

Purchase Order Request

Date of Request: 3/7/24

Contact Person: Steve Menk

Customer Name: GE Designs

Customer #: 520729

Sales Order #: 2053072

Form ID #: 2405000

Job Description: GE-514 Stripology Mixology book

Quantity: 3,500

Samples Requested: 5

Vendor Name: The Bindery

Vendor #: 97785

Quote #: Q73746

Price: \$1,564.05

Date to Vendor: 3/21/24

Date Back From Vendor:

Vendor instructions:

PALMER TO SUPPLY:

1,753 (+ 6% spoilage) press sheets of covers 2-up.

3,505 (+ 6% spoilage) each of (5) 16-pg and (1) 4-pg folded sigs.

Boxes supplied by The Bindery (\$127.00 included in total price)

Sample

(The Bindery will make labels)

INSTRUCTIONS:

This is a repeat of Palmer PO 200427, your job # 24314.

OTA bind/PUR lay flat 3,500 books + 5 samples packaged separately. No overs.

Shrink wrap in 12's and carton in supplied boxes. Label cartons.

Size: 8.5 x 11, 84 pages + cover.

Special instructions:

Label cartons with this info:

GE Designs

Order #2053072

GE-514 Stripology Mixology book

Qty. ____

Samples ship to Palmer/POS.

3,500 ship direct to GE Designs in Chaska, MN. Palmer will supply BOL and packing list.