

# Purchase Order



**POS** Professional Office Services, Inc.  
P.O. Box 450  
WATERLOO, IA 50704

| PO NUMBER | DATE    | PAGE |
|-----------|---------|------|
| 433827    | 6/25/25 | 1    |

VENDOR: 97785  
BINDERY, INC., THE  
8201 BROOKLYN BLVD #1500  
BROOKLYN PARK MN 55445

SHIP TO:  
POS - MINNESOTA  
2902 3RD ST S  
WAITE PARK, MN 56387

ATTN:

NOTIFY:

User: CSTEARNES

| LINE | QUANTITY | UM | ITEM  | DESCRIPTION | COST |
|------|----------|----|-------|-------------|------|
| 1.00 | 1500     | EA | BOOKS | BOOKS       | .46  |

DELIVERY DATE 7/18/25

CANA FAMILY INST #2239340 - QTY 1500 - DUE 7/18  
QUOTE# Q78498 - SEE ATTACHED FOR DETAILS  
PALMER TO SUPPLY +10% ADD'L MATERIAL FOR SPOIALGE  
\*\*\*\*\*

PO TOTAL

690.00

# Purchase Order Request

Date of Request: 6/16/25

Customer Name: **Cana Family Inst**

Customer #: **482486**

Sales Order #: **2239340**

Form ID #: **2512952**

Job Description: **Created to Believe: Called to Motherhood**

Quantity: **1500**

Samples Requested: **5**

Vendor Name: **The Bindery**

Vendor #: **97785**

Quote #: **Q78498**

Price: **\$.46 each**

Date to Vendor:

Date Back From Vendor:

Vendor instructions:

**Perfect bind book- PUR perfect bind**

**Cut Covers, gather signatures, perfect bind books, 11-16pgs sigs and 1-8pg sig  
Binding edge is 11" side.**

**Bulk pack cartons**

Special instructions:

## Estimate



**DATE:** 6/16/2025  
**TO:** Sherri Pelzer  
Palmer Printing Company  
**FROM:** Justine Carpenter  
**QUOTE:** Q78498

8201 Brooklyn Blvd  
Brooklyn Park, MN 55445  
Phone: 763.201.2800  
Receiving Dock Doors 31 - 36

Thank you for the opportunity to provide you with the following Estimate. Estimate valid for 30 days unless otherwise indicated..

**Project:** *Perfect Bind Quote*

- cut covers
- gather signatures
- perfect bind books (PUR perfect bind)
- 3-side trim to 8-1/2" x 11" (11" bind edge)
- bulk pack in cartons

**Quantity:** see below

In order to ensure making quantity, please provide 10% extra materials

**You furnish:** 1 cover-wraparound for perfect binder on 10pt C2S

**92 sheets on 60# offset**

- Text is furnished as folded signatures (**11-16pp,1-8pp**)
- Maximum head, foot and face trim is 1-9/16", minimum is 1/8"
- Folded sigs must have closed spine (no z-folds)
- Cover stock should have grain running parallel to spine to help prevent cracking
- Covers furnished on press sheets for us to trim
- Covers are laid out for a perfect bound book allowing an 1/8" overhang from raw sig size on the head and foot
- UV and varnish coating knocked out of spine/side glue area of inside cover, and side glue area of first and last pages

**Shipping:** FOB our Brooklyn Park dock (doors 31-36). We can provide transportation if requested. Shipping charges would apply.

|               |           |                 |
|---------------|-----------|-----------------|
| <b>Price:</b> | 250 books | \$1.98 per book |
|               | 500       | \$1.07          |
|               | 1,000     | \$0.62          |
|               | 1,500     | \$0.46          |

- Prices do not include cartons.

It is our pleasure to serve you! Please review all specifications (paper caliper, sheet count, etc.) for accuracy and let us know if you need any additional information.

### Your Bindery Team

**Eric Feuerstein**  
763-201-2732

**Scott Rooney**  
763-201-2704

**Jane Stire**  
763-201-2735

**Mike Cress**  
763-201-2725

**Justine Carpenter**  
763-201-2740

*Finish With Us!*