

Purchase Order



POS Professional Office Services, Inc.

P.O. Box 450
WATERLOO, IA 50704

PO NUMBER	DATE	PAGE
434751	8/20/25	1

VENDOR: 97785
BINDERY, INC., THE
8201 BROOKLYN BLVD #1500
BROOKLYN PARK MN 55445

SHIP TO:
POS - MINNESOTA
2902 3RD ST S
WAITE PARK, MN 56387

ATTN:

NOTIFY:

User: CSTEARNES

LINE	QUANTITY	UM	ITEM	DESCRIPTION	COST
1.00	3020	EA	GENPRINT	GENPRINT	.77

DELIVERY DATE 9/09/25

LEILA GADUNIA #2269634 - QTY 3020 - DUE 9/9
QUOTE #Q79089R1 - SEE ATTACHED FOR DETAILS
PALMER TO SUPPLY +3% ADD'L MATERIAL FOR SPOIALGE

PO TOTAL

2325.40

Purchase Order Request

Date of Request: 8/19/25

Contact Person: Steve Menk

Customer Name: Leila Gardunia

Customer #: 523833

Sales Order #: 2269634

Form ID #: 2521222

Job Description: 6" Scrappy Triangles Pads

Quantity: 3,020

Samples Requested: 0

Vendor Name: The Bindery

Vendor #: 97785

Quote #: Q79089R1

Price: \$2,325.40

Date to Vendor:

Date Back From Vendor:

Vendor instructions:

Palmer to supply:

* Cover sheet: 3,020 sheets (+3% spoilage) 11x17 with 2 on.

*Black & white sheets: 3,020 sheets (+3% spoilage) each of 50 versions 11x17 with 2 on of the same version.

*3,110 pieces of 11 x 17 18pt. chipboard.

*Sample.

Ok to skid pack.

Instructions: This is a repeat of Palmer PO 431397 / job # 2184787.

Collate cover sheet, 1 each of 50 versions of black & white sheets & chipboard.

Need 3,020 sets of 11 x 17 2-up sheets collated to make 6,040 single pads 7 x 7.

Return to Palmer to pad and trim to final size.

Special instructions:

Email when ready to pick up.

Estimate



DATE: 8/14/2025
TO: Sherri Pelzer
Palmer Printing Company
FROM: Eric Feuerstein
QUOTE: Q79089R1

8201 Brooklyn Blvd
Brooklyn Park, MN 55445
Phone: 763.201.2800
Receiving Dock Doors 31 - 36

Thank you for the opportunity to provide you with the following Estimate. Estimate valid for 30 days unless otherwise indicated..

Project: *Collating Quote*

- collate sheets
- Skid pack finished materials

Quantity: see below

In order to ensure making quantity, please provide 3% extra materials

You furnish: 1 sheet on 80# silk cover, 11 " x 17"
50 sheets on 40# offset, 11 " x 17"
1 backer on 18pt chipboard, 11 " x 17"

- All materials are flat (ie no foldouts, perms, reinforcing, tabs, etc)

Shipping: FOB our Brooklyn Park dock (doors 31-36). We can provide transportation if requested. Shipping charges would apply.

Price:	2,500 books	\$0.79 per book
	3,000	\$0.77
	5,000	\$0.72
	6,000	\$0.71

- Prices do not include skids for finished product.

It is our pleasure to serve you! Please review all specifications (paper caliper, sheet count, etc.) for accuracy and let us know if you need any additional information.

Your Bindery Team

Eric Feuerstein
763-201-2732

Scott Rooney
763-201-2704

Jane Stire
763-201-2735

Mike Cress
763-201-2725

Justine Carpenter
763-201-2740

Finish With Us!