





DATE: 07/16/25

DATE NEEDED: 07/16/25

VENDOR: The Bindery

ATTENTION: Justine Carpenter

QUOTE: Q78622R1

Q25-09869 / J25-05550

VERSA CONTACT: Mark Sanders

TITLE: 2024 ANNUAL REPORT

PUBLISHER: RALPH DROLLINGER

RUN QUANTITY: 2000

TOTAL PAGES: 56

TEXT TRIM SIZE: 11 X 8 1/2

OBLONG: YES

SIGNATURES: 3 - 16 pg sig. 1 - 8 pg sig.

HEAD TRIM: 1/8

GUTTER TRIM: 1/4

SIGNATURE SEQUENCE:

TEXT STOCK: 80 lb. White Coated (Matte) - 454 PPI

COVER STOCK: 160 lb. White 14 Pt (C1S) - 142 PPI - FSC

MATERIALS PROVIDED AS: Folded Ungathered Signatures

BINDING TYPE: Perfect

PACKING: Cartons Supplied by Vendor

## Estimate



**DATE:** 7/3/2025  
**TO:** Michael Packard  
Versa Press, Inc.  
**FROM:** Scott Rooney / Justine Carpenter  
**QUOTE:** Q78622R1

8201 Brooklyn Blvd  
Brooklyn Park, MN 55445  
Phone: 763.201.2800  
Receiving Dock Doors 31 - 36

Thank you for the opportunity to provide you with the following Estimate. Estimate valid for 30 days unless otherwise indicated..

**Project:** *Annual Report*

- cut covers
- gather signatures
- perfect bind books (PUR perfect bind)
- 3-side trim to 11" x 8-1/2" (8-1/2" bind edge)
- bulk pack in cartons

**Quantity:** see below  
In order to ensure making quantity, please provide 10% extra materials

**You furnish:** 1 cover-wraparound for perfect binder on 14pt C1S  
28 sheets on 80# matte text

- Text is furnished as folded signatures (3-16pp, 1-8pp)
- Maximum head, foot and face trim is 1-9/16", minimum is 1/8"
- Folded sigs must have closed spine (no z-folds)
- Cover stock should have grain running parallel to spine to help prevent cracking
- Covers furnished on press sheets for us to trim
- Covers are laid out for a perfect bound book allowing an 1/8" overhang from raw sig size on the head and foot
- UV and varnish coating knocked out of spine/side glue area of inside cover, and side glue area of first and last pages

**Shipping:** FOB our Brooklyn Park dock (doors 31-36). We can provide transportation if requested. Shipping charges would apply.

|               |             |                 |
|---------------|-------------|-----------------|
| <b>Price:</b> | 1,000 books | \$0.67 per book |
|               | 2,000       | \$0.41          |
|               | 3,000       | \$0.32          |
|               | 4,000       | \$0.28          |

- **Prices include cartons**

It is our pleasure to serve you! Please review all specifications (paper caliper, sheet count, etc.) for accuracy and let us know if you need any additional information.

### Your Bindery Team

**Eric Feuerstein**  
763-201-2732

**Scott Rooney**  
763-201-2704

**Jane Stire**  
763-201-2735

**Mike Cress**  
763-201-2725

**Justine Carpenter**  
763-201-2740

*Finish With Us!*