

Purchase Order



POS Professional Office Services, Inc.
P.O. Box 450
WATERLOO, IA 50704

PO NUMBER	DATE	PAGE
435336	9/23/25	1

VENDOR: 97785
BINDERY, INC., THE
8201 BROOKLYN BLVD #1500
BROOKLYN PARK MN 55445

SHIP TO:
POS - MINNESOTA
2902 3RD ST S
WAITE PARK, MN 56387

ATTN:

NOTIFY:

User: CSTEARNs

LINE	QUANTITY	UM	ITEM	DESCRIPTION	COST
1.00	300	EA	BOOKS	BOOKS	2.27

DELIVERY DATE 10/01/25

COLDSRING #2282533 - QTY 300 - DUE 10/01
QUOTE #Q79441R1 - SEE ATTACHED FOR DETAILS
PALMER TO SUPPLY +5% ADD'L MATERIAL FOR SPOIALGE

PO TOTAL

681.00

Purchase Order Request

Date of Request: 9/15/25

Contact Person: Kristi Carrigan

Customer Name: ColdSpring

Customer #: 520620

Sales Order #: 2282533

Form ID #: 2204167

Job Description: #406 Sandblast Emblems & Components Book

Quantity: 300

Samples Requested: 4

Vendor Name: The Bindery

Vendor #: 97785

Quote #: Q79441R1

Price: \$2.27 per book

Date to Vendor:

Date Back From Vendor: 9/26/25

Vendor instructions:

The Bindery:

Add Covers

punch holes for binding

bind with a black wire spiral binding on the 10-7/8 side

To avoid punching on/near the edge of a sheet with wire spiral binding, please make the bind edge either 10 3/4" or 11 1/16"

shipsheet finished books with slipsheets furnished by you

bulk pack in cartons - 16 qty per box

Special instructions:

Palmer Printing (POS):

provide 5% for spoilage

2 covers-2pp on 12pt CSS, 8 1/2 x 10 7/8

159 flat sheets on 60# offset, 8 1/2 x 10 7/8

Books are furnished collated with covers and separate, colored slipsheets between books, trimmed to size.

All materials are flat (no folds, perms, foldouts or tabs)

Estimate



DATE: 9/15/2025
TO: Sherri Pelzer
Palmer Printing Company
FROM: Justine Carpenter
QUOTE: Q79441R1

8201 Brooklyn Blvd
Brooklyn Park, MN 55445
Phone: 763.201.2800
Receiving Dock Doors 31 - 36

Thank you for the opportunity to provide you with the following Estimate. Estimate valid for 30 days unless otherwise indicated..

Project: *Sandblast Emblems and Components*

- add covers
- punch holes for binding
- bind with a black wire spiral binding on the 10-7/8" edge
- To avoid punching on/near the edge of a sheet with wire spiral binding, please make the bind edge either 10-3/4" or 11-1/16"
- slipsheet finished books with slipsheets furnished by you
- bulk pack in cartons

Quantity: see below
In order to ensure making quantity, please provide 5% extra materials

You furnish: 2 covers-2pp on 12pt C2S, 8-1/2 " x 10-7/8"
159 flat sheets on 60# offset, 8-1/2 " x 10-7/8"
• Books are furnished collated with covers separate, colored slipsheets between books, and trimmed to size
• All materials are flat (ie no foldouts, perfs, reinforcing, tabs, etc)

Shipping: FOB our Brooklyn Park dock (doors 31-36). We can provide transportation if requested. Shipping charges would apply.

Price:	200 books	\$2.55 per book
	300	\$2.27
	400	\$2.13
	500	\$2.04

- Prices do not include cartons.

It is our pleasure to serve you! Please review all specifications (paper caliper, sheet count, etc.) for accuracy and let us know if you need any additional information.

Your Bindery Team

Eric Feuerstein
763-201-2732

Scott Rooney
763-201-2704

Jane Stire
763-201-2735

Mike Cress
763-201-2725

Justine Carpenter
763-201-2740

Finish With Us!