

Job#  
47398

Date: 10/11/2024

**PURCHASE ORDER**

79827DK

**VERSA PRESS, INC.**

1465 Spring Bay Road  
East Peoria, IL 61611-9788  
Ph. 1-309-822-8272  
FAX 309-822-8141

Plant Location:  
Spring Bay Road/Route 26

(5 Mi. North of Junction of  
Route 26 & Route 116)

To: The Bindery

8309 Brooklyn Blvd

Brooklyn Park, MN 55445

Attn: Eric

| QUANTITY                                    | DESCRIPTION                                | UNIT PRICE |
|---|--|------------|
| 2000  | Title: HYMNS OF CHRISTMAS WIRE -O          | 1.37       |
| Maximum 5% Books Overrun                    | For: Onward Media                          |            |
|   | 2,000 Copies @ \$ 0.1.37 / ea              |            |
| 5% underrun                                 | - Ship per attached shipping instructions. |            |
|   | - use 48" x 40", 4-Way - P-1 pallets       |            |
|   | Ship Class 65                              |            |
|   | Carton label(s) enclosed                   |            |
|   | Send 2 sample books to Versa Press, Inc.   |            |
|   | Ship signatures: 11/07/2024                |            |
|   | Delivery date: 11/15/2024                  |            |
| HOLD UNTIL RELEASED<br>BY VERSA PRESS, INC. |  |            |

Job No: **J24-58811**

Total Price: **\$2,740.00**

ORDERED BY: **Douglas Kerns**

RECEIVED :

**VERSA PRESS, INC.**

Rev. 5/10/24

DATE: 10/11/24

DATE NEEDED: 10/11/24

VENDOR: The Bindery

ATTENTION: Justine Carpenter

QUOTE: Q75917

Q24-65112 / J24-58811

VERSA CONTACT: Douglas Kerns

TITLE: HYMNS OF CHRISTMAS WIRE -O

PUBLISHER: ONWARD MEDIA

RUN QUANTITY: 2000

TOTAL PAGES: 72

TEXT TRIM SIZE: 5 3/4 X 8 1/4

SIGNATURES: 2 - 32 pg sig. 1 - 8 pg sig.

HEAD TRIM: 1/8

GUTTER TRIM: 1/16

SIGNATURE SEQUENCE: 1-32 pg. sig., 1-8 pg. Sig., and 1-32 pg. sig.

TEXT STOCK: 50 lb. White Offset (Smooth) - 520 PPI

COVER STOCK: 123 lb. White 10 Pt (C1S) - 200 PPI - FSC

MATERIALS PROVIDED AS: Folded Ungathered Signatures

BINDING TYPE: Double Wire-O

BINDING COLOR: Black

PACKING: Cartons Supplied by Vendor

## Estimate



DATE: 10/8/2024  
TO: Lisa Poole  
Versa Press, Inc.  
FROM: Justine Carpenter  
QUOTE: Q75917

8201 Brooklyn Blvd  
Brooklyn Park, MN 55445  
Phone: 763.201.2800  
Receiving Dock Doors 31 - 36

Thank you for the opportunity to provide you with the following Estimate. Estimate valid for 90 days unless otherwise indicated..

Project: *Hymns of Christmas*

- cut covers to signature size
- gather signatures and covers
- 4-side trim to 5-3/4" x 8-1/4" (8-1/4" spine)
- punch holes for binding
- bind with a black wire loop (Wire-O) binding on the 8-1/4" edge
- bulk pack in cartons

Quantity: see below

In order to ensure making quantity, please provide 5% extra materials for 500 / 3% for 1000+

You furnish: 20 covers-2pp on 10pt C1S  
36 sheets on 50# offset

- Text is furnished as folded signatures (2-32pp, 1-8pp)
- Maximum head, foot and face trim is 1-9/16", minimum is 1/8"
- Folded sigs must have closed spine (no z-folds)
- Heavy paper (>5pt) must have grain parallel to the spine
- Covers furnished on press sheets for us to trim to the same size as the signatures
- All materials are flat (ie no foldouts, perfs, reinforcing, tabs, etc)

Shipping: FOB our Brooklyn Park dock (doors 31-36). We can provide transportation if requested. Shipping charges would apply.

|        |           |                 |
|--------|-----------|-----------------|
| Price: | 500 books | \$2.34 per book |
|        | 1,000     | \$1.69          |
|        | 2,000     | \$1.37          |

• **Prices include cartons**

- If you wish to have slipsheets between finished books please furnish them and add \$0.07 per book to the above pricing.

It is our pleasure to serve you! Please review all specifications (paper caliper, sheet count, etc.) for accuracy and let us know if you need any additional information.

### Your Bindery Team

Eric Feuerstein  
763-201-2732

Scott Rooney  
763-201-2704

Jane Stire  
763-201-2735

Krista Kolstad  
763-201-2715

Mike Cress  
763-201-2725

Justine Carpenter  
763-201-2740

*Finish With Us!*

**J24-58811**

Cover PMS:

Text PMS:

DJ PMS:

Endsheet PMS:

☐ New Cover

Cover Barcode

Insert PMS:

☐ New DJ

DJ Barcode

Update Printline

[illegible]



| Product    | Qty | Branch Name                              | Contact Name   | Ship Method | Ship Instructions |
|------------|-----|--|----------------|-------------|-------------------|
| Text Proof | 1   | Office-ONWARD MEDIA<br>651 E. PEORIA ST. | RACHEL SCHROCK | Ground      |                   |

GOODFIELD

IL

61742

Phone: 309-326-3050

Ext: 3

Fax:

Carrier Name: UPS

Carrier Acct No:

Dock Hours:

Payment Type: PrePaid

eMail: rschrock@onwardmedia.org

Location Instr:

### Bill To Information

Unassigned

Unassigned

### Forward Information

Unassigned

Unassigned

**HOLD UNTIL RELEASED  
BY VERSA PRESS, INC.**

| Product   | Qty | Branch Name  | Contact Name   | Ship Method    | Ship Instructions |
|-----------|-----|--|----------------|----------------|-------------------|
| All Books |     | Shipping-APOSTOLIC<br>CHRISTIAN BOOKSTORE<br>651 E. PEORIA ST. | RACHEL SCHROCK | Common Carrier |                   |

GOODFIELD

IL

61742

Phone: 309-326-3050

Ext: 3

Fax:

Carrier Name: Not Selected

Dock Hours:

Payment Type

3rd Party Bill to -

Location Instr: Delivery Appointment Required; Lift Gate Required;

### Bill To Information

**Versa Press, Inc.  
1465 Spring Bay Rd.  
East Peoria, IL 61611  
(309) 822-8272**

### Forward Information

10/14/2024

7:58:03 AM

# Bindery Work Order

Page: 1

|   |  |                                     |  |                       |  |
|---|--|-------------------------------------|--|-----------------------|--|
| JobNo: J24-58811 Q24-65112 Status Group: 2444.4 |  | Box No:                             |  | Qty / Stack:          |  |
| Sales Rep: DM2 Order Entry: ST1 Planner: DK     |  | No of Boxes:                        |  | No. Stacks:           |  |
| ONWARD MEDIA 6305                               |  | Books / Box:                        |  | Approx Maj. Sheets: 0 |  |
| HYMNS OF CHRISTMAS WIRE -O                      |  | Max Box Wt:                         |  | Min. Sheets: 0        |  |
| ISBN: PO: 4264                                  |  | Label Box: 1 End                    |  | Top Sheets:           |  |
| Reprint: J23-56400 Due Date: 10/31/2024         |  | Pallet Size: 48" x 40", 4-Way - P-1 |  |                       |  |
| Trim Size: 5 3/4 x 8 1/4 Spine: 0.41            |  | Max Pallet Ht:                      |  |                       |  |
| Trim Size (mm): Non-Standard Spine (mm): 10.4   |  | Recipe: 0                           |  | Recipe Name: None     |  |
| Number Books: 2000                              |  | No Layers: 0                        |  | Toggle: 0             |  |
| No64s: 0 No32s: 2 No16s: 0                      |  | Pattern: 0                          |  | Boxer Per Layer: 0    |  |
| No16s: 0 No12s: 0 No8s: 1                       |  | Boxes Per Skid: 0                   |  |                       |  |
| No6s: 0   |  | Comments:                           |  |                       |  |
| Max Run: 2100 Min Run: 2100                     |  |                                     |  |                       |  |

  

| Status | Product Description | Qty | Ship Method | Max Run | Min Run | Instructions |
|--------|---------------------|-----|-------------|---------|---------|--------------|
|        |                     |     |             |         |         |              |
|        |                     |     |             |         |         |              |

# ONWARD MEDIA

**HYMNS OF CHRISTMAS WIRE -O**

**QTY:**

**WT:**

**Lbs**