



The Bernard Group

19011 Lake Drive East
Chanhassen, MN 55317
952.934.1900 FAX: 952.227.1008



Purchase Order

Number: 295235

Page 1 of 2

To:

The Bindery, Inc
8201 Brooklyn Blvd #1500
Brooklyn Park, MN 55445
United States

Ship to:

The Bernard Group
Attn: Receiving Dept. TBG1
19011 Lake Drive East
Chanhassen, MN 55317
United States

Phone:	Ship To Phone: (952) 227-1067
Fax:	Ship To Fax:
Account No:	Buyer: kaylah.todd
Terms: Net 30 Days	Requester: kaylah.todd
Confirmed By:	Order Date: November 26, 2024
FOB: Delivered	Notes:
Ship Via: UPS-Ground	

LN	Quantity	Vendor Stock No. Our Stock No.	Job	Description	Unit Price UOM	Amount	Due	Tax
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1	3,000		L1640669:0	O1640669_J3585025	\$1.59	\$4,770.00	12/16/24	N
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Project: CQ 59a4-181124

- add covers
 - drill whole book with 1-3/16" hole on the 11" edge
 - punch holes for binding
 - bind with a standard color wire loop (Wire-O) binding on the 11" edge
 - insert furnished (undrilled) chip into approx. middle of calendars and shrinkwrap finished calendars individually
 - bulk pack in cartons
- Quantity: 3,000 calendars all one version

TBG to furnish: 2 covers-2pp on 24pt c1s,
14-3/4 " x 11"
13 sheets on 100# uncoated cover, 14-3/4 " x 11"
Chipboard for shrinkwrapping, approx. 14-1/2" x 11"
Drilling template or sample for hole position

- Books are furnished collated with covers separate, colored slipsheets between books, and trimmed to size
- All materials are flat (ie no foldouts, perms, reinforcing, tabs, etc)

QUOTE: Q76367R1
\$4770.00

EA

Subtotal	\$4,770.00
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Total	\$4,770.00
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Terms and Conditions: 1. To facilitate payment, Purchase Order number must be included on all Invoices and Packing/Shipping information. Invoices and Packing/Shipping information missing a Purchase Order number, will be returned for correction, and could delay or jeopardize payment. We accept up to 2% overs, no under shipments. TBG terms are net 60 Days.

2. Vendor agrees to indemnify and hold TBG harmless from any and all liability, loss or expense, including attorney's fees and costs arising out of the negligent act or omission of Vendor with respect to the manufacture, assembly, performance, or delivery of Vendor's goods and/or services including, but not limited to, the failure to perform or deliver as and when specified.

3. TBG expects that each line item on the PO will be received on the due date specified by the requestor up to a maximum of 2 days prior to the requested due date.

4. The Terms and conditions of this Purchase order supersede and take precedence over any and all previous verbal arrangements made in connection with this Purchase Order.

5. TBG reserves the right to reject and return goods to Vendor at Vendor's expense if not in accordance with the details shown on this Purchase Order.

6. TBG expressly reserves the right to cancel this order in writing at any time prior to the shipment of the goods or performance of services.

7. By accepting this Purchase Order:

(a) Vendor warrants that the subject matter of this Purchase Order is free from defects in materials, workmanship, and fabrication. All merchandise delivered shall be of the quality, size, description, and dimensions specified and shall be strictly in accordance with TBG's specifications, drawings and approved samples, if any, and be suitable for the purpose designated. These warranties shall survive acceptance and payment, and shall inure to the benefit of TBG, its successors, assigns, customers, and the end user of its products and services. This warranty is in addition to any warranties of additional scope given to TBG by Vendor; and.

(b) Vendor agrees to be bound by these terms and conditions, and agrees to comply with TBG's policies regarding [Receiving Guidelines](#), [Sustainable Procurement Policy and Code of Conduct](#), [Environmental Policy](#), [Anti-Corruption and Bribery Policy](#), and [Human Rights Policy](#). The Vendor's adherence to these policies is integral to the maintenance of a business relationship with TBG.