



# PURCHASE ORDER

**Number:** 2027681 **Revision:** 0

**Date:** 4/5/2024

**Vendor:** 9105

The Bindery  
8201 Brooklyn Boulevard  
Brooklyn Park, MN 55445

**Telephone:** 1-800-851-6598

**Fax:** 1-763-201-2790

**Ship to:**

Mittera Wisconsin  
555 Beichl Ave  
Beaver Dam, WI53916  
UNITED STATES

**Original or Confirming:** Original Copy

**Requisition:** jessica.schultz

**Terms:** Normal Vendor Terms

**F.O.B. - Vendor**

**Ship via:**

Item No	Quantity	Description	Price	Amount
1	32,724.00	<p>BSA Webelos Handbook 0% Unders 2% Overs Mittera WI to furnish Perfect Bound books trimmed to 5.375" x 8" each consisting of:</p> <p>2 covers on 10 pt C1S Kallima 1-32 pg Parent Guide on 1 1/2" Magna Stripe (.75 on .75 off) 136 sheets on 50# offset (272 pgs) Books will be furnished Perfect Bound with covers on and 3 sides trimmed Materials to arrive by: 4/9/24 or sooner</p> <p>the Bindery to: *Trim spines from perfect bound books (Final Trim Size: 5.25" x 8" *Punch 4:1 DD Round holes for Spiral Binding (Required backgate would be 3/8") *Bind with a Plastic 22mm Forest Green Coil - binding on the 8" edge *Pack 18 books per carton (MWI sending cartons) *Apply 2 custom GREEN labels to each carton (will send you labels - There are 3 different labels due to ship dates)</p> <p>- Do not need slipsheets between books. * Put a divider in carton between books. * Add stuffing to box on top if there is a little extra room.</p> <p>Customer Guide for Shipping:</p> <ul style="list-style-type: none"> <li>• 2 Labels per carton (GREEN) – One Label on the front and one on either side (you choose)</li> <li>• Max carton weight is 35 lbs.</li> <li>• Approved pallet size: 48" x 40" or 48" x 42"</li> <li>• Max Pallet Height 4 ft</li> <li>• Shipment must be palletized</li> </ul> <p>Please send 18 Samples as soon as possible on our Mittera WI UPS Acct: # 591158 to my attn: Jessica Schultz, Address below</p> <p>Once Completed with the job, Let Jessica know skids and weights so we can arrange the shipment to BSA using their guidelines and we will</p>	0.8100/ea	26,506.44



# PURCHASE ORDER

**Number:** 2027681 **Revision:** 0

**Date:** 4/5/2024

**Vendor:** 9105

The Bindery  
8201 Brooklyn Boulevard  
Brooklyn Park, MN 55445

**Telephone:** 1-800-851-6598

**Fax:** 1-763-201-2790

**Ship to:**

Mittera Wisconsin  
555 Beichl Ave  
Beaver Dam, WI53916  
UNITED STATES

**Original or Confirming:** Original Copy

**Requisition:** jessica.schultz

**Terms:** Normal Vendor Terms

**F.O.B. - Vendor**

**Ship via:**

Item No	Quantity	Description	Price	Amount
		<p>arrange.</p> <p>Total Copies: Customer copies = 32,724 + up to 2% of total qty or 1,044 extra copies</p> <p>Shipping Schedule &amp; Labels:</p> <p>Each of the 3 shipments has their own GREEN Labels to use. Here is the shipment breakdown, dates and labels to use for your information.</p> <p>Shipment #1 by 4/12/24 17,640 books Green Label: Supply PO: 300053589 Date 2024</p> <p>Shipment #2 by 5/10/24 12,096 books Green Label: Supply PO: 300053590 Date 2024</p> <p>Shipment #3 by 5/17/24 2,988 books + Overs – I will need to know the number of overs that we have prior to shipping. (up to 1,044 books) Green Label: Supply PO: 300061073 Date 2024</p> <p>The customer would also like for us to receive a photo of what the carton looks like inside the box before it is sealed and they would like a photo of the carton label used on the carton to verify it is packed and labeled correctly.</p> <p>Mitteria WI Project Manager Jessica Schultz 555 Beichl Ave. Beaver Dam, WI 53916</p>		



# PURCHASE ORDER

Number: 2027681 Revision: 0

Date: 4/5/2024

Vendor: 9105

The Bindery  
8201 Brooklyn Boulevard  
Brooklyn Park, MN 55445

Telephone: 1-800-851-6598

Fax: 1-763-201-2790

Ship to:

Mittera Wisconsin  
555 Beichl Ave  
Beaver Dam, WI53916  
UNITED STATES

Original or Confirming: Original Copy

Requisition: jessica.schultz

Terms: Normal Vendor Terms

F.O.B. - Vendor

Ship via:

Item No	Quantity	Description	Price	Amount
		920-356-6826 jessica.schultz@mitteria.com Job: 527975 Due: 4/12/24		

Total: 26,506.44

Authorized Signature