

## Purchase Order



Corporate Graphics  
Commercial

PO Box 267  
Mankato, MN 56002-0267

507-388-3300  
800-729-7575  
Fax: 507-386-6303

NC-COC-003110

PO Number: **102298**  
PO Date: 5/20/2025  
Confirming: No  
Authorized By: Carrie Schill  
Requested By: Shanna Mehaffey

Terms:  
FOB: Origin  
Ship Via:  
Currency: US Dollars  
Send invoices to: [apinvoices@taylorcorp.com](mailto:apinvoices@taylorcorp.com)

**Supplier:** 48042  
Bindery, The  
8201 Brooklyn Boulevard  
Suite 1500  
Brooklyn Park MN 55445  
United States  
Attention: Justine Carpenter  
Phone: 800-851-6598  
Fax: 763-201-2790

**Ship To:**  
Corporate Graphics Commercial  
1750 Northway Drive  
North Mankato MN 56003  
  
Attention: Warehouse  
Phone: 507-388-3300

Quantity Ordered	Supplier Item # Internal Item ID	Item Description	Unit Cost	U/M	Amount
3,000	5600	<b>Punch, collate, black plastic coil on 11" of 8.5 x 11 - 136 page Planner + cover</b> <b>Shrinkwrap each book &amp; apply furnished pkg label on back upper corner</b> <b>Carton - 50@40/carton and 50@20/carton with balance @ 20/carton (Bindery to supply cartons)</b> <b>Books to lay flat in carton, stuff as needed to prevent movement.</b> <b>Label cartons w/ furnished labels, call for pickup</b> <b>SHIP ALL OVERS and Recycle left-over parts</b> <b>Pull 3 samples and send ATTN: Shanna Mehaffey</b> <b>Expected: 5/29/2025</b>	2,380.0000	M	7,140.00
Q# 77697		Job: 557041			

PO Total: 7,140.00

This Purchase Order constitutes an offer by the company specified on the Purchase Order ("Buyer") to purchase the goods and/or services set out in the Purchase Order from the company, firm or person specified on the Purchase Order ("Seller") subject to the terms and conditions which can be viewed on the following URL [www.potermis.com](http://www.potermis.com) <<http://www.potermis.com>> ("Terms"). Please note that the terms contain IMPORTANT LEGAL INFORMATION. Please click on the URL and read the terms carefully and note that there are a number of special terms highlighted in bold. In addition the Terms explain how the Purchase Order may be accepted. The Purchase Order and the Terms comprise the only terms and conditions on which Buyer shall do business with Seller and the Terms shall apply to each Purchase Order. Buyer does not accept any other terms and conditions generally used by Seller, preferred by Seller or otherwise brought to Buyer's notice by the Seller (whether or not such terms and conditions have been printed on any quotation, estimate or other document, electronically or otherwise given to the Buyer subject to which the Purchase Order is accepted by Seller).

**Taylor Print & Visual Impressions, Inc. dba Corporate Graphics Commercial**

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