

Purchase Order



P.O. No: 96026

Ac No: V1957

Date: 11/13/2023

Ordered By: Ty Gerber

Required: 12/11/2023

PO Ref:

Vendor Name:

The Bindery
8201 Brooklyn Blvd Ste 1500
Brooklyn Park, MN 55445
(800) 851-6598

Ship To:

Suttle-Straus, Inc.
1000 Uniek Drive

WAUNAKEE
WI
United States
53597
608-849-1000

Product Code	Product Description	Vendor Code	Size	Due Date	Quantity	Unit Price	POCode	PO Line Amount
FIN-MECH	The Bindery - Coil Bind			12/11/2023	50,015	900.00 /1000	OS-MECHANIC AL BINDING	45,013.50

Title: 2024 Desk Calendar - Tent Style
Binding Type: Coil Bind
Number of Cover Pages: 4
Cover Stock: 24pt C2S
Furnished as: Trimmed to size, scored – cover @ 9 x 16; 3 scores to form a Table Tent. Folded in half @8" (3" base)
Number of Body Pages: 26 (13 sheets)
Body Stock: 80# coated cover
Furnished as: 13-single sheets.
Sheet Size: 9" W x 6" H
Bound on the top: Easel @ 9" (only wire bind 5" from center)
Element Color: Silver
Needed: Collate and wire-o-bind. Shrink wrap in 25s.
Slip sheet between calendars. Slip sheets provided.
Pack in: Vendor Cartons with slip sheets (supplied)
% overs we will accept: 1
Vendor Quote Number: Q72471
Finish samples from sample material provided.
Notes:

Stock to arrive 11/28

Instructions and Conditions

- Please put the PO number on all packages, bills of lading and invoices

Sub Total	\$45,013.50
Shipping	\$0.00
Total Tax	\$0.00
Total	\$45,013.50

Authorized By: _____ Approved By: _____