

Purchase Order



POS Professional Office Services, Inc.
P.O. Box 450
WATERLOO, IA 50704

PO NUMBER	DATE	PAGE
427484	7/10/24	1

VENDOR: 97785
BINDERY, INC., THE
8201 BROOKLYN BLVD #1500
BROOKLYN PARK MN 55445

SHIP TO:
POS - MINNESOTA
2902 3RD ST S
WAITE PARK, MN 56387

ATTN:

NOTIFY:

User: CSTEARNES

LINE	QUANTITY	UM	ITEM	DESCRIPTION	COST
1.00	12512	EA	BOOKS	BOOKS	11135.68 L

DELIVERY DATE 7/31/24

GE DESIGNS #2095382 - QTY 12512 (12 SAMPLES)
DUE 7/31 - QUOTE #Q74906
SEE ATTACHED FORMS FOR INSTRUCTIONS

PALMER TO INCLUDE +3% ADD'L MATERIAL FOR SPOILAGE

PO TOTAL

11135.68

Purchase Order Request

Date of Request: 6/27/24

Contact Person: Steve Menk

Customer Name: GE Designs

Customer #: 520729

Sales Order #: 2095382

Form ID #: 2417070

Job Description: "Stripology Quickies" book

Quantity: 12,500

Samples Requested: 12

Vendor Name: The Bindery

Vendor #: 97785

Quote #: Q74906

Price: \$11,135.68

Date to Vendor:

Date Back From Vendor:

Vendor instructions:

PALMER TO SUPPLY: 4,171 (+ 3% spoilage) press sheets of the covers with 3-out each of the front and back covers.

12,512 (+3 % spoilage) each of (6) 16-page folded sigs.

Proof.

350 boxes 11 x 11 x 10 #S-19098 (from Uline)

Labels supplied by The Bindery

INSTRUCTIONS: The Bindery to cut covers to signature size / gather sigs and covers / 4-side trim to 8.5x11 / punch holes on 11" side for binding.

Bind with WHITE wire.

Shrink wrap in 12's. Bulk carton in supplied cartons (36/CTN)

Need 12,500 + 12 samples.

Special instructions:

Label Info.:

GE Designs

Order #2095382

"Stripology Quickies" book

Qty. 36

12,500 will ship direct to GE Designs in Chaska, MN. Palmer to supply BOL and Packing List. 12 samples ship to Palmer.

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8201 Brooklyn Blvd
Brooklyn Park, MN 55445
Phone: 763.201.2800
Receiving Dock Doors 31 - 36

Thank you for the opportunity to provide you with the following Estimate. Estimate valid for 90 days unless otherwise indicated..

- cut covers to signature size
- gather signatures and covers
- 4-side trim to 8-1/2" x 11" (11" spine)
- punch holes for binding
- bind with a standard color wire loop (Wire-O) binding on the 11" edge
- shrinkwrap finished books 12 per package
- bulk pack in cartons

Quantity: see below
In order to ensure making quantity, please provide 3% extra materials

Shipping: FOB our Brooklyn Park dock (doors 31-36). We can provide transportation if requested. Shipping charges would apply.

- Prices do not include cartons.
- If you wish to have slipsheets between finished books please furnish them and add \$0.07 per book to the above pricing.

Your Bindery Team

Justine Carpenter
763-201-2740

Finish With Us!