

# Purchase Order



**P.O. No:** 101399

**Ac No:** V1957

**Date:** 5/1/2025

**Ordered By:** Ty Gerber

**Required:** 5/14/2025

**PO Ref:**

Vendor Name:

The Bindery  
8201 Brooklyn Blvd Ste 1500  
Brooklyn Park, MN 55445  
(800) 851-6598

Ship To:

Suttle-Straus, Inc.  
1000 Uniek Drive

WAUNAKEE  
WI  
United States  
53597  
608-849-1000

Product Code	Product Description	Vendor Code	Size	Due Date	Quantity	Unit Price	POCode	PO Line Amount
FIN-MECH	The Bindery - Coil Bind			5/14/2025	152	1,670.00 /1000	OS-MECHANI CAL BINDING 60300	253.84
<p>Title: Quick Start Guides (3 versions) Binding Type: Plastic Spiral Number of Cover Pages: 4 Cover Stock: 14pt Polyester Furnished as: Cut to final size. Number of Body Pages: 10 (5 sheets) Body Stock: 80# UN-Coated Cover Furnished as: Collated book blocks Final Size: 8.5 x 5.5 Bound on the: 8.5 Element Color: Black Pack in: Vendor Cartons % overs we will accept: 1 Notes: Previous SSI PO# 101075 / The Bindery Q77679.</p> <p>Stock to arrive 5/7</p> <p>The Bindery#: Q78026</p> <p>Finish samples from sample material provided.</p> <p>SSI Receiving Instructions: Deliver to Receiving.</p>								
FIN-MECH	The Bindery - Coil Bind			5/14/2025	152	1,670.00 /1000	OS-MECHANI CAL BINDING 60300	253.84

Product Code	Product Description	Vendor Code	Size	Due Date	Quantity	Unit Price	POCode	PO Line Amount
	Title: Quick Start Guides Binding Type: Plastic Spiral Number of Cover Pages: 4 Cover Stock: 14pt Polyester Furnished as: Cut to final size. Number of Body Pages: 24 (12 sheets) Body Stock: 80# UN-Coated Cover Furnished as: Collated book blocks Final Size: 8.5 x 5.5 Bound on the: 8.5 Element Color: Black Pack in: Vendor Cartons % overs we will accept: 1 Notes: Previous SSI PO# 101075 / The Bindery Q77679.	333956.02						
	Stock to arrive 5/7							
	The Bindery#: Q78026							
	Finish samples from sample material provided.							
	SSI Receiving Instructions: Deliver to Receiving.							

FIN-MECH	The Bindery - Coil Bind			5/14/2025	152	1,670.00 /1000	OS-MECHANI CAL BINDING 60300	253.84
	Title: Quick Start Guides Binding Type: Plastic Spiral Number of Cover Pages: 4 Cover Stock: 14pt Polyester Furnished as: Cut to final size. Number of Body Pages: 42 (21 sheets) Body Stock: 80# UN-Coated Cover Furnished as: Collated book blocks Final Size: 8.5 x 5.5 Bound on the: 8.5 Element Color: Black Pack in: Vendor Cartons % overs we will accept: 1 Notes: Previous SSI PO# 101075 / The Bindery Q77679.	333956.03						
	Stock to arrive 5/7							
	The Bindery#: Q78026							
	Finish samples from sample material provided.							
	SSI Receiving Instructions: Deliver to Receiving.							

**Instructions and Conditions**

1. Please put the PO number on all packages, bills of lading and invoices
2. Remit All Invoices To: apinvoices@suttle-strauss.com

**Sub Total** **\$761.52**

**Shipping** **\$0.00**

**Total Tax** **\$0.00**

Authorized By: \_\_\_\_\_ Approved By: \_\_\_\_\_

**Total** **\$761.52**