDERY, INC., THE
8201 BROOKLYN BLVD #1500
BROOKLYN PARK MN 55445

SHIP TO:
POS - MINNESOTA
2902 3RD ST S
WAITE PARK, MN 56387

ATTN:

NOTIFY:

User: ROLSON

LINE	QUANTITY	UM	ITEM	DESCRIPTION	COST
1.00	20000	EA	BOOKS	BOOKS	.87

DELIVERY DATE 1/15/26

GE DESIGNS #2328218 - QTY 20,000 - DUE 1/15
QUOTE #Q80118R1 - SEE ATTACHED FOR DETAILS
PALMER TO SUPPLY +5% ADD'L MATERIAL FOR SPOIALGE

PO TOTAL

17400.00

Purchase Order Request

Date of Request: 12/17/25

Contact Person: Steve Menk

Customer Name: GE Designs

Customer #: 520729

Sales Order #: 2328218

Form ID #: 2518306

Job Description: "Panel Mash Up" book

Quantity: 20,000

Samples Requested: 8

Vendor Name: The Bindery

Vendor #: 97785

Quote #: Q80118R1

Price: \$17,406.96

Date to Vendor:

Date Back From Vendor:

Vendor instructions:

PALMER TO SUPPLY: 10,004 (+ 5% spoilage) press sheets of the covers with 2-out each of the front and back covers.

20,008 (+5 % spoilage) each of (5) 16-page folded sigs.

Sample.

560 boxes 11 x 11 x 10 #S-19098.

Labels supplied by The Bindery.

INSTRUCTIONS: The Bindery to cut covers to signature size / gather sigs and covers / 4-side trim to 8.5x11 / punch holes on 11" side for binding.

Bind with WHITE wire.

Shrink wrap in 12's. Bulk carton in supplied cartons - Split shipment of 10,000 each.

Need 20,000 + 8 samples.

Special instructions:

Label Info.:

GE Designs / Antler Quilt Designs

Order #2328218

"Panel Mash Up" book

Qty. ____

10,000 will ship direct to GE Designs in Chaska, MN. 10,000 will ship to Palmer.
Palmer to supply BOL and Packing List. 8 samples ship to Palmer.

Estimate



DATE: 12/17/2025
TO: Sherri Pelzer
Palmer Printing Company
FROM: Justine Carpenter
QUOTE: Q80118R1

8201 Brooklyn Blvd
Brooklyn Park, MN 55445
Phone: 763.201.2800
Receiving Dock Doors 31 - 36

Thank you for the opportunity to provide you with the following Estimate. Estimate valid for 30 days unless otherwise indicated..

Project: *Panel Mash up Book*

- cut covers to signature size
- gather signatures and covers
- 4-side trim to 8-1/2" x 11" (11" spine)
- punch holes for binding
- bind with a white wire loop (Wire-O) binding on the 11" edge
- **shrinkwrap finished books 12 per package**
- bulk pack in cartons

Quantity: see below
In order to ensure making quantity, please provide 5% extra materials

You furnish: 2 covers-2pp on 24pt c2s
40 sheets on 80# silk text

- Text is furnished as folded signatures (5-16pp)
- Maximum head, foot and face trim is 1-9/16", minimum is 1/8"
- Folded sigs must have closed spine (no z-folds)
- Heavy paper (>5pt) must have grain parallel to the spine
- Covers furnished on press sheets for us to trim to the same size as the signatures
- All materials are flat (ie no foldouts, perfs, reinforcing, tabs, etc)

Shipping: FOB our Brooklyn Park dock (doors 31-36). We can provide transportation if requested. Shipping charges would apply.

Price:	10,000 books	\$0.94 per book
	15,000	\$0.90
	20,000	\$0.87

- Prices do not include cartons.
- If you wish to have slipsheets between finished books please furnish them and add \$0.07 per book to the above pricing.

It is our pleasure to serve you! Please review all specifications (paper caliper, sheet count, etc.) for accuracy and let us know if you need any additional information.

Your Bindery Team

Eric Feuerstein
763-201-2732

Scott Rooney
763-201-2704

Jane Stire
763-201-2735

Mike Cress
763-201-2725

Justine Carpenter
763-201-2740

Finish With Us!