## **Purchase Order**

Mittera Iowa 10776 Aurora Ave Urbandale IA 50322 USA

Phone: 515-270-0402 Fax: 515-270-2528 PO Number: 117909 PO Date: 12/13/2023

Confirming: Authorized By:

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Terms: 15

FOB: Destination

Ship Via:

**Supplier:** 4056 The Bindery 8309 Brooklyn Blvd.

Brooklyn Park MN 55445

USA Attention:

Phone: 763.201.2800

Fax:

Ship To: Mittera Iowa IA

Attention: Phone:

	Supplier Item Number	er			
<b>Quantity Ordered</b>	Internal Item ID	Item Description	Unit Cost	U/M	Amount
3,233.00		Outside Purchase	1,228.5400	Flat	1,228.54
0.00% Overs Allowed	uo/spurchbindf Job: 95049	Bindery - Per Flat (Manual Price)	1,228.54	Each	1,228.54 USD

Expected: 12/31/2023

RYR Session 1 cut covers gather signatures perfect bind books (PUR layflat) 3-side trim to 8-1/2" x 11" (11" bind edge) bulk pack in cartons Quantity: 3,233 books all one version

Mailtage to See in the version

Mittera to furnish:

1 cover-wraparound for perfect binder on 10pt C1S

41 sheets on 60# offset

Text is furnished as folded signatures (5-16pp, 1-2pp)

Maximum head, foot and face trim is 1-9/16", minimum is 1/8"

Folded sigs must have closed spine (no z-folds)

To prevent additional charges, 2pp sigs should not fall at front or back of the book, and should be the same size as the rest of the sigs

Cover stock should have grain running parallel to spine to help prevent cracking

Covers furnished on press sheets for us to trim

Covers are laid out for a perfect bound book allowing an 1/8" overhang from raw sig size on the head and foot

Sigs are furnished skid packed or in skid tubs

First and last page must be free of critical copy and UV or varnish coatings 7/16" + grind Inside front and back covers must be free of critical copy and UV or varnish coatings 7/16" + spine thickness + 7/16"

UV and varnish coating knocked out of spine/side glue area of inside cover, and side glue area of first and last pages

Shipping: FOB one of our docks. We can provide transportation if requested. Shipping charges would appl