

Purchase Order



POS Professional Office Services, Inc.

P.O. Box 450
WATERLOO, IA 50704

PO NUMBER	DATE	PAGE
424290	1/15/24	1

VENDOR: 97785
BINDERY, INC., THE
8201 BROOKLYN BLVD #1500
BROOKLYN PARK MN 55445

SHIP TO:
POS - MINNESOTA
2902 3RD ST S
WAITE PARK, MN 56387

ATTN:

NOTIFY:

User: JGARCIA

LINE	QUANTITY	UM	ITEM	DESCRIPTION	COST
1.00	1008	EA	GENPRINT	GENPRINT	1.12

DELIVERY DATE 1/23/24

PINK DOOR FABRICS - ORDER #2031894
TRIM CARDS TO 2.5X3.5, DRILL 1 (3/16") HOLE TOP
CENTER, ROUND 4 CORNERS. **DO NOT** COLLATE, ATTACH
RINGS, OR SHRINK WRAP. BULK CARTON IN SUPPLIED
BOXES. TAPE SAMPLE OF CONTENTS TO OUTSIDE OF
EACH BOX. PRINT AND APPLY CARTON LABELS.

PALMER TO SUPPLY 1008 EACH OF 45 VERSIONS.
MATERIAL TO THE BINDERY 1/18, COMPLETE 1/23.

PO TOTAL

1128.96

Purchase Order Request

Date of Request: 1/3/24

Contact Person: Steve Menk

Customer Name: Pink Door Fabrics

Customer #: 521163

Sales Order #: 2031894

Form ID #: 2400105

Job Description: Tula Pink Essential Solids Swatch Cards (45 card versions)

Quantity: 1,000 ea of 45

Samples Requested: 8 ea of 45

Vendor Name: The Bindery

Vendor #: 97785

Quote #: Q73016R3

Price: \$1,128.96

Date to Vendor:

1/18

Date Back From Vendor:

1/23

Vendor instructions:

PALMER TO SUPPLY:

1,008 (+ 10% spoilage) press sheets 20 x 26 with 1-up each of 45 cards.

Proofs.

Boxes: 15 boxes 10.25 x 7 x 7

INSTRUCTIONS:

Trim cards to 2.5 x 3.5, Drill (1) 3/16" hole top center, Round corner 4 corners.

DO NOT COLLATE, ATTACH RINGS OR SHRINK WRAP.

Bulk carton in supplied boxes. OK to have more than one version per box.

Tape sample of contents to outside of each box.

Print and apply carton labels.

Need 1,000 + 8 samples each of 45 versions.

Special instructions:

Label cartons as:

Tula Pink Essential Solids Swatch Cards

Pink Door Fabrics

Order #2031894

Qty. ____

Estimate



DATE: 12/29/2023
TO: Lisa Berg
Palmer Printing Company
FROM: Krista Kolstad
QUOTE: Q73016R3

8201 Brooklyn Blvd
Brooklyn Park, MN 55445
Phone: 763.201.2800
Receiving Dock Doors 31 - 36

Thank you for the opportunity to provide you with the following Estimate. Estimate valid for 90 days unless otherwise indicated..

Project: *Swatch Books*

- cut cards from press sheets down to 2-1/2 " x 3-1/2"
- collate sheets
- drill whole book with 1-unknown but standard hole on the 3.5" edge
- round corner whole book, 4 corners
- attach furnished snap ring
- shrinkwrap finished books individually
- bulk pack in cartons

Quantity: see below

In order to ensure making quantity, please provide 10% extra materials

You furnish: 45 cards on 120# silk cover
Snap rings

- Materials are furnished on 20x26 press sheets for us to trim
- All materials are flat (ie no foldouts, perfs, reinforcing, tabs, etc)

Shipping: FOB our Brooklyn Park dock (doors 31-36). We can provide transportation if requested. Shipping charges would apply.

Price: 750 books \$4.44 per book

Breakdown: \$0.36 per book to cut
\$1.91 per book to collate
\$0.44 per book to drill 1-hole
\$0.37 per book to round corner 4 corners
\$0.36 per book to attach furnished snap ring
\$1.00 per book to shrinkwrap individually

1,000 \$4.37

Breakdown: \$0.35 per book to cut <
\$1.90 per book to collate <
\$0.42 per book to drill 1-hole <
\$0.35 per book to round corner 4 corners <
\$0.36 per book to attach furnished snap ring <
\$0.99 per book to shrinkwrap individually

- Prices do not include cartons.

It is our pleasure to serve you! Please review all specifications (paper caliper, sheet count, etc.) for accuracy and let us know if you need any additional information.

Your Bindery Team

Eric Feuerstein
763-201-2732

Scott Rooney
763-201-2704

Jane Stire
763-201-2735

Krista Kolstad
763-201-2715

Mike Cress
763-201-2725

Justine Carpenter
763-201-2740

Finish With Us!

1.12 x 1,000
\$1,128.96