

Purchase Order



POS Professional Office Services, Inc.

P.O. Box 450
WATERLOO, IA 50704

PO NUMBER	DATE	PAGE
426924	6/07/24	1

VENDOR: 97785
BINDERY, INC., THE
8201 BROOKLYN BLVD #1500
BROOKLYN PARK MN 55445

SHIP TO:
POS - MINNESOTA
2902 3RD ST S
WAITE PARK, MN 56387

ATTN:

NOTIFY:

User: CSTEARNES

LINE	QUANTITY	UM	ITEM	DESCRIPTION	COST
1.00	2000	EA	BOOKS	BOOKS	.30

DELIVERY DATE 6/18/24

OUR LADYS CHAPEL #2083225 - QTY 2000 - DUE 6/18
CUT COVERS, GATHER SIGNATURES, PUR PERFECT BIND
BULK PACK IN CARTONS - 30 PER BOX
QUOTE #Q74594

PO TOTAL

600.00

Purchase Order Request

Date of Request: 6/6/24

Contact Person: Kathy

Customer Name: Our Ladys Chapel

Customer #: 480426

Sales Order #: 2083225

Form ID #: 2414308

Job Description: For the Life of the World

Quantity: 2,000

Samples Requested: 4

Vendor Name: The Bindery

Vendor #: 97785

Quote #: Q74594

Price: .30 per book

Date to Vendor: 6/14

Date Back From Vendor: 6/18

Vendor instructions:

Cut covers, gather signatures, perfect bind (PUR perfect bind) on the 7" side.
Bulk pack in cartons - 30 per box

Special instructions:

Estimate



DATE: 5/22/2024
TO: Dan Hartmann
Palmer Printing Company
FROM: Krista Kolstad
QUOTE: Q74594

8201 Brooklyn Blvd
Brooklyn Park, MN 55445
Phone: 763.201.2800
Receiving Dock Doors 31 - 36

Thank you for the opportunity to provide you with the following Estimate. Estimate valid for 90 days unless otherwise indicated..

Project:

- cut covers
- gather signatures
- perfect bind books (PUR perfect bind)
- 3-side trim to 4-3/4" x 7" (7" bind edge)
- bulk pack in cartons

Quantity: see below

In order to ensure making quantity, please provide 10% extra materials for 1,000-3,000 / 5% for 4,000+

You furnish:

- 1 cover-wraparound for perfect binder on 12pt C1S
- 80 sheets on 60# offset
- Text is furnished as folded signatures (5-32pp)
- Maximum head, foot and face trim is 1-9/16", minimum is 1/8"
- Folded sigs must have closed spine (no z-folds)
- Cover stock should have grain running parallel to spine to help prevent cracking
- Covers furnished on press sheets for us to trim
- Covers are laid out for a perfect bound book allowing an 1/8" overhang from raw sig size on the head and foot
- UV and varnish coating knocked out of spine/side glue area of inside cover, and side glue area of first and last pages

Shipping:

FOB our Brooklyn Park dock (doors 31-36). We can provide transportation if requested. Shipping charges would apply.

Price:	1,000 books	\$0.50 per book
	2,000	\$0.30
	3,000	\$0.23
	4,000	\$0.20
	5,000	\$0.18

- Prices do not include cartons.

It is our pleasure to serve you! Please review all specifications (paper caliper, sheet count, etc.) for accuracy and let us know if you need any additional information.

Your Bindery Team

Eric Feuerstein 763-201-2732	Scott Rooney 763-201-2704	Jane Stire 763-201-2735	Krista Kolstad 763-201-2715	Mike Cress 763-201-2725	Justine Carpenter 763-201-2740
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Finish With Us!