

THE JOHN ROBERTS COMPANY

9687 East River Rd NW Minneapolis, MN 55433 (763) 755-5500

(763) 754-4455

Purchase Order

PO Req Number:

PO Number: 167427
PO Date: 10/18/24
Date Required: 10/28/24
Confirming: No
Requested By: kvisher

Authorized By: Rebecca Clarkson Printed: 10/18/24 9:01

Ship To:

The John Roberts Company

9687 E River Rd Minneapolis MN 55433

US

Phone: (763)-755-5500

Contact:

Suite 1500

Supplier: 1052

Bindery, Inc., The

8201 Brooklyn Blvd

Brooklyn Park MN 55445

Important: The correct Purchase Order Number must appear on the invoice and correspondence.

Internal Notes:

| Quantity Ordered | Quantity Item Received Num | | GL-Acct | Unit Cost | U/M | Amount |
|---------------------|-------------------------------|-----------------|---------|-----------|------|----------|
| 1,320 | 447 | Wire O' Binding | | 0.900 | Each | 1,188.00 |

Trimble Inc. Job: 456058 Expected: 10/28/24 Date Last Receipt:

Trimble Digital Custom Calendars 28 Self-Cover 8 Versions

jr jr

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Special Instructions:

Quote#75326R1

JR to provide extra materials to make count (20 overs per version) - CANNOT SHIP SHORT, MUST INCLUDE MINIMUM 5 each of 8 versions for SAMPLES JR will furnish:

- Cartons and Labels
- 8 versions, each with 14 sheets on 100# satin text, trimmed to 8-1/2 " x 11"
- Books are furnished collated with colored slip sheets between books and all trimmed to size
- each version to be kept separate

OUTSIDE VENDOR:

- Punch holes for binding on TOP edge of calendars
- Bind with a black wire loop (Wire-O) binding on the 11" Top edge
- Drill 3/16" hole (centered bottom)
- Place slip sheet between calendars prior to packing
- Bulk pack in cartons by Version keep each version separate
- Use JR supplied Carton Labels for each version
- Ship back to JR for final shipping
- Include MINIMUM 5 Samples each version package separately, and clearly marked
- Samples count is included in final total = 1,320

Bulk Carton packed qtys per version:

SITECH Intermountain - Qty:250

SITECH Central - Qty:200

SITECH Rocky Mountain - Qty:200

SITECH Michigan - Qty:200

SITECH Tejas - Qty:180

SITECH Indiana - Qty:150

SITECH Mid-Plains - Qty:50

SITECH Hawaii - Qty:50



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Ordered Received Number Item Description GL-Acct Unit Cost U/M Amount

For any questions or concerns AND for pick up, please email: rebecca.clarkson@johnroberts.com

PO Total: 1,188.00