

Purchase Order



POS Professional Office Services, Inc.
P.O. Box 450
WATERLOO, IA 50704

PO NUMBER	DATE	PAGE
436690	12/04/25	1

VENDOR: 97785
BINDERY, INC., THE
8201 BROOKLYN BLVD #1500
BROOKLYN PARK MN 55445

SHIP TO:
POS - MINNESOTA
2902 3RD ST S
WAITE PARK, MN 56387

ATTN:

NOTIFY:

User: CSTEARNs

LINE	QUANTITY	UM	ITEM	DESCRIPTION	COST
1.00	35000	EA	BOOKS	BOOKS	.06

DELIVERY DATE 12/19/25

PRIMEWEST #2317769 - QTY 35000 - DUE 12/19
QUOTE #Q80114 - SEE ATTACHED FOR DETAILS
PALMER TO SUPPLY +3% ADD'L MATERIAL FOR SPOIALGE

PO TOTAL

2100.00

Purchase Order Request

Date of Request: 11/25/25

Contact Person: Kristi Carrigan

Customer Name: PrimeWest Health

Customer #: 520777

Sales Order #: 2317769

Form ID #: 2401491

Job Description: Health Care Directive Folder & Forms

Quantity: 35,000 sets

Samples Requested: 4 sets

Vendor Name: The Bindery

Vendor #: 97785

Quote #: Q80114

Price: \$0.06 per set

Date to Vendor:

Date Back From Vendor: 12/9/25

Vendor instructions:

The Bindery:

Health Care Directives - collate, staple in upper left corner, and insert into center of folder (see sample)

Bulk pack in cartons.

Special instructions:

Palmer Printing (POS):

5 sheets - all different on #50 Offset 8.5 x 11

all materials are flat - no foldouts, perfs, reinforced tabs

3% extra spoilage

Estimate



DATE: 11/24/2025
TO: Julio Garcia
Palmer Printing Company
FROM: Justine Carpenter
QUOTE: Q80114

8201 Brooklyn Blvd
Brooklyn Park, MN 55445
Phone: 763.201.2800
Receiving Dock Doors 31 - 36

Thank you for the opportunity to provide you with the following Estimate. Estimate valid for 30 days unless otherwise indicated..

Project: *Health Care Directive*

- collate and corner stitch sheets
- bulk pack in cartons

Quantity: see below (quantities are the total of ^S4 versions)
In order to ensure making quantity, please provide 3% extra materials

You furnish: 5 sheets on ^{SO}60# offset, 8-1/2 " x 11"
• All materials are flat (ie no foldouts, perfs, reinforcing, tabs, etc)

Shipping: FOB our Brooklyn Park dock (doors 31-36). We can provide transportation if requested. Shipping charges would apply.

Price:	9,000 books	\$0.09 per book
	10,000	\$0.09
	11,000	\$0.09
	12,000	\$0.08
	13,000	\$0.08
	30,000	\$0.06
	35,000	\$0.06
	40,000	\$0.06

- Prices do not include cartons.

It is our pleasure to serve you! Please review all specifications (paper caliper, sheet count, etc.) for accuracy and let us know if you need any additional information.

Your Bindery Team

Eric Feuerstein
763-201-2732

Scott Rooney
763-201-2704

Jane Stire
763-201-2735

Mike Cress
763-201-2725

Justine Carpenter
763-201-2740

Finish With Us!