**THE JOHN ROBERTS COMPANY**

9687 East River Rd NW

Minneapolis, MN 55433

(763) 755-5500

(763) 754-4455

Purchase Order**PO Req Number:****PO Number: 171734**

PO Date: 10/30/25

Date Required: 10/30/25

Confirming: No

Requested By: SK

Authorized By:

Printed: 10/29/25 13:54

Supplier: 1052

Bindery, Inc., The

8201 Brooklyn Blvd

Suite 1500

Brooklyn Park MN 55445

Ship To:

The John Roberts Company

9687 E River Rd

Minneapolis MN 55433

US

Phone: (763)-755-5500

Contact:**Main Phone:** 763-201-2800**Fax:** 763-201-2790

Attention: Shipping

Important: The correct Purchase Order Number must appear on the invoice and correspondence.

Internal Notes:

Quantity Ordered	Quantity Received	Item Number	Item Description	GL-Acct	Unit Cost	U/M	Amount
250			Spiral Binding		8.820	Each	2,205.00
		4470					

Job: 460291

Expected: 10/30/25

Date Last Receipt:

Special Instructions:

Q75646R2 - tab cutting

Q79860 - collate and spiral bind

JR to provide:

- Qty 270 Front and Back covers: Trimmed to 9 x 11

- Qty 270 (6) Blue Monthly tabs: Trimmed to 9 x 11 which includes the tab. Outside vendor to die cut in a bank of 6 tabs.

- Qty 270 (2) Yellow Quarterly Tracking tabs: Trimmed to 9 x 11 which includes the tab.

Outside vendor to die cut as the 1st and 3rd positions of a bank of 3 tabs

- Tab cutting Make Ready (20 of each (8) tabs printed with die lines)

- Qty 270 book blocks - 526 text pages/263 sheets: trimmed to 8.5 x 11 (pages to include Magenta slip sheets to indicate where the tabs insert)

- Content Proofs and Cartons

All product is trimmed to finished flat size with 5% overs.

Vendor to:

Collate and spiral bind 1 version of 518pg book with FC + BC + (8) Tab pages

- cut 1/2" tabs on 8 tab sheets

- punch holes for binding

- collate covers with text pages and insert tabs.

- bind with a Black plastic spiral binding on the 11" edge

- bulk pack in cartons

Qty needed 250 + 2 samples

For questions or concerns please contact TeamRamirez@johnroberts.com

250

Tab Cutting Sets

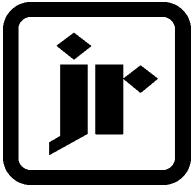
0.900 Each

225.00

4330

Continued on next page...

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Job: 460291			Expected: 10/30/25	Date Last Receipt:			
Special Instructions:		Tab Cutting Sets					

PO Total: 2,430.00