

Purchase Order



P.O. No: 95995

Ac No: V1957

Date: 11/9/2023

Ordered By: Ty Gerber

Required: 12/1/2023

PO Ref:

Vendor Name:

The Bindery
8201 Brooklyn Blvd Ste 1500
Brooklyn Park, MN 55445
(800) 851-6598

Ship To:

Suttle-Straus, Inc.
1000 Uniek Drive

WAUNAKEE
WI
United States
53597
608-849-1000

Product Code	Product Description	Vendor Code	Size	Due Date	Quantity	Unit Price	POCode	PO Line Amount
FIN-MECH	The Bindery - Coil Bind			12/1/2023	5,780	990.00 /1000	OS-MECHANIC AL BINDING	5,722.20

Title: 54-435 - 2024 DI desk calendar - 2 versions 324843
Binding Type: Coil Bind
Number of Cover Pages: 4 (Common between versions)
Cover Stock: 24pt C2S
Furnished as: Trimmed to size, scored – cover @ 8.5 x 20; 3 scores to form a Table Tent. To be folded in half @10" (3" base)
Number of Body Pages: 28 (14 sheets)
Body Stock: 100# Coated Text
Furnished as: 14-single sheets.
Sheet Size: 8.5 x 7.5
Bound on the top: Easel @ 8.5"
Element Color: Silver
Needed: Fold cover, collate and wire-o-bind.
Slip sheets provided.
Pack in: Vendor Cartons with slip sheets (supplied)
% overs we will accept: 1
Vendor Quote Number: Q72411
Finish samples from sample material provided.
Notes:
Total Quantity: 5,750
English – 3,750
Spanish – 2,000
SSI Receiving Instructions: Deliver to Shipping

Stock to arrive 11/21

Product Code	Product Description	Vendor Code	Size	Due Date	Quantity	Unit Price	POCode	PO Line Amount
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Instructions and Conditions

1. Please put the PO number on all packages, bills of lading and invoices

Sub Total	\$5,722.20
Shipping	\$0.00
Total Tax	\$0.00
Total	\$5,722.20

Authorized By: _____ Approved By: _____