Outside Vendor Scheduling Form				
Mill Rock Packaging		Schedule Dates		
1050 Westgate Drive	To Date:	<u>Quantity</u>	From Date:	<u>Quantity</u>
St. Paul, MN 55114				
Telephone: (651) 646-1050				
Fax: (651) 646-7228				
Job Contact:				
Scheduling: Curt Hansen				
Vendor: The Bindery Inc			PO # / Job #:	625573
8201 Brooklyn Blvd Suite 1500				
Brooklyn Park MN 55445			Outside Vendor	
Ph: (763) 201-2800			Quote Number:	
Vendor Contact: Justine Carpenter	Phone:	(763) 201-2800	Fax:	
Job Description:				
Contour 3D 690R Manual / M939247A001 rev AD / 1220001001				
284 page + 4 page cover - Finished size: 4.375 " x 7"				
Cover Stock: 10pt C1S cover / Text Stock: 50# Smooth Offset				
Quoted \$0.24 each for 20,000 quantity				
Total Quantity Needed to Fill Order: 3500 Overs Limit: 30 %				
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Vendor Instructions:				
Gather 11 - 24 pg sigs, 1 - 12 pg sig, 1 - 8 pg sig and 1 - 4 pg cover and perfect bind on 7 " side				
Folded sig size: 4 .625" x 7.25"				
Trims 1/8" head, 1/8" foot, 1/8' spine grind off, 1/8" face, no lip				
Pack in gaylords - TURN IN 5's				
>>>> RETURN IMPRESSIONS SUPPLIED SAMPLE(S) / PROOF(S) WITH SHIPMENT <				
Impressions requires that you notify us of changes in your product, process or service				
so that we can determine whether the changes may affect the quality of a finished product.				
Shipping (To Vendor) Instructions:				
Full press sheets of covers 2 - up, 11.5" x 17.5" - MARK GUIDE & GRIPPER				
13 folded sigs of text				
1 set of folded sigs #'d 1 - 13				
Send Gaylord totes to The Bindery with folded sigs and covers				
Sample				
Q	uantity to Ship to V	endor: 21	,200 + ALL GC	OD
☐ Art Board(s) ☐ Previous Run Samples(s) ☐ Copy of Proof(s)				
White Copy - Vendor Yellow Copy - Ticket				