

**THE JOHN ROBERTS COMPANY**

9687 East River Rd NW

Minneapolis, MN 55433

(763) 755-5500

(763) 754-4455

**Purchase Order****PO Req Number:****PO Number: 164699**

PO Date: 02/29/24

Date Required: 03/08/24

Confirming: No

Requested By: kvisher

Authorized By: Nicole Neuschwander

Printed: 02/29/24 11:11

**Supplier: 1052**

Bindery, Inc., The

8201 Brooklyn Blvd

Suite 1500

Brooklyn Park MN 55445

**Ship To:**

The John Roberts Company

9687 East River Road

Minneapolis MN 55433

US

Phone: (763)-755-5500

**Contact:****Main Phone:** 763-201-2800**Fax:** 763-201-2790**Attention:****Important: The correct Purchase Order Number must appear on the invoice and correspondence.**

## Internal Notes:

Quantity Ordered	Quantity Received	Item Number	Item Description	GL-Acct	Unit Cost	U/M	Amount
410			<b>Spiral Binding/Navy</b>		0.770	Each	315.70
		4470	<b>Blue Plastic Spiral</b>				

Simmons Foods

Job: 453194

Expected: 02/29/24

Date Last Receipt:

**Special Instructions:**

LC Flip Brochure

Q73649

JR to Provide:

1 version of FC and BC

- Printed on 100# Satin Cover

- Trimmed to size: 5.5x8.5

- Qty: 450 of FC and BC

1 version of 16pg collated text (book blocks)

- printed on 100# Satin Text

- collated text (book blocks) are 8 sheets with a cyan slip sheet between sets

- Trimmed to size: 5.5x8.5

- Qty 450 book blocks

Proof for vendor assembly

Vendor to:

- Add FC and BC to book blocks

- Punch holes for spiral binding

- Bind with a navy plastic spiral binding on the 8.5 edge

- Qty needed 400 + 10 Marked Samples

- Carton and send back to JR

Any questions or concerns contact TeamCorner@johnroberts.com

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**PO Total:**

315.70