

Job# 46752

Date: 4/22/2024

**PURCHASE ORDER**

76674TG-BIND

**VERSA PRESS, INC.**

1465 Spring Bay Road  
East Peoria, IL 61611-9788  
Ph. 1-309-822-8272  
FAX 309-822-8141

Plant Location:  
Spring Bay Road/Route 26

(5 Mi. North of Junction of  
Route 26 & Route 116)

To: **The Bindery****8309 Brooklyn Blvd****Brooklyn Park, MN 55445**Attn: **Eric Feuerstein**

QUANTITY	DESCRIPTION	UNIT PRICE
3000	Title: MC9074 PERIOD. THE QUICK, ALL-INCLUSIVE GUIDE FOR EVERY UTERUS SOFT COVER BOOK	0.27
3% Maximum Over Run	For: Mayo Clinic	
1% Maximum Under Run	- Follow enclosed specs	
	- 3000 Copies @ \$0.27 Each (Q74105)	
	- Ship per shipping instructions and carton label(s) enclosed with materials.	
	- Use 48" x 40", 4-Way - P-25 pallets	
	- Cannot exceed 49" in height.	
	Send 2 sample books to Versa Press, Inc.	
	Ship Signatures & Covers: 05/20/2024	
	The Bindery ship date : 05/31/2024	
Job No: J24-53284		Total Price: \$810.00

ORDERED BY: **Tamara Gilbert**

RECEIVED :

# VERSA PRESS, INC.

Rev. 8/24/21

DATE

04/22/24

DATE NEEDED

05/31/24

VENDOR

THE BINDERY

ATTENTION

JUSTINE CARPENTER

QUOTE NUMBER

Q74105

VERSA PRESS CONTACT

TAMARA GILBERT

TITLE

MC9074 PERIOD. THE QUICK, ALL-INCLUSIVE GUIDE FOR EVERY UTERUS

PUBLISHER

MAYO CLINIC

RUN QUANTITY

3,000

TOTAL PAGES

48

TEXT TRIM SIZE

6

OBLONG

NO

NUMBER OF SIGNATURES

1

32's

24's

18's

1

16's

12's

8's

6's

4's

2's

HEAD TRIM

1/8

GUTTER TRIM

1/16

SEQUENCE OF SIGNATURES

1-16, 1-32

TEXT STOCK

80 # COATED GLOSS

PPI

556

COVER STOCK

12 Pt. cls, Gloss Lamination

MATERIALS PROVIDED AS:

☐

Book Blocks (Trimmed Three Sides)

☒

Folded Ungathered Signatures

☐

Flat sheets to fold at vendor

CASE COVER CLOTH

FINISH

SPINE OF 3 PIECE CASE

FINISH

☐

Printed cover

☐

Dust Jacket

CASE STAMPING

☐

Stamped sample case

☐

Foil Color(s)

☐

Foil Stamp Die

☐

Deboss Die

☐

PDF file provided by Versa

☐

Smythe Sewn

☐

Side Sewn

☐

Adhesive Bound

☐

PUR glue

☐

Shrink Wrap (Convenient Pkgs)

☐

Bindery Board (Caliper)

☐

Flat Back (With Board Spine)

☐

Shrink Wrap (Individually)

☐

80# Matching End Sheets

☐

Reinforced End Sheet

☐

Shrink Wrap - Qty

☐

80# Special End Sheets

☐

Head & Foot Bands

BINDING TYPE

☒

Perfect

☐

Otabind

☒

PUR glue

☐

Spiral Wire (Tin)

☐

Spiral Wire (Color)

☐

Double Wire-O (Color)

☐

GBC (color)

☐

Other

PACKING INSTRUCTIONS

☒

Cartons Supplied by Vendor

☐

Furnished cartons

☐

SPECIAL CARTON INSTRUCTIONS

Special Instructions

Max Carton weight 30lbs

SPINE WRAPS. OK AS IS

## Estimate



**DATE:** 4/9/2024  
**TO:** Trish Burton  
Versa Press, Inc.  
**FROM:** Justine Carpenter  
**QUOTE:** Q74105

8201 Brooklyn Blvd  
Brooklyn Park, MN 55445  
Phone: 763.201.2800  
Receiving Dock Doors 31 - 36

Thank you for the opportunity to provide you with the following Estimate. Estimate valid for 90 days unless otherwise indicated..

**Project:** *MC9074 Period*

- cut covers
- gather signatures
- perfect bind books (PUR perfect bind)
- 3-side trim to 6" x 9" (9" bind edge)
- bulk pack in cartons

**Quantity:** 3,000 books all one version  
In order to ensure making quantity, please provide 10% extra materials

**You furnish:** 1 cover-wraparound for perfect binder on 12pt C1S  
24 sheets on 80# gloss book/text

- Text is furnished as folded signatures (1-32pp, 1-16pp)
- Maximum head, foot and face trim is 1-9/16", minimum is 1/8"
- Folded sigs must have closed spine (no z-folds)
- Cover stock should have grain running parallel to spine to help prevent cracking
- Covers furnished on press sheets for us to trim
- Covers are laid out for a perfect bound book allowing an 1/8" overhang from raw sig size on the head and foot
- Sigs are furnished skid packed or in skid tubs
- UV and varnish coating knocked out of spine/side glue area of inside cover, and side glue area of first and last pages

**Shipping:** FOB our Brooklyn Park dock (doors 31-36). We can provide transportation if requested. Shipping charges would apply.

**Price:** \$0.27 per book

- Prices include cartons

It is our pleasure to serve you! Please review all specifications (paper caliper, sheet count, etc.) for accuracy and let us know if you need any additional information.

### Your Bindery Team

**Eric Feuerstein**  
763-201-2732

**Scott Rooney**  
763-201-2704

**Jane Stire**  
763-201-2735

**Krista Kolstad**  
763-201-2715

**Mike Cress**  
763-201-2725

**Justine Carpenter**  
763-201-2740

*Finish With Us!*



# Standard Shipping Instructions

## MAYO CLINIC

Contact Instructions:

Fax Instructions:

Truck Type:

Delivery Instructions: **WHEN BOOKS ARE READY TO SHIP YOU MUST CONTACT CINDY SCALF @ VERSA PRESS WITH TOTAL COUNTS & WEIGHTS FOR A FREIGHT CARRIER.**

Special Instructions:

	PO#	ISBN	Title	Ship Instr	Loc Instr	Versa	Email
Packing List:	True	True	True	False	True	False	True
Bill Of Lading:	True	True	False	False	True	False	True
Skid Topper:	False	False	True	False	False	False	False

<u>Product</u>	<u>Qty</u>	<u>Branch Name</u>	<u>Contact Name</u>	<u>Ship Method</u>	<u>Ship Instructions</u>
Bound Books	Bal	Shipping-INGRAM PUBLISHING SERVICES  C/O MAYO CLINIC  210 AMERICAN DRIVE  JACKSON  TN  38301  Phone: 731-988-4440 Ext: 51130		Common Carrier	MUST ONLY SHIP FULL CARTON QUANTITIES TO THIS ADDRESS – THEY WILL NOT ACCEPT ANY PARTIAL QUANTITIES! WHEN BOOKS SHIP YOU MUST EMAIL A COPY OF THE PACKING LIST & THE BOL TO THE FOLLOWING EMAIL ADDRESSES: gerhart.dennis@mayo.edu; Boyer.Christine@mayo.edu; pjanz@versapress.com; pburton@versapress.com

Carrier Name: Not Selected      CarrierAcctNo:      Dock Hours: Mon – Fri 7am – 2pm

Payment Type: 3<sup>rd</sup> Party Bill

Location Instr: Delivery Appointment Required for Full Truckload.

### Bill To Information

VERSA PRESS, INC.  
1465 SPRING BAY ROAD  
EAST PEORIA, IL 61611  
PHONE# 309-822-8272

### Forward Information

# Standard Shipping Instructions

<u>Product</u>	<u>Qty</u>	<u>Branch Name</u>	<u>Contact Name</u>	<u>Ship Method</u>	<u>Ship Instructions</u>
Bound Books	500	Shipping-STRATEGIC FULFILLMENT GROUP  111 CORPORATE DRIVE  BIG SANDY	CHARLIE RICHEY	Common Carrier	WHEN BOOKS SHIP YOU MUST EMAIL A COPY OF THE PACKING LIST & THE BOL TO THE FOLLOWING EMAIL ADDRESSES: gerhart.dennis@mayo.edu; Boyer.Christine@mayo.edu charles-richey@sfgnetwork.com; pjanz@versapress.com;

Phone: 903-636-2233

TX

75755

Ext:

Fax:

Carrier Name: Not Selected

CarrierAcctNo:

Dock Hours:

Payment Type: 3<sup>RD</sup> Party Bill

Location Instr: Delivery Appointment Required;

Bill To Information	Forward Information
<b>VERSA PRESS, INC.</b> <b>1465 SPRING BAY ROAD</b> <b>EAST PEORIA, IL 61611</b> <b>PHONE# 309822-8272</b>	

<u>Product</u>	<u>Qty</u>	<u>Branch Name</u>	<u>Contact Name</u>	<u>Ship Method</u>	<u>Ship Instructions</u>
Sample Books	1	Shipping-CHRISTY BOYER  5348 51 <sup>ST</sup> STREET, N.W.  ROCHESTER		Ground	WHEN BOOK SHIPS YOU MUST EMAIL A COPY OF THE PACKING LIST TO THE FOLLOWING EMAIL ADDRESSES: gerhart.dennis@mayo.edu; Boyer.Christine@mayo.edu cornick.gayle@mayo.edu; pjanz@versapress.com; pburton@versapress.com

Phone:

Ext:

Fax:

Carrier Name: UPS

CarrierAcctNo:

Dock Hours:

Payment Type: PrePaid

Location Instr:

Bill To Information	Forward Information

TITLE: PERIOD. THE QUICK, ALL-INCLUSIVE GUIDE FOR EVERY  
UTERUS (PAPERBACK)

AUTHOR: RUTH REDFORD

ON SALE: 8/1/2023

PUBLISHER: Mayo Clinic Press

PRINTED IN USA

PRODUCT CODE: 210351

MC No.: MC9074

PPON:

PRINTING #: 01



(251)

BARCODE

EAN



(10) 01

CTN QTY:



(30)

CTN WGT:

Lbs.



(3401)

ISBN 13: 979-8-88770-044-1



(01)1979888770448

COVER PRICE: \$14.99USD



(9012Q) 1499 USD



4/23/2024

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# Bindery Work Order

Page: 1

JobNo: J24-53284	Q24-55649	Status Group: 2418.5	Box No:	Qty / Stack:
Sales Rep: PJ	Order Entry: KC	Planner: TG	No of Boxes:	No. Stacks:
MAYO CLINIC	6281		Books / Box:	Approx Maj. Sheets: 0
PERIOD. THE QUICK, ALL-INCLUSIVE GUIDE FOR EVERY UTERUS (PAPERBACK)			Max Box Wt: 30	Min. Sheets: 0
ISBN:	PO: P001154573		Label Box: 1 End & 1 Side	Top Sheets:
Reprint:	Due Date: 5/3/2024		Pallet Size: 40"x48"-4way	
Trim Size: 6 x 9	Spine: 0.11		Max PalletHt: 49	
Trim Size (mm): Non-Standard	Spine (mm): 2.8		Recipe: 0	Recipe Name: None
Number Books: 3000			No Layers: 0	Toggle: 0
No64s: 0	No32s: 1	No18s: 0	Pattern: 0	Boxer Per Layer: 0
No16s: 1	No12s: 0	No8s: 0	Boxes Per Skid: 0	
No6s: 0			Comments:	
Max Run: 3090	Min Run: 3030			

  

Status	Product Description	Qty	Ship Method	Max Run	Min Run	Instructions
	Sample Books -	1	Ground	0	0	WHEN BOOK SHIPS YOU MUST EMAIL A COPY OF THE PACKING LIST TO THE FOLLOWING EMAIL ADDRESSES: gerhart.dennis@mayo.edu; Boyer.Christine@mayo.edu; cornick.gayle@mayo.edu; pjanz@versapress.com; pburton@versapress.com
	Bound Books - Bal	2499	Common Carrier	2589	2469	MUST ONLY SHIP FULL CARTON QUANTITIES TO THIS ADDRESS - THEY WILL NOT ACCEPT ANY PARTIAL CARTON QUANTITIES! WHEN BOOKS SHIP YOU MUST EMAIL A COPY OF THE PACKING LIST & THE BOL TO THE FOLLOWING EMAIL ADDRESSES: gerhart.dennis@mayo.edu; Boyer.Christine@mayo.edu; pjanz@versapress.com; pburton@versapress.com

4/23/2024

1:58:54 PM

# Bindery Work Order

Page: 2

	Bound Books - <del>Drop</del>	500	Common Carrier	0	0	WHEN BOOKS SHIP YOU MUST EMAIL A COPY OF THE PACKING LIST & THE BOL TO THE FOLLOWING EMAIL ADDRESSES: gerhart.dennis@mayo.edu; Boyer.Christine@mayo.edu; pjanz@versapress.com; pburton@versapress.com