

Purchase Order



POS Professional Office Services, Inc.
P.O. Box 450
WATERLOO, IA 50704

PO NUMBER	DATE	PAGE
436183	11/04/25	1

VENDOR: 97785
BINDERY, INC., THE
8201 BROOKLYN BLVD #1500
BROOKLYN PARK MN 55445

SHIP TO:
POS - MINNESOTA
2902 3RD ST S
WAITE PARK, MN 56387

ATTN:

NOTIFY:

User: CSTEARNES

LINE	QUANTITY	UM	ITEM	DESCRIPTION	COST
1.00	7500	EA	BOOKS	BOOKS	.78

DELIVERY DATE 11/19/25

GE DESIGNS #2303093 - QTY 7500 - DUE 11/19
QUOTE #Q79775 - SEE ATTACHED FOR DETAILS
PALMER TO SUPPLY +3% ADD'L MATERIAL FOR SPOIALGE
*****SHIP DIRECT TO CUSTOMER*****

PO TOTAL

5850.00

Purchase Order Request

Date of Request: 10/28/25

Contact Person: Steve Menk

Customer Name: GE Designs

Customer #: 520729

Sales Order #: 2303093

Form ID #: 2311648

Job Description: Master Your Stripology Rulers book

Quantity: 7,500

Samples Requested: 5

Vendor Name: The Bindery

Vendor #: 97785

Quote #: Q79775

Price: \$5,853.90

Date to Vendor:

Date Back From Vendor:

Vendor instructions:

PALMER TO SUPPLY:

1,877 (+ 3% spoilage) press sheets with 4-out each of the front and back covers.

7,505 (+ 3% spoilage) press sheets with 1-out each of 16 pages (8 sheets).

3,753 (+3% spoilage) press sheets with 2-out each of 8 pages (4 sheets).

Sample.

Boxes: 157 boxes 12.25 x 9.25 x 9, #S-4955. (#35m 51022)

INSTRUCTIONS: This is a repeat of Palmer/POS PO# 423161.

Cut covers and text from press sheets to 8.5 x 11.

Collate, punch and Wire-o bind with white wire on 11" edge.

Shrink wrap in 12's.

Box in supplied boxes - 48 per box.



Special instructions:

Label boxes with this info:

GE Designs

Order #2303093

"Master Your Stripology Rulers" Book

Qty. 48

Ship direct to GE Designs in Chaska, MN. Palmer to supply BOL and packing list.
Samples ship to Palmer.

Estimate



DATE: 10/11/2025
TO: Sherri Pelzer
Palmer Printing Company
FROM: Eric Feuerstein
QUOTE: Q79775

8201 Brooklyn Blvd
Brooklyn Park, MN 55445
Phone: 763.201.2800
Receiving Dock Doors 31 - 36

Thank you for the opportunity to provide you with the following Estimate. Estimate valid for 30 days unless otherwise indicated..

Project:

- cut covers from covers and text
- collate sheets
- cut covers and text
- punch holes for binding
- bind with a standard color wire loop (Wire-O) binding on the 11" edge
- shrinkwrap finished books 12 per package
- bulk pack in cartons

Quantity: see below
In order to ensure making quantity, please provide 3% extra materials

You furnish: 2 covers-2pp on 24pt c2s, 8-1/2 " x 11"
12 sheets on 10pt C2S, 8-1/2 " x 11"
• Materials are furnished as press sheets trimmed to final size
• All materials are flat (ie no foldouts, perfs, reinforcing, tabs, etc)

Shipping: FOB our Brooklyn Park dock (doors 31-36). We can provide transportation if requested. Shipping charges would apply.

Price:	5,000 books	\$0.84 per book
	7,500	\$0.78
	10,000	\$0.76
	12,500	\$0.74
	15,000	\$0.73

- Prices do not include cartons.
- If you wish to have slipsheets between finished books please furnish them and add \$0.07 per book to the above pricing.

It is our pleasure to serve you! Please review all specifications.(paper caliper, sheet count, etc.) for accuracy and let us know if you need any additional information.

Your Bindery Team

Eric Feuerstein
763-201-2732

Scott Rooney
763-201-2704

Jane Stire
763-201-2735

Mike Cress
763-201-2725

Justine Carpenter
763-201-2740

Finish With Us!