

450410

Date: 9/28/2023

## PURCHASE ORDER

73207LM-BIND

## VERSA PRESS, INC.

1465 Spring Bay Road  
East Peoria, IL 61611-9788  
Ph: 1-309-823-8272  
FAX 309-823-8141

Plant Location:  
Spring Bay Road/Route 26  
  
(5 Mi. North of Junction of  
Route 26 & Route 116)

To: The Bindery  
8309 Brooklyn Blvd  
Brooklyn Park, MN 55445

Attn: Eric Feuerstein

| QUANTITY                | DESCRIPTION                                       | UNIT PRICE            |
|-------------------------|---------------------------------------------------|-----------------------|
| 2000                    | Title: MC8093-02 THE HUMAN BODY: AN ALIEN'S GUIDE | 0.31                  |
| 3% Maximum<br>Over Run  | For: Mayo Clinic                                  |                       |
|                         | - Follow enclosed specs                           |                       |
| 3% Maximum<br>Under Run | - 2,000 Copies @ \$ 0.31 / Each (See attached)    |                       |
|                         | - Use 48" x 40", 4-Way - P-25 pallet(s)           |                       |
|                         | Send 2 sample books to Versa Press, Inc.          |                       |
|                         | Ship signatures: 11/06/2023                       |                       |
|                         | The Bindery to Ship: 11/27/2023                   |                       |
| Job No: J23-50719       |                                                   | Total Price: \$620.00 |

ORDERED BY: Larry Miller

RECEIVED:

## VERSA PRESS, INC.

DATE

09/20/23

DATE NEEDED

11/27/23

VENDOR

The Bindery

ATTENTION

Eric Feuerstein

QUOTE NUMBER

Q68954

VERSA PRESS CONTACT

Larry Miller

TITLE

MC9093-02 THE HUMAN BODY: AN ALIEN'S GUIDE

PUBLISHER

MAYO CLINIC

RUN QUANTITY

2,000

TOTAL PAGES

48

TEXT TRIM SIZE

6

X

COLONG

NO

NUMBER OF SIGNATURES

1

32's

24's

18's

1

10's

12's

8's

6's

4's

2's

HEAD TRIM

1/8

GUTTER TRIM

1/16

SEQUENCE OF SIGNATURES

1 - 16, 1 - 32

TEXT STOCK

80 # Coated Gloss

PPI

556

COVER STOCK

10 Pt. Cls Gloss Laminated (4CP/4CP)

MATERIALS PROVIDED AS:

☐ Book Blocks (Trimmed Three Sides)☒

Folded Ungathered Signatures

☐

Flat sheets to fold at vendor

CASE COVER CLOTH

FINISH

SPINE OF 3 PIECE CASE

FINISH

☐ Printed cover☐ Dust Jacket

CASE STAMPING

☐ Stamped sample case☐ Foil Color(s)☐ Foil Stamp Die☐ Deboss Die☐ PDF file provided by Versa☐ Smythe Sewn☐ Side Sewn☐ Adhesive Bound☐ PUR glue☐ Shrink Wrap (Convenient Pkg)☐ Bindery Board (Caliper)☐ Flat Back (With Board Spine)☐ Shrink Wrap (Individually)☐ 10# Matching End Sheets☐ Reinforced End Sheet☐ Shrink Wrap - Qty

0

☐ 10# Special End Sheets☐ Head & Foot Bands

BINDING TYPE

☒ Perfect☐ Original☒ PUR glue☐ Spiral Wire (Tin)☐ Spiral Wire (Color)☐ Double Wire-O (Color)☐ OBC (color)☐ Other

PACKING INSTRUCTIONS

☒ Cartons Supplied by Vendor☐ Furnished cartons

SPECIAL CARTON INSTRUCTIONS

Special Instructions

## Estimate



DATE: 1/11/2023  
TO: Trish Burton  
Versa Press, Inc.  
FROM: Eric Feuerstein  
QUOTE: Q68954

8201 Brooklyn Blvd  
Brooklyn Park, MN 55445  
Phone: 763.201.2800  
Receiving Dock Doors 31 - 36

Thank you for the opportunity to provide you with the following Estimate. Estimate valid for 90 days unless otherwise indicated.

**Project:** *Body Builder*

- cut covers
- gather signatures
- perfect bind books (PUR perfect bind)
- 3-side trim to 6" x 9" (9" bind edge)
- bulk pack in cartons

**Quantity:** 2,000 books all one version

**You furnish:** 1 cover/wraparound for perfect binder on 10pt C18  
24 sheets on 80# gloss book/text

- Text is furnished as folded signatures (1-16pp, 1-32pp)
- Maximum head, foot and face trim is 1-5/16", minimum is 1/8"
- Folded sigs must have closed spine (no z-folds)
- Cover stock should have grain running parallel to spine to help prevent cracking
- Covers furnished on press sheets for us to trim
- Covers are laid out for a perfect bound book allowing an 1/8" overhang from raw sig size on the head and foot
- Sigs are furnished skid packed or in skid tube
- UV and varnish coating knocked out of spine/side glue area of inside cover, and side glue area of first and last pages

**Shipping:** FOB one of our docks. We can provide transportation if requested. Shipping charges would apply.

**Price:** \$0.31 per book

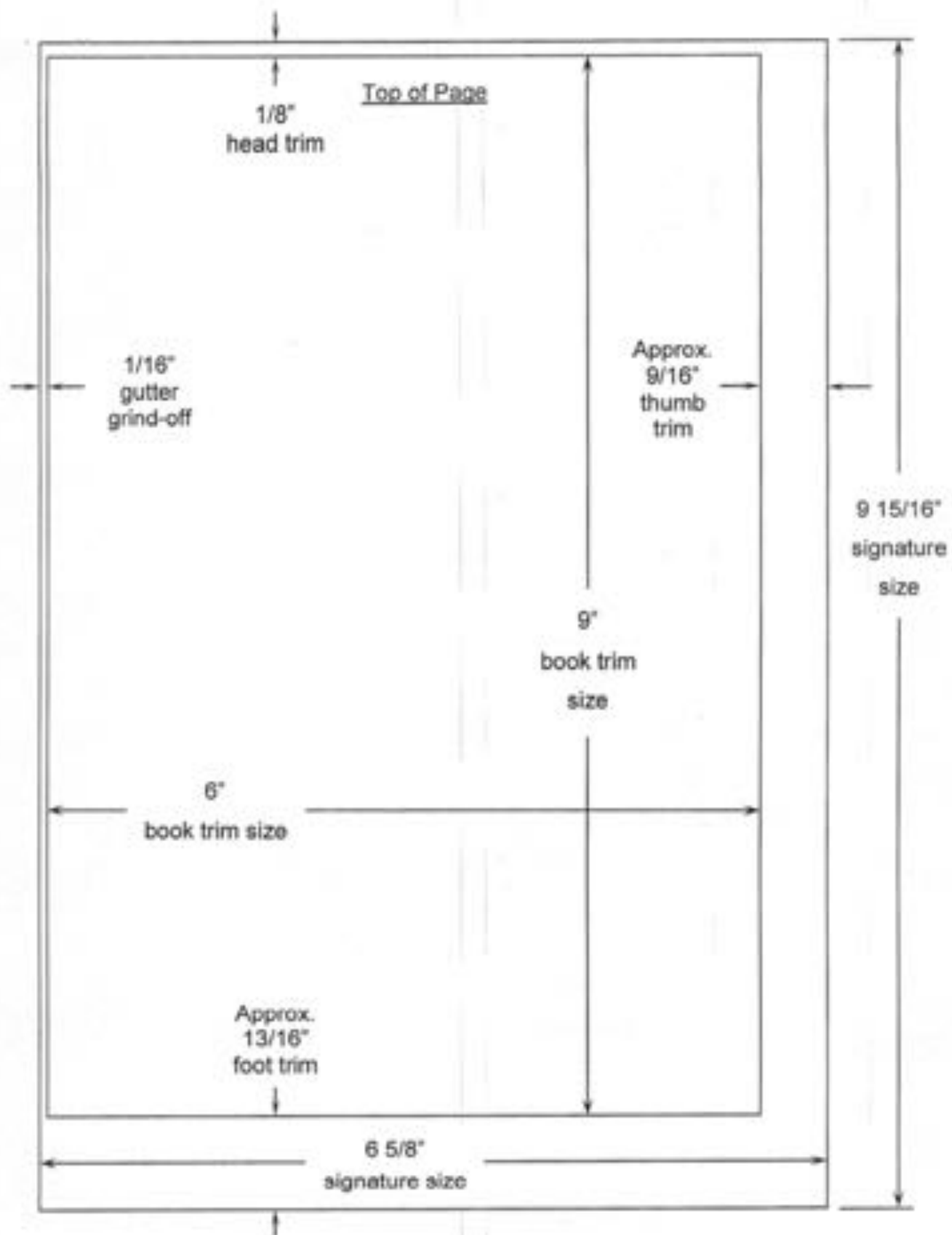
- Prices include cartons

It is our pleasure to serve you! Please review all specifications (paper caliper, sheet count, etc.) for accuracy and let us know if you need any additional information.

### Your Bindery Team

|                 |              |              |                |              |
|-----------------|--------------|--------------|----------------|--------------|
| Eric Feuerstein | Scott Rooney | Jane Stire   | Krista Koletad | Mike Cress   |
| 763-201-2732    | 763-201-2704 | 763-201-2735 | 763-201-2715   | 763-201-2725 |

*Finish With Us!*



# Standard Shipping Instructions

6281

## MAYO CLINIC

### Contact Instructions:

#### Fax Instructions:

#### Truck Type:

#### Delivery Instructions:

Shipping Notification:

Please send all shipping notifications including any paperwork to:

Christine Boyer @ Boyer.christine@mayo.edu

#### Special Instructions:

Please alert Gayle Cornick at cornick.gayle@mayo.edu when books are shipped

|                 | POB   | ISBN  | Title | Ship Instr | Loc Instr | Versa | Encl  |                        |
|-----------------|-------|-------|-------|------------|-----------|-------|-------|------------------------|
| Packing List:   | True  | True  | True  | False      | True      | False | True  |                        |
| Bill Of Lading: | True  | True  | False | False      | True      | False | True  |                        |
| Skid Tapper:    | False | False | True  | False      | False     | False | False | PrePay Required: False |

| Product                                  | Qty | Branch Name                                                                                | Contact Name | Ship Method    | Ship Instructions |
|------------------------------------------|-----|--------------------------------------------------------------------------------------------|--------------|----------------|-------------------|
| 1500 Books<br>round up<br>to full carton |     | Shipping INGRAM PUBLISHING<br>SERVICES<br>C/O MAYO CLINIC<br>210 AMERICAN DRIVE<br>JACKSON | TH           | Common Carrier |                   |
|                                          |     | Phone: 721-686-4440                                                                        | Ext: 51130   | Fax:           |                   |

#### Carrier Name:

#### Carrier Account No:

#### Drop Hours:

#### Payment Type:

#### Location Instr:

3rd Party bill to -  
Contact Cindy Scalf @ Versa Press for carrier

#### Bill To Information

#### Forward Information

Versa Press, Inc.  
1463 Spring Bay Rd.  
East Peoria, IL 61611  
(309) 822-8272



\* Contact Cindy Scalf at Versa Press for carrier #  
if less than 5 cartons ship UPS Ground Prepaid

| Product   | Qty | Branch Name                                                 | Contact Name  | Ship Method    | Ship Instructions |
|-----------|-----|-------------------------------------------------------------|---------------|----------------|-------------------|
| 250 Books |     | Shipping-STRATEGIC FULFILLMENT GROUP<br>111 CORPORATE DRIVE | CHARLIE ROHEY | Common Carrier |                   |

|                     |                  |             |
|---------------------|------------------|-------------|
| Big SANDY           | TX               | 75755       |
| Phone: 903-636-2233 | Ext:             | Fax:        |
| Carrier Name:       | Carrier Account: | Drop Hours: |

Payment Type: 3rd Party Bill to -  
Location Instr: Delivery Appointment Required

| Bill To Information                                                                 | Forward Information |
|-------------------------------------------------------------------------------------|---------------------|
| Versa Press, Inc.<br>1465 Spring Bay Rd.<br>East Peoria, IL 61611<br>(309) 822-8272 |                     |

| Product       | Qty | Branch Name                                        | Contact Name  | Ship Method    | Ship Instructions |
|---------------|-----|----------------------------------------------------|---------------|----------------|-------------------|
| Balance Books |     | Shipping-MAYO FORMS WAREHOUSE<br>3100 40TH AVE, NW | BILL THEOBOLD | Common Carrier |                   |

|                     |                  |             |
|---------------------|------------------|-------------|
| ROCHESTER           | MI               | 48001       |
| Phone: 507-384-8229 | Ext:             | Fax:        |
| Carrier Name:       | Carrier Account: | Drop Hours: |

Payment Type: 3rd Party -  
Location Instr: email: gerhart.dennis@mayo.edu

| Bill To Information                                                                 | Forward Information |
|-------------------------------------------------------------------------------------|---------------------|
| Versa Press, Inc.<br>1465 Spring Bay Rd.<br>East Peoria, IL 61611<br>(309) 822-8272 |                     |

Ship these sample books

UPS - Ground Prepaid

Distribution:

Upon completion, ship 1 sample copies to:

1. Jenny Krueger (44832 Columbus Ave, Minneapolis, MN 55417)
2. Dani Valladares (942 N. Hoyne Ave, Apt 3, Chicago, IL 60622)
3. Jay Koski (4175 Larch St NE, Bemidji, MN 56601)
4. Christy Boyer (5348 51st St NW, Rochester, MN 55901)
5. Gary Peterson (4508 Avon Lane NW, Rochester, MN 55901)

Upon completion, ship 2 sample copies to:

6. Kelly Hahn (172 Northern Hills Dr., St Charles, MN 55972)

9/21/2023

9:19:16 AM

# Bindery Work Order

Page: 1

|                                           |                     |                                      |                      |              |
|-------------------------------------------|---------------------|--------------------------------------|----------------------|--------------|
| Job No: J23-50719                         | Q23-50542           | Status Group: 2340.2                 | Box No: No Box       | Qty / Stack: |
| Sales Rep: PJ                             | Order Entry: JC     | Planner: LM                          | No of Boxes:         | No. Stacks:  |
| MAYO CLINC                                | 629                 | Books / Box:                         | Apprise: May Sheets: |              |
| MC0093-02 THE HUMAN BODY: AN ALIENS GUIDE |                     | Max Box Wt: 30 lbs                   | Min. Sheets:         |              |
| ISBN:                                     | PO: MC0093-02       | Label Box: 1 End & 1 Side            | Top Sheets:          |              |
| Reprint:                                  | Due Date: 10/3/2023 | Pallet Size: 48" x 40", 4-Way - P-25 |                      |              |
| Trim Size: 6 x 9                          | Spine: 0.13         | Max Pallet H: 42"                    |                      |              |
| Trim Size (mm): 152.4 X 228.6             | Spine (mm): 3.3     | Recipe: 0                            | Recipe Name: None    |              |
| Number Books: 2000                        | P:                  | 70 Layers: 0                         | Toggle: 0            |              |
| No 48s:                                   | No 32s: 1           | Pallet: 0                            | Boxer Per Layer: 0   |              |
| No 16s: 1                                 | No 12s:             | Boxes Per Skid: 0                    |                      |              |
| No 8s: 0                                  |                     |                                      |                      |              |
| Notes:                                    |                     | Comments:                            |                      |              |
| Max Run: 2100                             | Min Run: 1900       |                                      |                      |              |

| Sheet | Product Description | Qty | Ship Status | Max Run | Min Run | Instructions |
|-------|---------------------|-----|-------------|---------|---------|--------------|
|       |                     |     |             |         |         |              |
|       |                     |     |             |         |         |              |



TITLE: THE HUMAN BODY: AN ALIEN'S GUIDE

AUTHOR: CUNHA/REDFORD

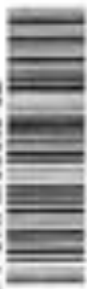
PUBLISHER: Mayo Clinic Press

ON SALE: 01/02/2024

PRINTED IN USA

PRODUCT CODE: 211676

PPON: MC003-02



0211 MC003-02

BARCODE

EAN

MC No.: MC003-02

PRINTING #: 01



118 01

CTN QTY:



000

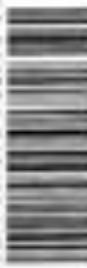
CTN WGT:



0401

Lbs.

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979488770146

COVER PRICE: \$69.99USD



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