This purchase order was delivered by SAP Business Network. For more information about Ariba and SAP Business Network, visit https://www.ariba.com.



From: **RRD NSSC** PO Box 281588 Nashville, TN 37228 United States

To: THE BINDERY INC 8201 Brooklyn Blvd Ste 1500 Brooklyn Park, MN 55445-2587 United States

Phone: +1 (763) 2012800 Fax: +1 (763) 2012790 Email: sales@thebinderymn.com **Purchase Order** 

(New) 0051631415

Amount: \$5,405.40 USD Version: 1

**Payment Terms** 4.000% 30 0.000% 60 4 % 30 days / Net 60

Comments

old J 4248L

Failure to adhere to the following instructions may result in delayed payments.

#### PACKING SLIPS:

-All shipments, deliveries and pick-ups must be accompanied by a packing slip.

-Packing Slips must be on the outside of the package.

-BOL's/Delivery Receipts/3602's must accompany all loads and must be emailed to twincitiesvendorbols@rrd.com. Failure to send will delay invoice payments. THESE DOCUMENTS SHOULD BE SENT WITHIN 24 HOURS OF ORDER BEING COMPLETED.

#### SHIPPING:

-All Inbound freight will be handled by RR Donnelley. For LTL and Full Trailer shipments contact RRD Logistics Procurement at logisticsprocurement@rrd.com, with all pickup details included in your email.

For additional information regarding RRD shipping requirements and the required Pick Up Form, see Inbound Routing Guide at: https://www.rrdonnelley.com/supplierinfo/inbound-routing-guide.aspx

# Shipping instructions:

-NOTE: Small package shipments must ship UPS via the following account #: 558635

-Instructions for Local Suppliers - All local suppliers MUST contacts the Chanhassan Plant shipping Department to arrange pick-up with advanced notice. You must provide Job#, PO #, Ready Time, Skid Count, Carton Count & Wright. Email information to kevin.m.tatge@rrd.com; & twincitiesshippingdepartment@rrd.com.

# INVOICING:

-All invoices or credit memos pertaining to this purchase order must reference the above Purchase Order Number and be emailed to rrdinvoices@rrd.com.

-Invoices should match the PO quantities and amounts. Items not listed on the PO will not be paid with the exception of Tax and Freight.

-If your Invoice totals more than what was quoted you need to obtain a revised PO prior to submitting your invoice.

-When applicable Invoices should reference the RRD Job# & Job Name.

-Send any inquiries regarding payment status to apcustomerservice@rrd.com

-RR Donnelley reserves the right to cancel this order at any time without cost or obligation for any item(s) not released.

# **Terms & Conditions:**

This order is subject to the Purchase Order Terms and other documents (including, as applicable, RR Donnelley's H1 Specifications while receiving personal information and/or protected health information, D1 Specifications while performing Professional Services, and G1 Specifications while performing applicable Work, for RR Donnelley or its clients) located at http://www.rrdonnelley.com/supplier-info.

# **Contact Information**

Address ID: 0001211867

**Supplier Address** THE BINDERY INC 8201 BROOKLYN BLVD 1500 BROOKLYN PARK, MN 55445 **United States** Email: SALES@THEBINDERYMN.COM Phone: +1 () 763-201-2800 Fax: +1 () 763-201-2790

Buyer ID:

0001211867

Other Information

Company Code: Purchase Group:

USA1 159

Purchase Organization: Party Additional ID:

1000

Requester:

0001211867

OrderingAddressID:

joseph.r.hennen@rrd.com 0001211867

OrderingAddressStreet:

8201 BROOKLYN BLVD 1500

OrderingAddressPostalCode:

55445

OrderingAddressCity: OrderingAddressName: BROOKLYN PARK THE BINDERY INC

OrderingAddressState:

MN

OrderingAddressCountry:

US

# **Transport Terms Information**

Delivery Terms: Transport Condition Transport Terms: FOB ( Free on board ) Transport Location: SEE ROUTING GUIDE

Sold To

Twin Cities - RR Donnelley & Sons Co.

18780 West 78th St Chanhassen MN 55317

US

SHIP ALL ITEMS TO

**Twin Cities** 

18780 West 78th St -

Chanhassen, Minnesota 55317

United States

Ship To Code: 5213

Location Code:

5213

BILL TO

RRD NSSC

PO Box 281588

Nashville, TN 37228

United States

Buyer ID: USA1

All invoices should be sent through your Ariba Network account, Invoicing questions

may be directed to

RRDAP AribaCustomerService@RRD.com

DELIVER TO

RR Donnelley & Sons Co.

Line Items

Line # No. Schedule Lines

Part # / Description

Туре

Return Qty (Unit)

Need By

Unit Price

Subtotal

10

NOT AVAILABLE

Material

5,005.000 (EA)

8 Apr 2024

\$1.08 USD

\$5,405.40 USD

NVENT - Collate and Wire-O

Control Keys

Order Confirmation: allowed

Ship Notice: not allowed

Invoice: is not ERS

Comments

## Item text:

Vendor Contact: Name: Joe Hennen Phone: 952.221.6610 Email: twincitiesoutsidefinishing@rrd.com

TC Doc Number: 7022\_0953240327 Job Title: NVENT Job# 21812 Sold Estimate Number: 101011 To Vendor Date: 4/1/2024 First Drop Date: Vendor Complete Date: 4/8/2024 

VENDORs QUOTE #: Krista 73903 Chain Of Custody number:
Medical Device job: No
Billable Overs Allowed: 0%

QUANTITY + SAMPLES: 5,000 + Samples: 5 Ship sample to : RRD Twin Cities, Attn: Sample Dept.

RRD TO SUPPLY: RRD TO SUPPLY: 88pg + 4pg cover (46 sheets) 4.25 x 5.5 finished size Cover: 80# Dull Cover (2 sheets) Text 80# Dull Text (44 sheets) \*\*\*\*\* sheets trimmed to size

VENDOR SERVICES REQUIRED: \*\*\* Create Wire-O bound books NVENT: CAT00105 Commercial Pocket Guide (4 PG Cover + 88 PG text) Collate / Wire-O Bind (BLACK) Carton

MATCH SAMPLE OR PROOF PROVIDED

FINISHED SIZE: 4.25 x 5.5

CARTONS: RRD Supplied - See Below

LABELS: Vendor Created Labels - See Below
CUST NAME: NVENT
WCSS DESC: CAT00105 COMMERCIAL POCKET GUIDE
WCSS ITEM: CAT00105
CUST ITEM: CAT00105
CUST PO#: Ireen Ontiveros
QTY/CRTN:
WCSS JOB: CM-21812

SHIP TO: RRD - Chanhassen

SEND COPY OF PO TO:

Peter Murray, peter.murray@rrd.com

## Accounting

General Ledger	ID	0000200113	
Percentage	Percentage	100.00	

## Schedule Lines

1	8 Apr 2024 10:00 AM		(Unit) 5,005.000		Date	
Schedule Line #	Delivery Date	Ship Date	Quantity (Unit)	Customer Proposed Qty	Customer Proposed Delivery	

# Other Information

Account Category:	G	
Purchase Organization:	1000	
Corporate Customer Name:	NVENT	
Job Number:	21812	
Profit Center:	USA1_P5213	
Purchase Group:	159	
RRD Item or AG	MOSPOutServ-EA	

Nbr:		
Receiving Type:	1	
Purchasing Control:	RRDDisc	
SAP Plant:	5213	
External Line Number:	00010	
Estimated days for inspection:	0	
Classification Domain:	ERPCommodityCode	
Classification Code:	71000000	

Order submitted on: Wednesday 27 Mar 2024 10:00 AM GMT-07:00 Received by SAP Business Network on: Wednesday 27 Mar 2024 4:27 PM GMT-07:00 This Purchase Order was sent by RR Donnelley AN01494374958 and delivered by SAP Business Network.

Sub-total: \$ 5,405.40 USD