

Purchase Order



POS Professional Office Services, Inc.

P.O. Box 450
WATERLOO, IA 50704

PO NUMBER	DATE	PAGE
430135	11/22/24	1

VENDOR: 97785
BINDERY, INC., THE
8201 BROOKLYN BLVD #1500
BROOKLYN PARK MN 55445

SHIP TO:
POS - MINNESOTA
2902 3RD ST S
WAITE PARK, MN 56387

ATTN:

NOTIFY:

User: CSTEARNES

LINE	QUANTITY	UM	ITEM	DESCRIPTION	COST
1.00	1515	EA	GENPRINT	GENPRINT	.85

DELIVERY DATE 12/16/24

LEILA GARDUNIA #2155908 - QTY 1515 - DUE 12/16
QUOTE #Q75931R1 - BINDERY TO COLLATE AND RETURN
SEE ATTACHED FOR DETAILS
PALMER TO SUPPLY +3% ADD'L MATERIAL FOR SPOILAGE

PO TOTAL

1287.75

Purchase Order Request

Date of Request: 11/20/24

Contact Person: Steve Menk

Customer Name: Leila Gardunia

Customer #: 523833

Sales Order #: 2155908

Form ID #: 2521222

Job Description: 6" Scrappy Triangles Pads

Quantity: 1515

Samples Requested: 0

Vendor Name: The Bindery

Vendor #: 97785

Quote #: Q75931R1

Price: \$1,287.75

Date to Vendor:

Date Back From Vendor:

Vendor instructions:

Palmer to supply:

* Cover sheet: 1,515 sheets (+3% spoilage) 11x17 with 2 on.

*Black & white sheets: 1,515 sheets (+3% spoilage) each of 50 versions 11x17 with 2 on of the same version.

*1,550 pieces of 11 x 17 18pt. chipboard.

*Sample.

Ok to skid pack.

Instructions:

Collate cover sheet, 1 each of 50 versions of black & white sheets & chipboard, 11 x 17.

Return to Palmer to pad and trim to final size.

Special instructions:

Estimate



DATE: 10/25/2024
TO: Dan Hartmann
Palmer Printing Company
FROM: Justine Carpenter
QUOTE: Q75931R1

8201 Brooklyn Blvd
Brooklyn Park, MN 55445
Phone: 763.201.2800
Receiving Dock Doors 31 - 36

Thank you for the opportunity to provide you with the following Estimate. Estimate valid for 90 days unless otherwise indicated..

Project: *Collating Quote*

- collate sheets
- bulk pack in cartons

Quantity: see below
In order to ensure making quantity, please provide 3% extra materials

You furnish: 1 sheet on 80# silk cover, 11 " x 17"
50 sheets on 40# offset, 11 " x 17"
1 backer on 18pt chipboard, 11 " x 17"

- All materials are flat (ie no foldouts, perfs, reinforcing, tabs, etc)

Shipping: FOB our Brooklyn Park dock (doors 31-36). We can provide transportation if requested. Shipping charges would apply.

Price:	1,000 books	\$0.98 per book
	1,500	\$0.85
	2,000	\$0.78
	2,500	\$0.74

- Prices do not include cartons.

It is our pleasure to serve you! Please review all specifications (paper caliper, sheet count, etc.) for accuracy and let us know if you need any additional information.

Your Bindery Team

Eric Feuerstein 763-201-2732	Scott Rooney 763-201-2704	Jane Stire 763-201-2735	Krista Kolstad 763-201-2715	Mike Cress 763-201-2725	Justine Carpenter 763-201-2740
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Finish With Us!