

450420

Date: 9/20/2023

# **PURCHASE ORDER**

73207LM-BIND

## **VERSA PRESS, INC.**

1465 Spring Bay Road  
East Peoria, IL 61611-9788  
Ph. 1-309-822-8272  
FAX 309-822-8141

Plant Location:  
Spring Bay Road/Route 26

(5 Mi. North of Junction of  
Route 26 & Route 116)

To: **The Bindery**

8309 Brooklyn Blvd

Brooklyn Park, MN 55445

Attn: **Eric Feuerstein**

| QUANTITY             | DESCRIPTION                                       | UNIT PRICE |
|----------------------|---------------------------------------------------|------------|
| 2000                 | Title: MC9093-02 THE HUMAN BODY: AN ALIEN'S GUIDE | 0.31       |
| 5% Maximum Over Run  | For: Mayo Clinic                                  |            |
|                      | - Follow enclosed specs                           |            |
| 5% Maximum Under Run | - 2,000 Copies @ \$ 0.31 / Each (See attached).   |            |
|                      | - Use 48" x 40", 4-Way - P-25 pallet(s)           |            |
|                      | Send 2 sample books to Versa Press, Inc.          |            |
|                      | Ship signatures: 11/06/2023                       |            |
|                      | The Bindery to Ship: 11/27/2023                   |            |

Job No: **J23-50719**

Total Price: **\$620.00**

ORDERED BY: **Larry Miller**

RECEIVED :

**VERSA PRESS, INC.**

DATE 09/20/23 DATE NEEDED 11/27/23

VENDOR  
**The Bindery**

ATTENTION  
**Eric Feuerstein**

QUOTE NUMBER  
**Q68954**

VERSA PRESS CONTACT  
**Larry Miller**

TITLE  
**MC9093-02 THE HUMAN BODY: AN ALIEN'S GUIDE**

PUBLISHER  
**MAYO CLINIC**

|                                            |                               |                                                 |                                            |                                           |
|--------------------------------------------|-------------------------------|-------------------------------------------------|--------------------------------------------|-------------------------------------------|
| RUN QUANTITY<br><b>2,000</b>               | TOTAL PAGES<br><b>48</b>      | TEXT TRIM SIZE<br><b>6</b>                      | X                                          | OBLONG <input type="checkbox"/> <b>NO</b> |
| NUMBER OF SIGNATURES                       |                               |                                                 |                                            |                                           |
| <input checked="" type="checkbox"/> 1 32's | <input type="checkbox"/> 24's | <input type="checkbox"/> 18's                   | <input checked="" type="checkbox"/> 1 16's | <input type="checkbox"/> 12's             |
| <input type="checkbox"/> 8's               | <input type="checkbox"/> 6's  | <input type="checkbox"/> 4's                    | <input type="checkbox"/> 2's               |                                           |
| HEAD TRIM<br><b>1/8</b>                    | GUTTER TRIM<br><b>1/16</b>    | SEQUENCE OF SIGNATURES<br><b>1 - 16, 1 - 32</b> |                                            |                                           |

TEXT STOCK  
**80 # Coated Gloss** PPI **556**

COVER STOCK  
**10 Pt. Cls Gloss Laminated (4CP/4CP)**

MATERIALS PROVIDED AS:

|                                                            |                                                                  |                                                        |
|------------------------------------------------------------|------------------------------------------------------------------|--------------------------------------------------------|
| <input type="checkbox"/> Book Blocks (Trimmed Three Sides) | <input checked="" type="checkbox"/> Folded Ungathered Signatures | <input type="checkbox"/> Flat sheets to fold at vendor |
|------------------------------------------------------------|------------------------------------------------------------------|--------------------------------------------------------|

CASE COVER CLOTH FINISH

SPINE OF 3 PIECE CASE FINISH

☐ Printed cover ☐ Dust Jacket

CASE STAMPING

|                                              |                                                     |
|----------------------------------------------|-----------------------------------------------------|
| <input type="checkbox"/> Stamped sample case | <input type="checkbox"/> Foil Color(s)              |
| <input type="checkbox"/> Foil Stamp Die      |                                                     |
| <input type="checkbox"/> Deboss Die          | <input type="checkbox"/> PDF file provided by Versa |

|                                                  |                                                       |                                                     |                                   |                                                        |
|--------------------------------------------------|-------------------------------------------------------|-----------------------------------------------------|-----------------------------------|--------------------------------------------------------|
| <input type="checkbox"/> Smythe Sewn             | <input type="checkbox"/> Side Sewn                    | <input type="checkbox"/> Adhesive Bound             | <input type="checkbox"/> PUR glue | <input type="checkbox"/> Shrink Wrap (Convenient Pkgs) |
| <input type="checkbox"/> Bindery Board (Caliper) | <input type="checkbox"/> Flat Back (With Board Spine) | <input type="checkbox"/> Shrink Wrap (Individually) |                                   |                                                        |
| <input type="checkbox"/> 80# Matching End Sheets | <input type="checkbox"/> Reinforced End Sheet         | <input type="checkbox"/> Shrink Wrap - Qty          | <input type="text" value="0"/>    |                                                        |
| <input type="checkbox"/> 80# Special End Sheets  |                                                       |                                                     |                                   |                                                        |
| <input type="checkbox"/> Head & Foot Bands       |                                                       |                                                     |                                   |                                                        |

BINDING TYPE

|                                                |                                              |                                              |
|------------------------------------------------|----------------------------------------------|----------------------------------------------|
| <input checked="" type="checkbox"/> Perfect    | <input type="checkbox"/> Otabind             | <input checked="" type="checkbox"/> PUR glue |
| <input type="checkbox"/> Spiral Wire (Tin)     | <input type="checkbox"/> Spiral Wire (Color) |                                              |
| <input type="checkbox"/> Double Wire-O (Color) | <input type="checkbox"/> GBC (color)         |                                              |
| <input type="checkbox"/> Other                 |                                              |                                              |

PACKING INSTRUCTIONS SPECIAL CARTON INSTRUCTIONS

|                                                                |                                            |                          |
|----------------------------------------------------------------|--------------------------------------------|--------------------------|
| <input checked="" type="checkbox"/> Cartons Supplied by Vendor | <input type="checkbox"/> Furnished cartons | <input type="checkbox"/> |
|----------------------------------------------------------------|--------------------------------------------|--------------------------|

Special Instructions



## Estimate



**DATE:** 1/11/2023  
**TO:** Trish Burton  
Versa Press, Inc.  
**FROM:** Eric Feuerstein  
**QUOTE:** Q68954

8201 Brooklyn Blvd  
Brooklyn Park, MN 55445  
Phone: 763.201.2800  
Receiving Dock Doors 31 - 36

Thank you for the opportunity to provide you with the following Estimate. Estimate valid for 90 days unless otherwise indicated..

**Project:** *Body Battles*

- cut covers
- gather signatures
- perfect bind books (PUR perfect bind)
- 3-side trim to 6" x 9" (9" bind edge)
- bulk pack in cartons

**Quantity:** 2,000 books all one version

**You furnish:** 1 cover-wraparound for perfect binder on 10pt C1S  
24 sheets on 80# gloss book/text

- Text is furnished as folded signatures (1-16pp, 1-32pp)
- Maximum head, foot and face trim is 1-9/16", minimum is 1/8"
- Folded sigs must have closed spine (no z-folds)
- Cover stock should have grain running parallel to spine to help prevent cracking
- Covers furnished on press sheets for us to trim
- Covers are laid out for a perfect bound book allowing an 1/8" overhang from raw sig size on the head and foot
- Sigs are furnished skid packed or in skid tubs
- UV and varnish coating knocked out of spine/side glue area of inside cover, and side glue area of first and last pages

**Shipping:** FOB one of our docks. We can provide transportation if requested. Shipping charges would apply.

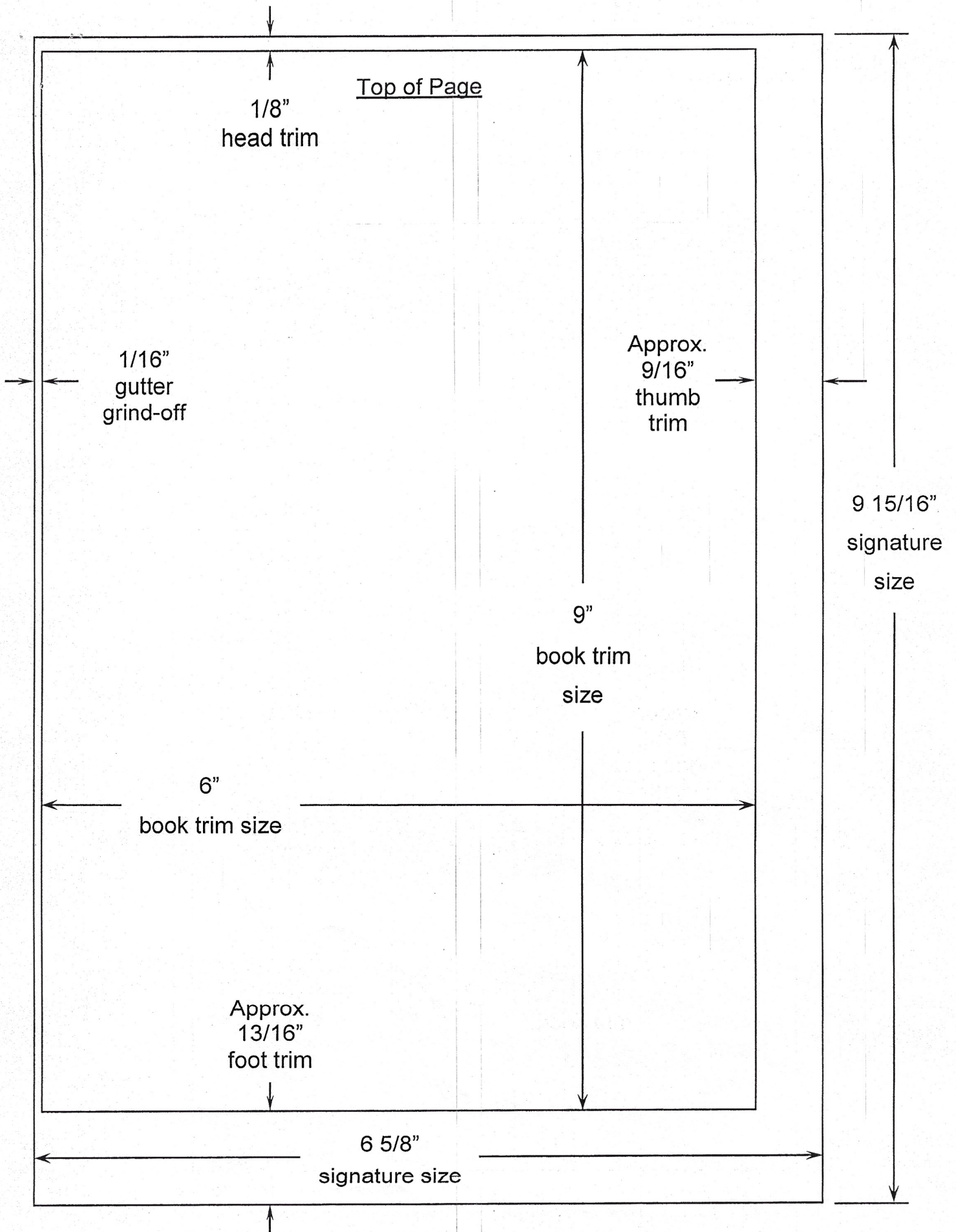
**Price:** \$0.31 per book  
• Prices include cartons

It is our pleasure to serve you! Please review all specifications (paper caliper, sheet count, etc.) for accuracy and let us know if you need any additional information.

### Your Bindery Team

|                                        |                                     |                                   |                                       |                                   |
|----------------------------------------|-------------------------------------|-----------------------------------|---------------------------------------|-----------------------------------|
| <b>Eric Feuerstein</b><br>763-201-2732 | <b>Scott Rooney</b><br>763-201-2704 | <b>Jane Stire</b><br>763-201-2735 | <b>Krista Kolstad</b><br>763-201-2715 | <b>Mike Cress</b><br>763-201-2725 |
|----------------------------------------|-------------------------------------|-----------------------------------|---------------------------------------|-----------------------------------|

*Finish With Us!*





# Standard Shipping Instructions

6281

# MAYO CLINIC

## Contact Instructions:

### Fax Instructions:

### Truck Type:

### Delivery Instruction:

### Special Instructions:

Shipping Notification:

Please send all shipping notifications including any paperwork to:

Christine Boyer @ Boyer.christine@mayo.edu

Please alert Gayle Cornick at cornick.gayle@mayo.edu when books are shipped

|                 | PO#   | ISBN  | Title | Ship Instr | Loc Instr | Versa | Email |                        |
|-----------------|-------|-------|-------|------------|-----------|-------|-------|------------------------|
| Packing List:   | True  | True  | True  | False      | True      | False | True  |                        |
| Bill Of Lading: | True  | True  | False | False      | True      | False | True  |                        |
| Skid Topper:    | False | False | True  | False      | False     | False | False | PrePay Required: False |

| Product | Qty | Branch Name | Contact Name | Ship Method | Ship Instructions |
|---------|-----|-------------|--------------|-------------|-------------------|
|---------|-----|-------------|--------------|-------------|-------------------|

1500 Books  
round up  
to full carton

Shipping-INGRAM PUBLISHING  
SERVICES  
C/O MAYO CLINIC  
210 AMERICAN DRIVE  
JACKSON

TN

Common Carrier

38301

Phone: 731-988-4440

Ext: 51130

Fax:

Carrier Name:

CarrierAcctNo:

Dock Hours:

Payment Type

Location Instr:

3rd Party bill to -

Contact Cindy Scalf @ Versa Press for carrier

## Bill To Information

## Forward Information

Versa Press, Inc.  
1463 Spring Bay Rd.  
East Peoria, IL 61611  
(309) 822-8272

\* Contact Cindy Scalf at Versa Press for carrier #  
if less than 5 cartons ship UPS Ground Prepaid

| Product      | Qty | Branch Name                                                    | Contact Name   | Ship Method    | Ship Instructions |
|--------------|-----|----------------------------------------------------------------|----------------|----------------|-------------------|
| 250<br>Books |     | Shipping-STRATEGIC<br>FULFILLMENT GROUP<br>111 CORPORATE DRIVE | CHARLIE RICHEY | Common Carrier |                   |

BIG SANDY TX 75755  
Phone: 903-636-2233 Ext: Fax:

Carrier Name: CarrierAcctNo: Dock Hours:

Payment Type: 3rd Party Bill to -

Location Instr: Delivery Appointment Required;

| Bill To Information                                                                           | Forward Information |
|-----------------------------------------------------------------------------------------------|---------------------|
| <p>Versa Press, Inc.<br/>1465 Spring Bay Rd.<br/>East Peoria, IL 61611<br/>(309) 822-8272</p> |                     |

| Product          | Qty | Branch Name                                           | Contact Name  | Ship Method    | Ship Instructions |
|------------------|-----|-------------------------------------------------------|---------------|----------------|-------------------|
| Balance<br>Books |     | Shipping-MAYO FORMS<br>WAREHOUSE<br>3100 40TH AVE, NW | BILL THEOBOLD | Common Carrier |                   |

ROCHESTER MN 55901  
Phone: 507-284-8229 Ext: Fax:

Carrier Name: CarrierAcctNo: Dock Hours:

Payment Type: 3rd Party eMail: gerhart.dennis@mayo.edu

Location Instr:

| Bill To Information                                                                           | Forward Information |
|-----------------------------------------------------------------------------------------------|---------------------|
| <p>Versa Press, Inc.<br/>1465 Spring Bay Rd.<br/>East Peoria, IL 61611<br/>(309) 822-8272</p> |                     |



Ship these sample books

UPS- Ground Prepaid

Distribution:

Upon completion; ship 1 sample copies to:

1. Jenny Krueger (44832 Columbus Ave, Minneapolis, MN 55417)
2. Dani Valladares (942 N. Hoyne Ave, Apt 3, Chicago, IL 60622)
3. Jay Koski (4175 Larch St NE, Bemidji, MN 56601)
4. Christy Boyer (5348 51st St NW, Rochester, MN 55901)
5. Gary Peterson (4508 Avon Lane NW, Rochester, MN 55901)

Upon completion; ship 2 sample copies to:

6. Kelly Hahn (172 Northern Hills Dr., St Charles, MN 55972)

9/21/2023

9:19:16 AM

# Bindery Work Order

Page: 1

|                                            |                     |                                      |                    |              |
|--------------------------------------------|---------------------|--------------------------------------|--------------------|--------------|
| JobNo: J23-50719                           | Q23-50542           | Status Group: 2340.2                 | Box No: No Box     | Qty / Stack: |
| Sales Rep: PJ                              | Order Entry: KC     | Planner: LM                          | No of Boxes:       | No. Stacks:  |
| MAYO CLINIC                                | 6281                | Books / Box:                         | Approx             | Maj. Sheets: |
| MC9093-02 THE HUMAN BODY: AN ALIEN'S GUIDE |                     | Max Box Wt: 30 lbs                   |                    | Min. Sheets: |
| ISBN:                                      | PO: MC9093-02       | Label Box: 1 End & 1 Side            |                    | Top Sheets:  |
| Reprint:                                   | Due Date: 10/3/2023 | Pallet Size: 48" x 40", 4-Way - P-25 |                    |              |
| Trim Size: 6 x 9                           | Spine: 0.13         | Max PalletHt: 49"                    |                    |              |
| Trim Size (mm): 152.4 X 228.6              | Spine (mm): 3.3     | Recipe: 0                            | Recipe Name: None  |              |
| Number Books: 2000                         |                     | No Layers: 0                         | Toggle: 0          |              |
| No64s:                                     | No32s: 1            | Pattern: 0                           | Boxer Per Layer: 0 |              |
| No16s: 1                                   | No12s:              | Boxes Per Skid: 0                    |                    |              |
| No8s: 0                                    |                     | Comments:                            |                    |              |
| No6s:                                      |                     |                                      |                    |              |
| Max Run: 2100                              | Min Run: 1900       |                                      |                    |              |

| Status | Product Description | Qty | Ship Method | Max Run | Min Run | Instructions |
|--------|---------------------|-----|-------------|---------|---------|--------------|
|        |                     |     |             |         |         |              |
|        |                     |     |             |         |         |              |



TITLE: THE HUMAN BODY: AN ALIEN'S GUIDE

AUTHOR: CUNHA/REDFORD  
PUBLISHER: Mayo Clinic Press

ON SALE: 01/02/2024  
PRINTED IN USA

PRODUCT CODE: 211076

PPON: MC9093-02



(251) MC9093-Q2

BARCODE

EAN

MC No.: MC9093-02

PRINTING #: 01



(10) 01

CTN QTY:



(30)

CTN WGT: Lbs.



(3401)

ISBN 13: 979-88770-146-2



(01) 19798887701469

COVER PRICE: \$09.99USD



(9012Q) 0999 USD