

**ENPOINTE™****Purchase Order****CORPORATE OFFICE**

6845 Winnetka Circle, Brooklyn Park, MN 55428

m. 763.535.7277 **alwaysenpointe.com****158306****ENPOINTE****Ac No :** 1925**Vendor :** Bindery Inc.

8201 Brooklyn Blvd.

Suite 1500

Brooklyn Park, MN 55445

Tel No :763-201-2800

Fax : 763-201-2790

**Order Date** 11/13/2023**Due Date** 11/29/2023**Ordered By** MarkD**Reference****Ship Attention****Ship To :** ENPOINTE BP

6845 Winnetka Circle

Brooklyn Park,MN 55428-1537

**Ship Via :****10-15830**

#	Job #	Item / Quote	Quantity	Item Description	Unit Price	Per	Due dt.	Gross Amt	Tax
1	327975		2,510	NCS PEARSON Q# 72241- FINGER WINDOW CARDS OS Description=collate sheets insert collated set into 2mil Mini grip Re-sealable bags and apply furnished label to each bag in lower right corner of front of each bag...opposite of the zip closure edge.. bulk pack in cartons (USE CLEAR TAPE) Details=QUOTE: Q72241 10/11/23 Qty: 2,510 sets - \$1.37 ea Prices include cartons  COLLATION ORDER....COLATE CARDS INTO SETS OF 20 CARDS. CARDS ARE LABELED IN THE UPPER RIGHT CORNER WITH ITEM NUMBERS. THE FIRST CARD IN THE SET(ON THE TOP OF THE 20 CARD SET) IS LABELED FOR ITEMS 1 - 4. THE SECOND CARD IN THE STACK (UNDER THE FIRST CARD) IS LABELED FOR ITEMS 5-7. THE THIRD CARD (UNDER THE FIRST & SECOND) IS LABELED FOR ITEMS 8 - 9. THIS CONTINUES WITH THE BOTTOM CARD IN THE STACK IS LABELED AS ITEM 27 ***NOTE...THE BACK SIDE (PURPLE IS TO FACE OUT AND THE SIDE WITH THE COPY IS TO FACE DOWN. THE TOP CARD IN THE STACK OF 20 CARDS WILL BE THE BACK SIDE (PURPLE SIDE) OF THE CARD LABELED AS ITEMS 1 - 4  ENPOINTE TO FURNISH 20 sheets on 24pt stock, 8-1/2 " x 11" (LAMINATED) COLLATED SAMPLE FURNISHED NET 2500 SETS + 10 SAMPLES  SAME AS ENPOINTE PO# 140326 {GL:05-01-01-1460}->Expense: {GL:05-01-60-5500}	1.3700	1	11/29/23	3,438.70	0.00
2	327975		1	STRIP OUT D/C SHTS {GL:05-01-01-1460}->Expense: {GL:05-01-60-5500}	625.0000	1	11/29/23	625.00	0.00



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m. 763.535.7277 [alwaysevenpointe.com](http://alwaysevenpointe.com)

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### Instructions and Conditions

- 1: Return Acknowledgement promptly upon receipt of order & Invoice Promptly.
- 2: Place Order Number on all packages, bills of lading and invoices.
- 3: Seller warrants goods shipped produced in accordance with applicable provisions fair labor standards act.
- 4: No charge for packing or crating accepted unless perviously agreed on.

Authorized By: \_\_\_\_\_

Approved By : \_\_\_\_\_

<i>Sub Total</i>	<b>\$4,063.70</b>
<i>Total Discount</i>	<b>\$0.00</b>
<i>Total Tax</i>	<b>\$0.00</b>
<b>TOTAL</b>	<b>\$4,063.70</b>