



# THE BINDERY - BIND ORDER

Use this sheet or provide all information on your Purchase Order

TYPE OF BINDING: **PERFECT [X]**  
**OTABIND [ ]**

DATE 1 / 15 / 24		DATE NEEDED 2 / 16 / 24
CUSTOMER NAME Zoe Press		
PERSON TO CONTACT Eric Anderson		
TITLE OF JOB Joyful Light		
QUANTITY 5000	NUMBER OF PAGES 272	NUMBER OF SIGNATURES 1 - 16, 8 - 32's
SEQUENCE OF SIGNATURES 1 - 9		
TRIM SIZE 5 1/2" x 8 1/2"	HEAD TRIM 1/8"	GUTTER TRIM 1/16"
PACKING INSTRUCTIONS <input checked="" type="checkbox"/> CARTONS BY THE BINDERY <input type="checkbox"/> CARTONS FURNISHED		
SPECIAL PACKING INSTRUCTIONS Score and fold covers. Perfect Bind with 3" cover flaps <u>Flush</u> on thumb edge of front and back covers. Pack in 4 up cartons under 30 lbs.		
BODY STOCK 80# 454 PPI Coated Matte		
COVER STOCK 12 Pt. C1S GLOSS LAMINATED		
DRILLING HOLE SIZE	SPACING	
FOLDING <input type="checkbox"/> BY THE BINDERY <input checked="" type="checkbox"/> BY OTHERS VERSA		
COVER SCORE	<input type="checkbox"/> 2 SIDES <input type="checkbox"/> 4 SIDES (SIDE GLUE)	

☐ SIDE WIRE STITCH

DELIVERY OR PICK-UP INSTRUCTIONS

## Estimate



**DATE:** 12/6/2023  
**TO:** Victoria Atherton  
Versa Press, Inc.  
**FROM:** Justine Carpenter  
**QUOTE:** Q72797

8201 Brooklyn Blvd  
Brooklyn Park, MN 55445  
Phone: 763.201.2800  
Receiving Dock Doors 8:00 - 5:00

Thank you for the opportunity to provide you with the following Estimate. Estimate valid for 90 days unless otherwise indicated..

**Project:** *Joyful Light*

- cut covers
- score and fold covers
- gather signatures
- perfect bind books (PUR perfect bind)
- 3-side trim to 5-1/2" x 8-1/2" (8-1/2" bind edge)
- bulk pack in cartons

**Quantity:** see below  
In order to ensure making quantity, please provide 10% extra materials

**You furnish:** 1 8pp cover French flaps on 12pt  
136 sheets on 80# matte text

- Text is furnished as folded signatures (8-32pp, 1-16pp)
- Maximum head, foot and face trim is 1-9/16", minimum is 1/8"
- Folded sigs must have closed spine (no z-folds)
- Cover stock should have grain running parallel to spine to help prevent cracking
- Covers furnished on press sheets for us to trim
- Covers are laid out for a perfect bound book allowing an 1/8" overhang from raw sig size on the head and foot
- Sigs are furnished skid packed or in skid tubs
- UV and varnish coating knocked out of spine/side glue area of inside cover, and side glue area of first and last pages

**Shipping:** FOB one of our docks. We can provide transportation if requested. Shipping charges would apply.

**Price:** 4,000 books \$1.08 per book  
5,000 \$1.05

- Prices include cartons

It is our pleasure to serve you! Please review all specifications (paper caliper, sheet count, etc.) for accuracy and let us know if you need any additional information.

### Your Bindery Team

**Eric Feuerstein**  
763-201-2732

**Scott Rooney**  
763-201-2704

**Jane Stire**  
763-201-2735

**Krista Kolstad**  
763-201-2715

**Mike Cress**  
763-201-2725

**Justine Carpenter**  
763-201-2740

*Finish With Us!*