

Purchase Order



POS Professional Office Services, Inc.

P.O. Box 450
WATERLOO, IA 50704

| PO NUMBER | DATE | PAGE |
|-----------|---------|------|
| 432541 | 4/08/25 | 1 |

VENDOR: 97785
BINDERY, INC., THE
8201 BROOKLYN BLVD #1500
BROOKLYN PARK MN 55445

SHIP TO:
POS - MINNESOTA
2902 3RD ST S
WAITE PARK, MN 56387

ATTN:

NOTIFY:

User: CSTEARNs

| LINE | QUANTITY | UM | ITEM | DESCRIPTION | COST |
|------|----------|----|----------|-------------|------|
| 1.00 | 2518 | EA | GENPRINT | GENPRINT | 1.30 |

DELIVERY DATE 4/21/25

LEILA GARDUNIA #2208668 - QTY 2518 - DUE 4/21
QUOTE #Q77711R1 - SEE ATTACHED FOR DETAILS
PALMER TO SUPPLY +3% ADD'L MATERIAL FOR SPOIALGE

No freight to charge.

PO TOTAL

3273.40

Purchase Order Request

Date of Request: 4/7/25

Contact Person: Steve Menk

Customer Name: Leila Gardunia

Customer #: 523833

Sales Order #: 2208668

Form ID #: 2431927

Job Description: 3x6 Scrappy Half-Rectangle Triangles Pads

Quantity: 2,518

Samples Requested: 0

Vendor Name: The Bindery

Vendor #: 97785

Quote #: Q77711R1

Price: \$2,584.32

Date to Vendor:

Date Back From Vendor:

Vendor instructions:

Palmer to supply:

* Cover sheet: 2,518 sheets (+3% spoilage) 11x17 with 2 on.

*Black & white sheets: 2,518 sheets (+3% spoilage) each of 51 versions 11x17 with 2 on of the same version.

*2,575 pieces of 11 x 17 18pt. chipboard.

*Sample.

Ok to skid pack.

Instructions:

Collate cover sheet, 1 each of 51 versions of black & white sheets & chipboard.

Need 2,518 11x17 2-up sheets collated into sets to make 5,000 single pads 7 x 8.

Return to Palmer to pad and trim to final size.

Special instructions:

Email when ready to pick up.

Estimate



DATE: 4/7/2025
TO: Sherri Pelzer
Palmer Printing Company
FROM: Justine Carpenter
QUOTE: Q77711R1

8201 Brooklyn Blvd
Brooklyn Park, MN 55445
Phone: 763.201.2800
Receiving Dock Doors 31 - 36

Thank you for the opportunity to provide you with the following Estimate. Estimate valid for 30 days unless otherwise indicated..

Project: *Collating Quote 17 X 11*

- collate sheets
- bulk pack in cartons

Quantity: see below
In order to ensure making quantity, please provide 3% extra materials

You furnish: 1 sheet on 80# silk text, 17 " x 11"
51 sheets on 40# offset, 17 " x 11"
1 backer on 18pt chipboard, 7-1/2 " x 17-1/2"
• All materials are flat (ie no foldouts, perfs, reinforcing, tabs, etc)

Shipping: FOB our Brooklyn Park dock (doors 31-36). We can provide transportation if requested. Shipping charges would apply.

Price:

| | |
|-------------|-----------------|
| 2,000 books | \$1.35 per book |
| 2,500 | \$1.30 |
| 3,000 | \$1.28 |

- Prices do not include cartons.

It is our pleasure to serve you! Please review all specifications (paper caliper, sheet count, etc.) for accuracy and let us know if you need any additional information.

Your Bindery Team

Eric Feuerstein
763-201-2732

Scott Rooney
763-201-2704

Jane Stire
763-201-2735

Mike Cress
763-201-2725

Justine Carpenter
763-201-2740

Finish With Us!