

# Purchase Order



**POS** Professional Office Services, Inc.

P.O. Box 450  
WATERLOO, IA 50704

| PO NUMBER | DATE     | PAGE |
|-----------|----------|------|
| 422852    | 10/25/23 | 1    |

VENDOR: 97785  
BINDERY, INC., THE  
8201 BROOKLYN BLVD #1500  
BROOKLYN PARK MN 55445

SHIP TO:  
POS - MINNESOTA  
2902 3RD ST S  
WAITE PARK, MN 56387

ATTN:

NOTIFY:

User: SPELZER

| LINE | QUANTITY | UM | ITEM  | DESCRIPTION | COST |
|------|----------|----|-------|-------------|------|
| 1.00 | 5006     | EA | BOOKS | BOOKS       | .96  |

DELIVERY DATE 11/08/23

ANTLER QUILT DESIGN - ORDER # 2008710  
"TABLETASTIC" BOOK - BINDERY QUOTE #Q70329R2  
REPEAT OF PO #408735 - \*SEE PO ORDER REQ. SHT  
BINDERY TO TRIM COVERS/COLLATE W/SIGS, 4-SIDE TRIM  
TO 8.5X11/PUNCH 11" SIDE FOR BINDING W/WHITE WIRE  
SHRINK IN 12'S, CARTON QTY 36EA - LABEL PER PO REQ  
MATERIAL TO THE BINDERY 11/2/23, COMPLETE 11/8/23  
\*\*\*\*\*  
PALMER TO INCLUDE 3% EA PIECE ADD'L FOR SPOILAGE

PO TOTAL

4805.76

## Estimate



**DATE:** 8/9/2023  
**TO:** Dan Hartmann  
Palmer Printing Company  
**FROM:** Krista Kolstad  
**QUOTE:** Q70329R2

8201 Brooklyn Blvd  
Brooklyn Park, MN 55445  
Phone: 763.201.2800  
Receiving Dock Doors 31 - 36

Thank you for the opportunity to provide you with the following Estimate. Estimate valid for 90 days unless otherwise indicated..

**Project:** *Tabletastic*

- cut covers to signature size
- gather signatures and covers
- 4-side trim to 8-1/2" x 11" (11" spine)
- punch holes for binding
- bind with a silver(pewter) wire loop (Wire-O) binding on the 11" edge
- shrinkwrap finished books 12 per package
- bulk pack in cartons

**Quantity:** see below

In order to ensure making quantity, please provide 3% extra materials

**You furnish:**

- 2 covers-2pp on 24pt c2s  
50 sheets on 80# silk text
- Text is furnished as folded signatures (6-16pp, 1-4pp)
  - Maximum head, foot and face trim is 1-9/16", minimum is 1/8"
  - Folded sigs must have closed spine (no z-folds)
  - Heavy paper (>5pt) must have grain parallel to the spine
  - Covers furnished on press sheets for us to trim to the same size as the signatures
  - All materials are flat (ie no foldouts, perfs, reinforcing, tabs, etc)

**Shipping:** FOB one of our docks. We can provide transportation if requested. Shipping charges would apply.

**Price:**

|             |                 |
|-------------|-----------------|
| 2,500 books | \$1.09 per book |
| 3,500       | \$1.01          |
| 5,000       | \$0.96          |

- Prices do not include cartons.
- If you wish to have slipsheets between finished books please furnish them and add \$0.07 per book to the above pricing.

It is our pleasure to serve you! Please review all specifications (paper caliper, sheet count, etc.) for accuracy and let us know if you need any additional information.

### Your Bindery Team

**Eric Feuerstein**  
763-201-2732

**Scott Rooney**  
763-201-2704

**Jane Stire**  
763-201-2735

**Krista Kolstad**  
763-201-2715

**Mike Cress**  
763-201-2725

**Justine Carpenter**  
763-201-2740

*Finish With Us!*

# Purchase Order Request

Date of Request: 10/24/23

Contact Person: Steve Menk

Customer Name: Antler Quilt Design

Customer #: 520817

Sales Order #: 2008710

Form ID #: 2125430

Job Description: "Tabletastic!" book

Quantity: 5000

Samples Requested: 6

Vendor Name: The Bindery

Vendor #: 97785

Quote #: Q70329R2

Price: \$4,805.76

Date to Vendor:

Date Back From Vendor:

11/02

11/8

Vendor instructions:

PALMER TO SUPPLY:

2,503 (+ 3% spoilage) press sheets of the covers with 2-out each of the front and back covers.

5,006 (+3 % spoilage) each of (6) 16-page and (1) 4-page folded sigs.

Sample.

140 boxes 11 x 11 x 10 #S-19098 (from Uline)

Labels supplied by The Bindery

This a repeat of Previous PO # 408735, but only 1 book version this time.

Special instructions:

The Bindery to cut covers to signature size / gather sigs and covers / 4-side trim to 8.5x11 / punch holes on 11" side for binding.

Bind with WHITE wire.

Shrink wrap in 12's.

Bulk carton in supplied cartons (36/CTN)

Need 5,000 + 6 samples.

Label Info.:

Antler Quilt Design

Order #2008710

"Tabletastic!" book

Qty. 36