Date: 7/16/2025

PURCHASE ORDER

84552MS

VERSA PRESS, INC.

1465 Spring Bay Road East Peoria, IL 61611-9788 Ph. 1-309-822-8272 FAX 309-822-8141

Plant Location:

Spring Bay Road/Route 26

(5 Mi. North of Junction of Route 26 & Route 116)

To: The Bindery

8309 Brooklyn Blvd

Brooklyn Park, MN 55445

Attn: **ERIC FEUERSTEIN**

QUANTITY	DESCRIPTION	UNIT PRICE				
2000	Title: 2024 ANNUAL REPORT					
(5 % Maximum Over Run)	For: Ralph Drollinger					
	- Follow enclosed specs					
(5 % Maximum Under Run)	2,000 Copies @ \$ 0.41 / Each (Per attached quote)					
	- Ship per attached shipping instructions.					
	Carton label(s) enclosed					
	Send 2 sample books to Versa Press, Inc.					
	Ship signatures: 07/24/2025					
	Delivery date: 08/01/2025					
loh No:	J25-05550 Total Price:	 \$820.00				
Job No:	J25-05550 Total Price:	⊅o∠∪.∪U				

ORDERED BY: Mark Sanders

RECEIVED:

VERSA PRE	SS, INC	-			Rev. 12/05/24
DATE: 0 7	7/16/25	DA	TE NEEDED: 07/16/25		
VENDOR: TI	he Bindery				
ATTENTION: Ju	ustine Carp	enter			Q25-09869 / J25-05550
QUOTE: Q	78622R1		_	VERSA CONTACT: Mark S	Sanders
TITLE: 20	024 ANNUA	L REPORT			
PUBLISHER: R	ALPH DRO	LLINGER			
RUN QUANTITY:	2000	TOTAL PAGES: 56	TEXT TRIM SIZE: 11 X 8	3 1/2	OBLONG: YES
SIGNATURES:	3 - 16 pg s	ig. 1 - 8 pg sig.			
HEAD TRIM: 1/	/8	GUTTER TRIM: 1/4	SIGNATURE SEQUENCE:		
TEXT STOCK:	80 lb. Whit	e Coated (Matte) - 454	PPI		
COVER STOCK:	160 lb. Wh	ite 14 Pt (C1S) - 142 PP	I - FSC		
MATERIALS PROV	IDED AS:	Folded Ungathered S	ignatures		
BINDING TYPE: PO	erfect				

PACKING: Cartons Supplied by Vendor

Estimate



8201 Brooklyn Blvd

Brooklyn Park, MN 55445 Phone: 763.201.2800

Receiving Dock Doors 31 - 36

DATE:

7/3/2025

TO:

Michael Packard

Versa Press, Inc.

FROM:

Scott Rooney / Justine Carpenter

QUOTE:

Q78622R1

Thank you for the opportunity to provide you with the following Estimate. Estimate valid for 30 days unless otherwise indicated..

Project:

Annual Report

- · cut covers
- gather signatures
- perfect bind books (PUR perfect bind)
- 3-side trim to 11" x 8-1/2" (8-1/2" bind edge)
- bulk pack in cartons

Quantity:

see below

In order to ensure making quantity, please provide 10% extra materials

You furnish:

1 cover-wraparound for perfect binder on 14pt C1S

28 sheets on 80# matte text

- Text is furnished as folded signatures (3-16pp,1-8pp)
- Maximum head, foot and face trim is 1-9/16", minimum is 1/8"
- Folded sigs must have closed spine (no z-folds)
- Cover stock should have grain running parallel to spine to help prevent cracking
- · Covers furnished on press sheets for us to trim
- Covers are laid out for a perfect bound book allowing an 1/8" overhang from raw sig

size on the head and foot

• UV and varnish coating knocked out of spine/side glue area of inside cover, and side

glue area of first and last pages

Shipping: would apply.

FOB our Brooklyn Park dock (doors 31-36). We can provide transportation if requested. Shipping charges

Price:

1,000 books \$0.67 per book 2,000 \$0.41 3,000 \$0.32 4,000 \$0.28

· Prices include cartons

It is our pleasure to serve you! Please review all specifications (paper caliper, sheet count, etc.) for accuracy and let us know if you need any additional information.

Your Bindery Team

Eric Feuerstein 763-201-2732

Scott Rooney 763-201-2704 Jane Stire 763-201-2735 Mike Cress 763-201-2725 Justine Carpenter 763-201-2740