**THE JOHN ROBERTS COMPANY**

9687 East River Rd NW

Minneapolis, MN 55433

(763) 755-5500

(763) 754-4455

Purchase Order**PO Req Number:****PO Number: 167759**

PO Date: 11/13/24

Date Required: 11/13/24

Confirming: No

Requested By: kvisher

Authorized By:

Printed: 11/14/24 8:25

Supplier: 1052

Bindery, Inc., The

8201 Brooklyn Blvd

Suite 1500

Brooklyn Park MN 55445

Ship To:

The John Roberts Company

9687 E River Rd

Minneapolis MN 55433

US

Phone: (763)-755-5500

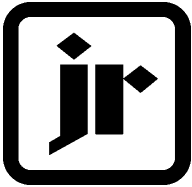
Contact:**Main Phone:** 763-201-2800**Fax:** 763-201-2790

Attention: Shipping

Important: The correct Purchase Order Number must appear on the invoice and correspondence.

Internal Notes:

Quantity Ordered	Quantity Received	Item Number	Item Description	GL-Acct	Unit Cost	U/M	Amount
415			Wire O' Binding - Roster Book		0.890	Each	369.35
Employee Purchases		4471	Job: 456303	Expected: 11/13/24	Date Last Receipt:		
Special Instructions:		2025 Hamster Calendar, Roster & Photo Q76178R1 JR to provide:450 printed Roster covers (FC &BC) and collated text sets: Text sets are 34 collated sheets on 80# offset, 5-1/2 " x 8-1/2" separated by slip-sheet FC & BC - 2pp on 80# gloss cover, 5-1/2 " x 8-1/2" Supplied Dylux and cartons Vendor to: Collate FC, text blocks, and BC punch holes for binding bind with a black wire loop (Wire-O) binding on the 8-1/2" edge Bulk pack in supplied cartons with a slip sheet between each book to prevent scratching Send back to JR for Hand Bindery to kit Provide samples (10) - keep separate and clearly marked. Return to JR Quality Dept For any questions or concerns please contact alyssa.bayer@johnroberts.com					
415			Wire O' Binding - Calendar		1.180	Each	489.70
Employee Purchases		4471	Job: 456303	Expected: 11/13/24	Date Last Receipt:		

**THE JOHN ROBERTS COMPANY**

9687 East River Rd NW

Minneapolis, MN 55433

(763) 755-5500

(763) 754-4455

Purchase Order**PO Req Number:****PO Number: 167759**

PO Date: 11/13/24

Date Required: 11/13/24

Confirming: No

Requested By: kvisher

Authorized By:

Printed: 11/14/24 8:25

Supplier: 1052

Bindery, Inc., The

8201 Brooklyn Blvd

Suite 1500

Brooklyn Park MN 55445

Ship To:

The John Roberts Company

9687 E River Rd

Minneapolis MN 55433

US

Phone: (763)-755-5500

Contact:**Main Phone:** 763-201-2800**Fax:** 763-201-2790

Attention: Shipping

Important: The correct Purchase Order Number must appear on the invoice and correspondence.

Internal Notes:

Quantity Ordered	Quantity Received	Item Number	Item Description	GL-Acct	Unit Cost	U/M	Amount
Special Instructions:			Q76177R1 JR to provide: 450 printed calender sets: Calendar set are 13 collated sheets on 100# gloss cover separated with cyan slip-sheets, trimmed to 8.5 x 11 Supplied Dylux and cartons Vendor to: Punch holes for binding Bind with a black wire loop (Wire-O) binding on the 11" edge Drill whole book with 1-1/8" calendar hole on the 11" edge Bulk pack in supplied cartons with a slip sheet between each calendar to prevent scratching Send back to JR for Hand Bindery to kit Provide samples (10) - keep separate and clearly marked. Return to JR Quality Dept For any questions or concerns please contact alyssa.bayer@johnroberts.com				

PO Total:

859.05