

Purchase Order



POS Professional Office Services, Inc.
P.O. Box 450
WATERLOO, IA 50704

PO NUMBER	DATE	PAGE
430735	1/03/25	1

VENDOR: 97785
BINDERY, INC., THE
8201 BROOKLYN BLVD #1500
BROOKLYN PARK MN 55445

SHIP TO:
POS - MINNESOTA
2902 3RD ST S
WAITE PARK, MN 56387

ATTN:

NOTIFY:

User: CSTEARNES

LINE	QUANTITY	UM	ITEM	DESCRIPTION	COST
1.00	250	EA	BOOKS	BOOKS	2.91

DELIVERY DATE 1/17/25

COLDSRING #2168315 - QTY 250 - DUE 1/17
COLLATE SHEETS, PUNCH HOLES, BIND W/ BLACK SPIRAL
PALMER TO SUPPLY +3% ADD'L MATERIAL FOR SPOIALGE

PO TOTAL

727.50

Purchase Order Request

Date of Request: 12/26/24

Contact Person: Kristi Carrigan

Customer Name: ColdSpring

Customer #: 520620

Sales Order #: 2168315

Form ID #: 2114916

Job Description: #411 The Gallery of Designs Books

Quantity: 250

Samples Requested: 2

Vendor Name: The Bindery

Vendor #: 97785

Quote #: Q75790RI

Price: \$733.32

Date to Vendor:

Date Back From Vendor: 1/6/25

Vendor instructions:

The Bindery:

Collate Sheets

Punch Holes for Binding

Bind with a black plastic spiral binding on the 11 1/16 inch edge
bulk pack (40 per case)

Special instructions:

Palmer Printing (POS):

33 sheets on 100# silk text, 8 1/2 x 11 1/16

2 covers - 2pp on 80# silk cover, 8 1/2 x 11 1/16

Materials are furnished as single sheets trimmed to final size

All materials are flat

Estimate



DATE: 12/18/2024
TO: Dan Hartmann
Palmer Printing Company
FROM: Justine Carpenter
QUOTE: Q75790R1

8201 Brooklyn Blvd
Brooklyn Park, MN 55445
Phone: 763.201.2800
Receiving Dock Doors 31 - 36

Thank you for the opportunity to provide you with the following Estimate. Estimate valid for 90 days unless otherwise indicated..

Project: *Cold Spring*

- collate sheets
- punch holes for binding
- bind with a black plastic spiral binding on the 11-1/16" edge
- bulk pack in cartons

Quantity: see below
In order to ensure making quantity, please provide 3% extra materials

You furnish: 33 sheets on 100# silk text, 8-1/2 " x 11-1/16"
2 covers-2pp on 80# silk cover, 8-1/2 " x 11-1/16"
• Materials are furnished as single sheets trimmed to final size
• All materials are flat (ie no foldouts, perms, reinforcing, tabs, etc)

Shipping: FOB our Brooklyn Park dock (doors 31-36). We can provide transportation if requested. Shipping charges would apply.

Price:	500 books	\$1.57 per book
	1,000	\$1.24
	250	\$2.91

- Prices do not include cartons.
- If you wish to have slipsheets between finished books please furnish them and add \$0.07 per book to the above pricing.

It is our pleasure to serve you! Please review all specifications (paper caliper, sheet count, etc.) for accuracy and let us know if you need any additional information.

Your Bindery Team

Eric Feuerstein
763-201-2732

Scott Rooney
763-201-2704

Jane Stire
763-201-2735

Krista Kolstad
763-201-2715

Mike Cress
763-201-2725

Justine Carpenter
763-201-2740

Finish With Us!