



## Purchase Order

The Imagine Group, LLC  
Imagine Twin Cities  
1000 Valley Park Drive  
Minneapolis, MN 55379  
Remit Invoice to: APTwincities@theimagingroup.com  
Phone: 800-942-7088

**PO Number: 1019240**  
PO Date: 8/7/2025  
Confirming: No  
Authorized By: Steve

Terms: 2%10 N45  
FOB: Origin  
Ship Via: Best Way Cheapest

**Supplier: 3027**  
THE BINDERY INC  
8201 BROOKLYN BLVD STE 1500  
BROOKLYN PARK, MN 55445  
Phone: 763.201.2800  
Fax: 763.201.2790

**Ship To:**  
The Imagine Group, LLC  
Imagine Twin Cities  
1000 Valley Park Drive  
Minneapolis, MN 55379  
USA  
Attention: Hold in warehouse  
Phone: 800-942-7088

Quantity Ordered	Imagine Item ID	Item Description	Unit Cost	U/M	Amount
202.0000	SUBOUTFIN100000 Job: 3516861-1	<b>Collate, punch, tab-cut, and White plastic spiral bind per sample 01.Keymath-3 Diagnostic Assessment Form B Easel 2 PN 31209</b>  <b>Need 2 Sample from The Bindery for approval before proceeding with Collating &amp; Plastic Spiral Binding. Please send samples to Bill Rittenhouse attention at Imagine!</b>  <b>Bill Rittenhouse will supply barcode labels (2 per carton). Please call or email Bill Rittenhouse with Weight per carton and Qty/Ctn. brittenhouse@theimagingroup.com or 952.641.2134</b>  <b>Cut and mylar reinforce ½" tabs (tabs only) - bank of 3 (4 tabs total per book)</b> <b>Punch holes for binding</b> <b>Collate sheets ? (Sheets are</b>	6.3100	Each	1,274.62

In the event of an actual or potential labor dispute or any other cause in delaying or threatening to delay timely performance of this contract, Vendor [or Seller] will give notice to Customer [The Imagine Group, LLC] in a timely manner, including all relevant information. If Vendor / Seller fails to deliver within the time specified herein without prior written notification and written waiver of delivery term by Customer, then Customer may, at its option, revoke and/or cancel the contract.

Information Security Vendors: If any work is outsourced, the risk for that product or service must be assumed by the outsourced vendor.



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		pre-collated with slip sheets) Insert tabs Add cover and easel Bind with a white plastic spiral binding on the 8-1/2" edge with WIDE END MARGINS AND SPECIAL U SHAPE CRIMP ON BOTH ENDS Slipsheet finished books with slipsheets furnished by IMAGINE Bulk carton pack - final tuck in easel			
		Imagine! Print Solutions to Supply: Sample for collation Copy of Purchase Order 212 each of 104 Text sheets (8.5 x 7) 212 of Covers (8.5 x 7.75) 250 of Easels - 8.5 x 8" final tucked in 212 each of 4 Tabs (8.5 x 7.5) 200+ Slipsheets (8.5 x 7.75) 25 Cartons = 17x9x9 Uline S-4630			

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		<b>Carton Labels</b>			
		<b>Label each skid with Job #, Desc, PO #, &amp; Qty</b>			
		<b>Each pick-up/delivery must have a packing list.</b>			
		<b>Return all unused material to Imagine Print Solutions.</b>			
		<b>Max 5% overs 0% unders</b>			
		<b>Steve Schwarz - 952.641.1796</b>			
		<b>Q78844 @ 6.31 each</b>			
		<b>Justine Carpenter 7/23/2025</b>			
		<b>Expected: 9/2/2025</b>			

Printed: 9/2/2025 5:42:21PM

PO Total: 1,274.62

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