

# Purchase Order



**POS** Professional Office Services, Inc.

P.O. Box 450  
WATERLOO, IA 50704

PO NUMBER	DATE	PAGE
428604	9/10/24	1

VENDOR: 97785  
BINDERY, INC., THE  
8201 BROOKLYN BLVD #1500  
BROOKLYN PARK MN 55445

SHIP TO:  
POS - MINNESOTA  
2902 3RD ST S  
WAITE PARK, MN 56387

ATTN:

NOTIFY:

User: CSTEARNES

LINE	QUANTITY	UM	ITEM	DESCRIPTION	COST
1.00	30000	EA	GENPRINT	GENPRINT	1.45

DELIVERY DATE 10/18/24

FAT QUARTER #2118277 - QTY 30,000 - DUE 10/18/24  
QUOTE #Q73486.1R1 - GUTS COMING FROM JOHN ROBERTS  
FOLDED COVERS COMING FROM PALMER  
SEE ATTACHED FORMS FOR DETAILS  
PALMER TO INCLUDE +3% MATERIAL FOR SPOILAGE

PO TOTAL

43500.00

# Purchase Order Request

Date of Request: 8/22/24

Contact Person: Steve Menk

Customer Name: Fat Quarter Shop

Customer #: 520866

Sales Order #: 2118277

Form ID #: 2422055

Job Description: Prairie Home book

Quantity: 30,000

Samples Requested: 12

Vendor Name: The Bindery

Vendor #: 97785

Quote #: Q73486.1R1

Price: \$43,517.40

Date to Vendor: 9/25 - 6000  
9/25 - 20000

Date Back From Vendor: 10/28/24 10/18

## Vendor instructions:

Palmer to supply:

30,012 (+ 3% spoilage) folded covers - Coming from Palmer.

30,012 (+ 3% spoilage) each of (16) 16-page signatures - Coming from John Roberts.  
Proof.

Boxes: 1,675 #S-19098, 11x11x10.

The Bindery to supply labels.

~~~~~  
Please semi-conceal wire-O bind 30,000 books + 12 samples boxed separately for Palmer.

Use 3/4" white wire

## Special instructions:

256 pages / 128 sheets. Final page size is 8.5 x 11.

Pack in 11 x 11 x 10 boxes supplied.

Label cartons with this info:

Fat Quarter Shop

Order # 2118277

Prairie Home book

Qty. \_\_\_\_

Ship 30,000 direct to Fat Quarter Shop. Palmer will supply packing list and BOL.

12 Samples ship to Palmer.

## Estimate



**DATE:** 7/1/2024  
**TO:** Dan Hartmann  
Palmer Printing Company  
**FROM:** Krista Kolstad  
**QUOTE:** Q7348601R1

8201 Brooklyn Blvd  
Brooklyn Park, MN 55445  
Phone: 763.201.2800  
Receiving Dock Doors 31 - 36

Thank you for the opportunity to provide you with the following Estimate. Estimate valid for 90 days unless otherwise indicated..

**Project:** *Prairie Home Farm Girl Vintage 2*

- gather signatures and covers
- 4-side trim to 8-1/2" x 11" (11" spine)
- punch holes for binding
- bind with a 3/4" semi-concealed white wire loop (Wire-O) binding on the 11" edge
- bulk pack in cartons

**Quantity:** see below  
In order to ensure making quantity, please provide 3% extra materials

**You furnish:** 1 covers-wrap semi-concealed on 24pt c2s  
128 flat sheets on 80# silk text

- Text is furnished as folded signatures (16-16pp)
- Maximum head, foot and face trim is 1-9/16", minimum is 1/8"
- Folded sigs must have closed spine (no z-folds)
- Heavy paper (>5pt) must have grain parallel to the spine
- Covers furnished trimmed to final size
- Covers are furnished appropriately scored and folded backwards on the punch score
- All materials are flat (ie no foldouts, perfs, reinforcing, tabs, etc)

**Shipping:** FOB our Brooklyn Park dock (doors 31-36). We can provide transportation if requested. Shipping charges would apply.

|               |              |                 |
|---------------|--------------|-----------------|
| <b>Price:</b> | 20,000 books | \$1.48 per book |
|               | 25,000       | \$1.46          |
|               | 30,000       | \$1.45          |
|               | 35,000       | \$1.44          |
|               | 40,000       | \$1.43          |

- Prices do not include cartons.
- If you wish to have slipsheets between finished books please furnish them and add \$0.07 per book to the above pricing.
- If you want us to fold the covers backward on the punch score extra charges will apply.

It is our pleasure to serve you! Please review all specifications (paper caliper, sheet count, etc.) for accuracy and let us know if you need any additional information.

### Your Bindery Team

Eric Feuerstein  
763-201-2732

Scott Rooney  
763-201-2704

Jane Stire  
763-201-2735

Krista Kolstad  
763-201-2715

Mike Cress  
763-201-2725

Justine Carpenter  
763-201-2740

*Finish With Us!*