

Purchase Order



POS Professional Office Services, Inc.

P.O. Box 450
WATERLOO, IA 50704

PO NUMBER	DATE	PAGE
423180	11/09/23	1

VENDOR: 97785
BINDERY, INC., THE
8201 BROOKLYN BLVD #1500
BROOKLYN PARK MN 55445

SHIP TO:
POS - MINNESOTA
2902 3RD ST S
WAITE PARK, MN 56387

ATTN:

NOTIFY:

User: SPELZER

LINE	QUANTITY	UM	ITEM	DESCRIPTION	COST
1.00	5007	EA	BOOKS	BOOKS	1.51

DELIVERY DATE 12/22/23 *Ship Date*

BERNINA OF AMERICA - ORDER #2003247
THE BIG BOOK OF EMBROIDERY - QUOTE #Q71889-1
REPRINT W/CHANGES OF PO#413621 - SEE INSTR.
SEMI-CONCEAL WIRE LOOP BIN W/WHITE WIRE
212 PAGES (106 SHEETS) - FINAL TRIM 8.5X11
BULK CARTON W/SUPPLIED CARTONS - SEE LABEL INFO
PALMER TO SUPPLY PACKING LISTS & BOL'S
***SPLIT DELIVER - 2,000 SHIP DIRECT TO OESD IN OK
3,000 SHIP DIRECT TO BERNINA IN IL
7 SAMPLES SHIP TO PALMER
MATERIAL TO BINDERY 12/13/23, COMPLETE 12/20/23
SHIP FROM THE BINDERY 12/22/23

PALMER TO INCLUDE 10% ADD'L FOR SPOILAGE

PO TOTAL

7560.57

Purchase Order Request

Date of Request: 11/6/23

Contact Person: Steve Menk

Customer Name: Bernina of America

Customer #: 520745

Sales Order #: 2003247

Form ID #: 2118536

Job Description: The Big Book of Embroidery

Quantity: 5,000

Samples Requested: 7

Vendor Name: The Bindery

Vendor #: 97785

Quote #: Q71889.1

Price: \$7,560.57

Date to Vendor:

12/13

Date Back From Vendor:

12/20 - Complete date
12/22 - Ship date (Bindery to ship)

Vendor instructions:

Palmer to supply:

5,007 (+ 3% spoilage) Covers, printed on 24 pt. stock, laminated on 2 sides with 1.7 mil., trimmed to final size and folded backward on the punch score.

5,007 (+ 3% spoilage) each of (13) 16-page & (1) 4-page folded sigs.

Old Sample and new collated set of sigs.

250 Cartons 11x11x10 #S-19098. Labels will be supplied by The Bindery.

Instructions:

This is a reprint with changes of Palmer PO 413621 (added pages/changed pages).

Please produce 5,000 books plus 7 samples packaged separately.

Semi-conceal wire loop bind with white wire.

212 pages (106 sheets). Final trimmed text page size is 8.5 x 11.



Special instructions:

Bulk carton in supplied cartons. Print and apply labels to cartons.

Carton label Info.:

Bernina of America

Order #2003247

P.O. # P2002433

#BBOE The Big Book of Embroidery

Qty. per carton

Split delivery - 2,000 ship direct to OESD in OK, 3,000 ship direct to Bernina in IL. 7 samples ship to Palmer. Palmer will supply packing lists and B.O.L.s

Estimate



theBindery
INNOVATIVE FINISHING SOLUTIONS

DATE: 9/15/2023
TO: Dan Hartmann
Palmer Printing Company
FROM: Krista Kolstad
QUOTE: Q71889o1

8201 Brooklyn Blvd
Brooklyn Park, MN 55445
Phone: 763.201.2800
Receiving Dock Doors 31 - 36

Thank you for the opportunity to provide you with the following Estimate. Estimate valid for 90 days unless otherwise indicated..

Project: *The Big Book of Embroidery*

- gather signatures
- 4-side trim to 8-1/2" x 11" (11" spine)
- punch holes for binding
- bind with a semi-concealed white wire loop (Wire-O) binding on the 11" edge
- bulk pack in cartons

Quantity: see below

In order to ensure making quantity, please provide 3% extra materials

You furnish: 1 covers-wrap semi-concealed on 24pt stock 1.7 mil lam 2S
106 sheets on 80# gloss book/text

- Text is furnished as folded signatures (13-16pp, 1-4pp)
- Maximum head, foot and face trim is 1-9/16", minimum is 1/8"
- Folded sigs must have closed spine (no z-folds)
- Heavy paper (>5pt) must have grain parallel to the spine
- Covers furnished trimmed to final size
- Covers are furnished appropriately scored and folded backwards on the punch score
- All materials are flat (ie no foldouts, perfs, reinforcing, tabs, etc)

Shipping: FOB one of our docks. We can provide transportation if requested. Shipping charges would apply.

Price:

5,000 books	\$1.51 per book
7,500	\$1.44
10,000	\$1.41

- Prices do not include cartons.
- If you wish to have slipsheets between finished books please furnish them and add \$0.07 per book to the above pricing.
- If you want us to fold the covers backward on the punch score extra charges will apply.

It is our pleasure to serve you! Please review all specifications (paper caliper, sheet count, etc.) for accuracy and let us know if you need any additional information.

Your Bindery Team

Eric Feuerstein
763-201-2732

Scott Rooney
763-201-2704

Jane Stire
763-201-2735

Krista Kolstad
763-201-2715

Mike Cress
763-201-2725

Justine Carpenter
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Finish With Us!