

**Purchase Order****CORPORATE OFFICE**

6845 Winnetka Circle, Brooklyn Park, MN 55428

m. 763.535.7277 **alwayssenpointe.com****159289****ENPOINTE****Ac No :** 1925**Vendor :** Bindery Inc.  
8201 Brooklyn Blvd.  
Suite 1500  
Brooklyn Park, MN 55445  
Tel No :763-201-2800  
Fax : 763-201-2790**Order Date** 1/4/2024**Due Date** 1/12/2024**Ordered By** MarkD**Reference****Ship Attention****Ship To :** ENPOINTE BP  
6845 Winnetka Circle  
Brooklyn Park, MN 55428-1537**Ship Via :****10-15928**

#	Job #	Item / Quote	Quantity	Item Description	Unit Price	Per	Due dt.	Gross Amt	Tax
1	326302		1,520	SAPPI NORTH AMERICA 2024 DESK CALENDAR 8 shts + 1 easel back  QUOTE: Q71332 7/25/23  SAPPI 2024 Small Calendar: specs based on previous P.O. 151365 collate sheets add easel fold center score of easel punch holes for binding bind with a WHITE wire loop (Wire-O) binding on the 5-25/32" edge shrinkwrap finished books 5 per package bulk pack in cartons  ENPOINTE TO FURNISH 1 easel back on 24pt stock, 8-9/32 " x 5-25/32" 8 sheets on 16pt C2S, 8-9/32 " x 5-25/32" Materials are furnished as single sheets trimmed to final size  Easels are furnished flat, pre-scored and trimmed to size NET 1500 + UP TO 25 SAMPLES PAGINATION TO BE FURNISHED Price: 1,500 books \$0.95 per book  Prices include cartons {GL:05-01-01-1460}->Expense: {GL:05-01-60-5500}	9.5000	10	1/12/24	1,444.00	0.00

**Instructions and Conditions**

- 1: Return Acknowledgement promptly upon receipt of order & Invoice Promptly.
- 2: Place Order Number on all packages, bills of lading and invoices.
- 3: Seller warrants goods shipped produced in accordance with applicable provisions fair labor standards act.
- 4: No charge for packing or crating accepted unless perviously agreed on.

<b>Sub Total</b>	<b>\$1,444.00</b>
<b>Total Discount</b>	<b>\$0.00</b>
<b>Total Tax</b>	<b>\$0.00</b>
<b>TOTAL</b>	<b>\$1,444.00</b>

Authorized By: \_\_\_\_\_

Approved By : \_\_\_\_\_