



Purchase Order

To Vendor ID # 4056

The Bindery
8309 Brooklyn Blvd.
Brooklyn Park MN 55445
USA
Attention:
Phone: 763.201.2800

Ship to:
Mittera Iowa
IA
Attention:
Phone:

Bill to:
Mittera Group
Accounts Payable
5085 NE 17th St.
Des Moines, Iowa 50313
Phone: (515) 343-5359

*For prompt payment, please submit all invoices to accounts.payable@mitteragroup.com
*For all accounts payable inquiries, please contact apinquiry@mittera.com

Terms: Net 30 Days

FOB: Destination

Ship Via:

Supplier Item Number

Quantity Ordered	Internal Item ID	Item Description	Unit Cost	U/M	Amount
750.00 0.00% Overs Allowed	UO/SPurchBindF Job: 105394	Outside Purchase Bindery - Per Flat (Manual Price)	1,282.5000 1,282.50	Flat Each	1,282.50 1,282.50 USD

Expected: 12/1/2025

cut covers gather signatures
perfect bind books (PUR layflat)
3-side trim to 8-1/2" x 11" (11" bind edge)
shrinkwrap finished books 5 per package
bulk pack in cartons
Quantity: 750 books all one version

PO Authorized By: ARL

PO Total: 1,282.50 USD
Date: 12/15/25

Estimate



DATE: 12/1/2025
TO: Jeff Ciarimboli
Mittera Group
FROM: Eric Feuerstein
QUOTE: Q76336R1

8201 Brooklyn Blvd
Brooklyn Park, MN 55445
Phone: 763.201.2800
Receiving Dock Doors 31 - 36

Thank you for the opportunity to provide you with the following Estimate. Estimate valid for 30 days unless otherwise indicated..

Project: *WCTS1 Workbook*

- cut covers
- gather signatures
- perfect bind books (PUR layflat)
- 3-side trim to 8-1/2" x 11" (11" bind edge)
- shrinkwrap finished books 5 per package
- bulk pack in cartons

Quantity: 750 books all one version

You furnish: 1 cover-wraparound for perfect binder on 10pt C1S
37 sheets on 60# offset

- Text is furnished as folded signatures (4-16pp,1-8pp,1-2pp)
- Maximum head, foot and face trim is 1-9/16", minimum is 1/8"
- Folded sigs must have closed spine (no z-folds)
- To prevent additional charges, 2pp sigs should not fall at front or back of the book, and should be the same size as the rest of the sigs
- Cover stock should have grain running parallel to spine to help prevent cracking
- Covers furnished on press sheets for us to trim
- Covers are laid out for a perfect bound book allowing an 1/8" overhang from raw sig size on the head and foot
- First and last page must be free of critical copy and UV or varnish coatings 7/16" + grind
- Inside front and back covers must be free of critical copy and UV or varnish coatings 7/16" + spine thickness + 7/16"
- UV and varnish coating knocked out of spine/side glue area of inside cover, and side glue area of first and last pages

Shipping: FOB our Brooklyn Park dock (doors 31-36). We can provide transportation if requested. Shipping charges would apply.

Price: \$1.71 per book

- Prices include cartons

It is our pleasure to serve you! Please review all specifications (paper caliper, sheet count, etc.) for accuracy and let us know if you need any additional information.

Your Bindery Team

Eric Feuerstein 763-201-2732	Scott Rooney 763-201-2704	Jane Stire 763-201-2735	Mike Cress 763-201-2725	Justine Carpenter 763-201-2740
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Finish With Us!