

Purchase Order



POS Professional Office Services, Inc.

P.O. Box 450
WATERLOO, IA 50704

PO NUMBER	DATE	PAGE
429521	10/23/24	1

VENDOR: 97785
BINDERY, INC., THE
8201 BROOKLYN BLVD #1500
BROOKLYN PARK MN 55445

SHIP TO:
POS - MINNESOTA
2902 3RD ST S
WAITE PARK, MN 56387

ATTN:

NOTIFY:

User: CSTEARNs

LINE	QUANTITY	UM	ITEM	DESCRIPTION	COST
1.00	1700	EA	GENPRINT	GENPRINT	1.99

DELIVERY DATE 11/13/24

COLD SPRING #2139246 - QTY 1700 - DUE 11/13
QUOTE #Q74819R1 - GRANITE PRICE BOOK
SEE ATTACHED FORMS FOR DETAILS
PALMER TO PROVIDE +3% ADD'L MATERIALS FOR SPOILAGE

PO TOTAL

3383.00

Purchase Order Request

Date of Request: 10/9/24

Customer Name: ColdSpring

Customer #: 520620

Sales Order #: 2139246

Form ID #: see below

Job Description: #409 2025 Granite Price Book

Quantity: 1700

Samples Requested: 4

Vendor Name: The Bindery

Vendor #: 97785

Quote #: Q74819RI

Price: \$1.99 per book

Date to Vendor:

Date Back From Vendor: 11/14/24

Vendor instructions:

Palmer Printing (POS) to provide:

2 covers- 2pp on 10pt C2S, 8.5 x 11 - product id #2426240

6 sheets on 70# silk text, 8.5 x 11 - product id #2426238

43 sheets on 50# offset, 8.5 x 11- product id #2426239

7 tab sheets on 80# cover, 9 x 11 - product id #2426243

Text and tab materials are furnished on press sheets for The Bindery to trim to sizes above.

Covers are furnished trimmed to size.

All materials are flat (no folds, perms, etc.)

3% extra material for spoilage

Special instructions:

The Bindery:

cut covers, tabs and text from press sheets

cut 1/2 inch tabs (bank of 4) - no mylar

punch holes for binding

collate sheets, covers, tabs

bind with a dark brown plastic spiral binding on the 11inch edge

slipsheet finished books with slipsheets furnished by The Bindery

bulk pack in cartons - 30 books per case

Estimate



DATE: 8/19/2024
TO: Lisa Berg
Palmer Printing Company
FROM: Krista Kolstad
QUOTE: Q74819R1

8201 Brooklyn Blvd
Brooklyn Park, MN 55445
Phone: 763.201.2800
Receiving Dock Doors 31 - 36

Thank you for the opportunity to provide you with the following Estimate. Estimate valid for 90 days unless otherwise indicated..

Project: *2025 Granite Price Book*

- cut tabs and text from press sheets
- cut 1/2" tabs (bank of 4)- no mylar
- collate sheets
- bind with a brown plastic spiral binding on the 11" edge
- punch holes for binding
- slipsheet finished books with slipsheets furnished by us
- bulk pack in cartons

Quantity: 1,700 books all one version
In order to ensure making quantity, please provide 3% extra materials

You furnish: 2 covers-2pp on 10pt C1S, 8-1/2 " x 11"
6 sheets on 70# silk text, 8-1/2 " x 11"
43 sheets on 50# offset, 8-1/2 " x 11"
7 tab sheets on 80# cover, 9" x 11"
• Text and tab materials are furnished on press sheets for us to trim to sizes above
• Covers are furnished trimmed to size
• All materials are flat (ie no foldouts, perfs, etc)

Shipping: FOB our Brooklyn Park dock (doors 31-36). We can provide transportation if requested. Shipping charges would apply.

Price: \$1.99 per book
• Prices do not include cartons.

It is our pleasure to serve you! Please review all specifications (paper caliper, sheet count, etc.) for accuracy and let us know if you need any additional information.

Your Bindery Team

Eric Feuerstein 763-201-2732	Scott Rooney 763-201-2704	Jane Stire 763-201-2735	Krista Kolstad 763-201-2715	Mike Cress 763-201-2725	Justine Carpenter 763-201-2740
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Finish With Us!