



# PURCHASE ORDER

**Number:** 2027876 **Revision:** 0

**Date:** 11/15/2024

**Vendor:** 9105

Eric Feuerstein  
The Bindery  
8201 Brooklyn Boulevard  
Brooklyn Park, MN 55445

**Telephone:** 1-800-851-6598

**Fax:** 1-763-201-2790

**Ship to:**

Mittera Wisconsin  
555 Beichl Ave  
Beaver Dam, WI53916  
UNITED STATES

**Original or Confirming:** Original Copy

**Requisition:** jessica.schultz

**Terms:** Normal Vendor Terms

**F.O.B. - Vendor**

**Ship via:**

Item No	Quantity	Description	Price	Amount
1	50,004.00	<p>Scouts BSA Boys Handbook 0% Unders 5% Overs COIL BIND/ctn</p> <p>#Q74429R3</p> <p>***This is an FSC job; FSC MIX - BV-COC-017569 - Must be on ALL Paperwork including; BOLs, Packing Slips, Invoices, Interplant Documents, Etc.***</p> <p>Mittera WI to furnish Perfect Bound books trimmed to 5.375" x 8.0625", each consisting of:</p> <p>2 covers on 10 pt C1S 1-32 pg Parent Guide on 1 1/2" Magna Stripe (.75 on .75 off) 244 sheets on 50# offset (488 pgs) Books will be furnished Perfect Bound with covers on and 3 sides trimmed</p> <p>Materials to arrive by: 12/2/24 or sooner</p> <p>the Bindery to:</p> <p>*Trim spines from perfect bound books (Final Trim Size: 5.25" x 8.0625"</p> <p>*Punch holes for Spiral binding</p> <p>*bind with a 32 mm standard Black Color Plastic Coil - binding on the 8.0625" edge</p> <p>*Pack 18 books per carton</p> <p>*Apply custom labels to each carton (2 per carton) (will send carton labels to you)</p> <p>- Do not need slipsheets between books.</p> <p>* Put a divider in carton between books</p> <p>* Add stuffing to box on top if there is a little extra room</p> <p>Customer Guide for Shipping:</p> <p>• 2 Labels per carton – One Label on the front and one on either side</p>	1.2000/ea	60,004.80



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		<p>(you choose) (there are 2 different labels to use based on date)</p> <ul style="list-style-type: none"> <li>• Max carton weight is 55 lbs.</li> <li>• Approved pallet size: 48" x 40" or 48" x 42"</li> <li>• Max Pallet Height 4 ft</li> <li>• Shipment must be palletized</li> </ul> <p>Please also send 18 Samples as soon as possible on our Mittera WI UPS Acct: # 591158 to my attn: Jessica Schultz, Address below</p> <p>Once Completed, Let Jessica know skids and weights so we can arrange the shipment to BSA using there guidelines.</p> <p>Shipping Schedule and Dates:</p> <p>12/27/24 - 25,002 copies + 18 Samples Will use Supply PO 300077675 for labels</p> <p>3/27/25 - 25,002 copies + up to 5% overs or 2,500 extra copies Will use Supply PO 300077676 for labels</p> <p>I will also need labels approvals prior to sticking on cartons to ensure that the corrects ones are used for the shipments. - Please send photo.</p> <p><b>**I also need a photo of how the carton is being packaged.</b></p> <p><b>**Please watch for punching through text, Missed punching, and scratching or tears on the covers - Quality on these books is very important.</b></p> <p>Mitteria WI Project Manager Jessica Schultz 555 Beichl Ave. Beaver Dam, WI 53916 920-356-6826 jessica.schultz@mitteria.com Job: 530494</p> <p>Due: 12/27/24</p>		



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Authorized Signature