

Purchase Order



POS Professional Office Services, Inc.
P.O. Box 450
WATERLOO, IA 50704

PO NUMBER	DATE	PAGE
424772	2/07/24	1

VENDOR: 97785
BINDERY, INC., THE
8201 BROOKLYN BLVD #1500
BROOKLYN PARK MN 55445

SHIP TO:
POS - MINNESOTA
2902 3RD ST S
WAITE PARK, MN 56387

ATTN:

NOTIFY:

User: JGARCIA

LINE	QUANTITY	UM	ITEM	DESCRIPTION	COST
1.00	3006	EA	BOOKS	BOOKS	.85

DELIVERY DATE 2/21/24

ANTLER QUILT DESIGN - ORDER #2043004
REPEAT OF PALMER PO #422351 (CHANGE IN WIRE
COLOR - SHOULD BE BLACK). THE BINDERY TO CUT CVRS
TO SIZE, GATHER SIGS AND CVRS, 4 SIDE TRIM TO
8.5X11, PUNCH HOLES ON 11" SIDE FOR BINDING.

PALMER TO SUPPLY MATERIALS BY 2/21. THE BINDERY TO
COMPLETE BY 2/28/24. QUOTE #Q73379.1

PO TOTAL

2555.10

Purchase Order Request

Date of Request: 2/6/24

Contact Person: Steve Menk

Customer Name: Antler Quilt Design

Customer #: 520817

Sales Order #: 2043004

Form ID #: 2320746

Job Description: "Chatsworth" Book

PO #424772

Quantity: 3,000

Samples Requested: 6

Vendor Name: The Bindery

Vendor #: 97785

Quote #: Q73379.1

Price: \$2,555.10

Date to Vendor:

Date Back From Vendor:

2/6/24

2/28

Vendor instructions:

PALMER TO SUPPLY:

1,002 (+ 3% spoilage) 23x35 press sheets with 3 on each of the front and back covers.

3,006 (+ 3% spoilage) each of (2) 16-page and (1) 4-page folded sigs.

Sample.

43 boxes 12.25 x 9.25 x 9 #S-4955

Labels supplied by The Bindery

This is a repeat of Palmer/POS PO# 422351, but NOTE CHANGE TO THE WIRE COLOR - SHOULD BE BLACK (was white on previous order).

Special instructions:

The Bindery to cut covers to signature size / gather sigs and covers / 4-side trim to 8.5x11 / punch holes on 11" side for binding.

Wire loop bind with BLACK wire.

Shrink wrap in 12's. Bulk carton in supplied cartons.

Need 3,000 + 6 samples.

Label Info.:

Antler Quilt Design

Order #2043004

"Chatsworth BOM" Book

Qty. _____

Entire order will ship to Palmer.

Estimate



DATE: 2/2/2024
TO: Sherri Pelzer
Palmer Printing Company
FROM: Krista Kolstad
QUOTE: Q73379o1

8201 Brooklyn Blvd
Brooklyn Park, MN 55445
Phone: 763.201.2800
Receiving Dock Doors 31 - 36

Thank you for the opportunity to provide you with the following Estimate. Estimate valid for 90 days unless otherwise indicated..

Project: *Antler Quilt Designs*

- cut covers to signature size
- gather signatures and covers
- 4-side trim to 8-1/2" x 11" (11" spine)
- punch holes for binding
- bind with a black wire loop (Wire-O) binding on the 11" edge
- shrinkwrap finished books 12 per package
- bulk pack in cartons

Quantity: see below
In order to ensure making quantity, please provide 3% extra materials

You furnish: 2 covers-2pp on 18pt c2s
18 OR 20 sheets on 80# silk text

- Text is furnished as folded signatures (2-16pp, 1-4pp OR 2-16pp, 1-8pp)
- Maximum head, foot and face trim is 1-9/16", minimum is 1/8"
- Folded sigs must have closed spine (no z-folds)
- Heavy paper (>5pt) must have grain parallel to the spine
- Covers furnished on press sheets for us to trim to the same size as the signatures
- All materials are flat (ie no foldouts, perms, reinforcing, tabs, etc)

Shipping: FOB our Brooklyn Park dock (doors 31-36). We can provide transportation if requested. Shipping charges would apply.

Price:

5,000 books	\$0.70 per book
7,500	\$0.65
2,500	\$0.88
3,000	\$0.85

- Prices do not include cartons.
- If you wish to have slipsheets between finished books please furnish them and add \$0.07 per book to the above pricing.

It is our pleasure to serve you! Please review all specifications (paper caliper, sheet count, etc.) for accuracy and let us know if you need any additional information.

Your Bindery Team

Eric Feuerstein
763-201-2732

Scott Rooney
763-201-2704

Jane Stire
763-201-2735

Krista Kolstad
763-201-2715

Mike Cress
763-201-2725

Justine Carpenter
763-201-2740

Finish With Us!