

Purchase Order



POS Professional Office Services, Inc.
P.O. Box 450
WATERLOO, IA 50704

PO NUMBER	DATE	PAGE
425999	4/15/24	1

VENDOR: 97785
BINDERY, INC., THE
8201 BROOKLYN BLVD #1500
BROOKLYN PARK . MN 55445

SHIP TO:
POS - MINNESOTA
2902 3RD ST S
WAITE PARK, MN 56387

ATTN:

NOTIFY:

User: CSTEARNES

LINE	QUANTITY	UM	ITEM	DESCRIPTION	COST
1.00	2004	EA	BOOKS	BOOKS	1.97

DELIVERY DATE 5/07/24

BERNINA OF AMERICA #2065278 - QTY 2000 - DUE 5/7
QUOTE #Q74122 - 4 SAMPLES - WHITE WIRE BINDING
***SHIP DIRECT TO BERNINA - SEE INSTRUCTIONS SHEET
PACKAGE SAMPLES SEPARATE AND SEND TO PALMER***

PALMER TO INLCUDE +3% ADD'L FOR SPOILAGE

PO TOTAL

3947.88

Purchase Order Request

Date of Request: 4/12/24

Contact Person: Steve Menk

Customer Name: Bernina of America

Customer #: 520745

Sales Order #: 2065278

Form ID #: 2327142

Job Description: The Big Book of Serger Quilting

Quantity: 2,000

Samples Requested: 4

Vendor Name: The Bindery

Vendor #: 97785

Quote #: Q74122

Price: \$3,947.88

Date to Vendor: 5/1

Date Back From Vendor: 5/7

Vendor instructions:

Palmer to supply:

2,004 (+ 3% spoilage) Covers, printed on 24 pt. stock, laminated on 2 sides with 1.7 mil., trimmed to final size and folded backward on the punch score.

2,004 (+ 3% spoilage) each of (12) 16-page & (1) 8-page folded sigs.

Samples.

100 Cartons 11x11x10 #S-19098. Labels will be supplied by The Bindery.

Instructions:

Please produce 2,000 books plus 4 samples packaged separately.

Semi-conceal wire loop bind with white wire.

200 pages (100 sheets). Final trimmed text page size is 8.5 x 11.



Special instructions:

Bulk carton in supplied cartons. Print and apply labels to cartons.

Carton label Info.:

Bernina of America

Order #2065278

P.O. # P2002663

#BBOSQ The Big Book of Serger Quilting

Qty. per carton

2,000 ship direct to Bernina in IL. 4 samples ship to Palmer. Palmer will supply packing list and B.O.L.

Estimate



DATE: 4/9/2024
TO: Sherri Pelzer
Palmer Printing Company
FROM: Krista Kolstad
QUOTE: Q74122

8201 Brooklyn Blvd
Brooklyn Park, MN 55445
Phone: 763.201.2800
Receiving Dock Doors 31 - 36

Thank you for the opportunity to provide you with the following Estimate. Estimate valid for 90 days unless otherwise indicated..

Project: *Bernina Big Book of Serger Quilting*

- gather signatures
- 4-side trim to 8-1/2" x 11" (11" spine)
- punch holes for binding
- bind with a 2:1 -3/4" semi-concealed white wire loop (Wire-O) binding on the 11" edge
- bulk pack in cartons

Quantity: see below
In order to ensure making quantity, please provide 3% extra materials

You furnish: 1 covers-wrap semi-concealed on 24pt c2s
100 flat sheets on 80# satin text

- Text is furnished as folded signatures (12-16pp, 1-8pp)
- Maximum head, foot and face trim is 1-9/16", minimum is 1/8"
- Folded sigs must have closed spine (no z-folds)
- Heavy paper (>5pt) must have grain parallel to the spine
- Covers furnished trimmed to final size
- Covers are furnished appropriately scored and folded backwards on the punch score
- All materials are flat (ie no foldouts, perms, reinforcing, tabs, etc)

Shipping: FOB our Brooklyn Park dock (doors 31-36). We can provide transportation if requested. Shipping charges would apply.

Price:

2,000 books	\$1.97 per book
2,500	\$1.92
3,000	\$1.88

- Prices do not include cartons.
- If you wish to have slipsheets between finished books please furnish them and add \$0.07 per book to the above pricing.
- If you want us to fold the covers backward on the punch score extra charges will apply.

It is our pleasure to serve you! Please review all specifications (paper caliper, sheet count, etc.) for accuracy and let us know if you need any additional information.

Your Bindery Team

Eric Feuerstein
763-201-2732

Scott Rooney
763-201-2704

Jane Stire
763-201-2735

Krista Kolstad
763-201-2715

Mike Cress
763-201-2725

Justine Carpenter
763-201-2740

Finish With Us!