

Purchase Order



POS Professional Office Services, Inc.

P.O. Box 450
WATERLOO, IA 50704

PO NUMBER	DATE	PAGE
431300	2/03/25	1

VENDOR: 97785
BINDERY, INC., THE
8201 BROOKLYN BLVD #1500
BROOKLYN PARK MN 55445

SHIP TO:
POS - MINNESOTA
2902 3RD ST S
WAITE PARK, MN 56387

ATTN:

NOTIFY:

User: CSTEARNs

LINE	QUANTITY	UM	ITEM	DESCRIPTION	COST
1.00	3000	EA	BOOKS	BOOKS	.28

DELIVERY DATE 2/18/25

ALEX AIR #2179860 - QTY 3000 - DUE 2/18/25
QUOTE #Q76744 - SEE ATTACHED FORMS FOR DETAILS
PALMER TO SUPPLY +10% ADD'L MATERIAL FOR SPOIALGE

PO TOTAL

840.00

Purchase Order Request

Date of Request: 1/27/25

Customer Name: Alex Air Apparatus

Customer #: 520956

Sales Order #: 2179860

Form ID #: 2501600

Job Description: 2025 Fire Equipment Catalog

Quantity: 3000

Samples Requested: 4

Vendor Name: The Bindery

Vendor #: 97785

Quote #: Q76744

Price: .28 per book

Date to Vendor: 2/13/25

Date Back From Vendor: 2/18/25

Vendor instructions:

The Bindery:

Cut covers

Gather signatures

Perfect bind books (PUR perfect bind)

3 - side trim to 8 1/2 x 11 inch (11inch bind edge)

bulk pack in cartons

Special instructions:

Palmer Printing/POS:

Provide 10% extra materials

***Please see details on the Bindery Estimate attached.

Estimate



DATE: 1/6/2025
TO: Dan Hartmann
Palmer Printing Company
FROM: Justine Carpenter
QUOTE: Q76744

8201 Brooklyn Blvd
Brooklyn Park, MN 55445
Phone: 763.201.2800
Receiving Dock Doors 31 - 36

Thank you for the opportunity to provide you with the following Estimate. Estimate valid for 90 days unless otherwise indicated..

Project: *Alex Air Appratus 2023 Fire Equipment Catalog*

- cut covers
- gather signatures
- perfect bind books (PUR perfect bind)
- 3-side trim to 8-1/2" x 11" (11" bind edge)
- bulk pack in cartons

Quantity: 3,000 books all one version
In order to ensure making quantity, please provide 10% extra materials

You furnish: 1 cover-wraparound for perfect binder on 100# silk cover
50 sheets on 80# silk text

- Text is furnished as folded signatures (6-16pp, 1-4pp)
- Maximum head, foot and face trim is 1-9/16", minimum is 1/8"
- Folded sigs must have closed spine (no z-folds)
- Cover stock should have grain running parallel to spine to help prevent cracking
- Covers furnished on press sheets for us to trim
- Covers are laid out for a perfect bound book allowing an 1/8" overhang from raw sig size on the head and foot
- Sigs are furnished skid packed or in skid tubs
- UV and varnish coating knocked out of spine/side glue area of inside cover, and side glue area of first and last pages

Shipping: FOB our Brooklyn Park dock (doors 31-36). We can provide transportation if requested. Shipping charges would apply.

Price: \$0.28 per book

- Prices do not include cartons.

It is our pleasure to serve you! Please review all specifications (paper caliper, sheet count, etc.) for accuracy and let us know if you need any additional information.

Your Bindery Team

Eric Feuerstein
763-201-2732

Scott Rooney
763-201-2704

Jane Stire
763-201-2735

Krista Kolstad
763-201-2715

Mike Cress
763-201-2725

Justine Carpenter
763-201-2740

Finish With Us!