

**THE JOHN ROBERTS COMPANY**

9687 East River Rd NW

Minneapolis, MN 55433

(763) 755-5500

(763) 754-4455

**Purchase Order****PO Req Number:****PO Number: 168208**

PO Date: 12/18/24

Date Required: 01/03/25

Confirming: No

Requested By: SK

Authorized By:

Printed: 12/26/24 13:01

**Supplier:** 1052

Bindery, Inc., The

8201 Brooklyn Blvd

Suite 1500

Brooklyn Park MN 55445

**Ship To:**

The John Roberts Company

9687 E River Rd

Minneapolis MN 55433

US

Phone: (763)-755-5500

**Contact:****Main Phone:** 763-201-2800**Fax:** 763-201-2790

Attention: Shipping

**Important: The correct Purchase Order Number must appear on the invoice and correspondence.**

Internal Notes: Wire-O Bind

Quantity Ordered	Quantity Received	Item Number	Item Description	GL-Acct	Unit Cost	U/M	Amount
105			<b>Wire-O Binding</b>		2.390	Each	250.95
		4470	<b>Q76452</b>				
Western States Equipment Company		Job: 456786	Expected: 12/19/24	Date Last Receipt:			
<b>Special Instructions:</b>		Trimble SITECH Western States Calendar 2025 the Bindery Inc. Quote#Q76452 JR to provide 120 sets materials to make count + OV make ready + JR Samples JR will furnish: - 1 version, 14 sheets on 100# satin text, trimmed to 8-1/2 " x 11" - Books are furnished collated with colored slip sheets between books and all trimmed to size					
		OUTSIDE VENDOR: - Punch holes for binding on TOP edge of calendars - Bind with a black wire loop (Wire-O) binding on the 11" Top edge - Drill 3/16" hole (centered bottom) - Place slip sheet between calendars prior to packing - Bulk pack in cartons - Ship back to JR for final shipping - Include MINIMUM 5 Samples - package separately, and clearly marked - Samples count is included in final total = 105					
Please contact Becky for Pick Up: rebecca.clarkson@johnroberts.com							

**PO Total:**

250.95