

# Purchase Order



**P.O. No:** 96140

**Ac No:** V1957

**Date:** 11/21/2023

**Ordered By:** Ty Gerber

**Required:** 12/7/2023

**PO Ref:**

Vendor Name:

The Bindery  
8201 Brooklyn Blvd Ste 1500  
Brooklyn Park, MN 55445  
(800) 851-6598

Ship To:

Suttle-Straus, Inc.  
1000 Uniek Drive

WAUNAKEE  
WI  
United States  
53597  
608-849-1000

Product Code	Product Description	Vendor Code	Size	Due Date	Quantity	Unit Price	POCode	PO Line Amount
FIN-MECH	The Bindery - Coil Bind			12/7/2023	259	1,550.00 /1000	OS-MECHANIC AL BINDING	401.45

Title: Training Material - 3 Versions  
Binding Type: Plastic Spiral  
Number of Cover Pages: 4 (FC,BC different for each version)  
Cover Stock: 14pt Polyester  
Furnished as: cut to final size.  
Number of Body Pages: V1 = 32 pages, V2 = 38 pages, V3 = 6 pages.  
Body Stock: 80# uncoated cover  
Furnished as: single sheets, collated book blocks.  
Pages Final Size: 8.5 x 5.5  
Bound on the: 8.5  
Element Color: Black  
Pack in: Vendor Cartons  
% overs we will accept: 1  
Vendor Quote Number:  
Notes:  
Quantity:  
V1 = 100 Books (32 page body)  
V2 = 100 Books (38 page body)  
V3 = 50 Books (6 page body)

Stock to arrive 11/30

## Instructions and Conditions

- Please put the PO number on all packages, bills of lading and invoices

**Sub Total** \$401.45

**Shipping** \$0.00

**Total Tax** \$0.00

Authorized By: \_\_\_\_\_ Approved By: \_\_\_\_\_

**Total** \$401.45