

Purchase Order



POS Professional Office Services, Inc.

P.O. Box 450
WATERLOO, IA 50704

PO NUMBER	DATE	PAGE
422757	10/20/23	1

VENDOR: 97785
BINDERY, INC., THE
8201 BROOKLYN BLVD #1500
BROOKLYN PARK MN 55445

SHIP TO:
POS - MINNESOTA
2902 3RD ST S
WAITE PARK, MN 56387

ATTN:

NOTIFY:

User: LBERG

LINE	QUANTITY	UM	ITEM	DESCRIPTION	COST
1.00	2254	EA	BOOKS	BOOKS	1.82

DELIVERY DATE 11/10/23

COLDSRING - ORDER #1999136
2024 GRANITE PRICE BOOK
SPIRAL BIND WITH BROWN PLASTIC SPIRAL PER
ATTACHED INSTRUCTIONS.
THE BINDERY QUOTE #Q70959R2
MATERIALS TO THE BINDERY 10/30/23, COMPLETE 11/10

PO TOTAL

4102.28

Purchase Order Request

Date of Request: 9/26/23

Customer Name: ColdSpring

Customer #: 520620

Sales Order #: 1999136

Form ID #: see below

Job Description: #409 2024 Granite Price Book

Quantity: 2250

Samples Requested: 4

Vendor Name: The Bindery

Vendor #: 97785

Quote #: Q70959R# 2

Price: ~~\$4124.82~~ 402.28 1.82/c

Date to Vendor:

10/30

Date Back From Vendor: 11/8/23

11/10

Vendor instructions:

Palmer Printing/POS to provide:

2 covers- 2pp on 10pt C2S, 8.5 x 11 - product id #2321272

6 sheets on 70# silk text, 8.5 x 11 - product id #2321270

43 sheets on 50# offset, 8.5 x 11- product id #2321271

7 tab sheets on 80# cover, 9 x 11 - product id #2321273

Materials are furnished as press sheets trimmed to final size.

All materials are flat. no foldouts or perms

3% extra material for spoilage

Special instructions:

The Bindery:

~~cut covers~~, tabs and text from press sheets

cut 1/2 inch tabs (bank of 4)

punch holes for binding

collate sheets, covers, tabs

bind with a dark brown plastic spiral binding on the 11inch edge

bulk pack in cartons

Blumer will cut 2pp + covers.

Estimate



DATE: 10/19/2023
TO: Sherri Pelzer
Palmer Printing Company
FROM: Krista Kolstad
QUOTE: Q70959R2

8201 Brooklyn Blvd
Brooklyn Park, MN 55445
Phone: 763.201.2800
Receiving Dock Doors 31 - 36

Thank you for the opportunity to provide you with the following Estimate. Estimate valid for 90 days unless otherwise indicated..

Project: *2024 Granite Price Book*

- cut tabs and text from press sheets
- cut 1/2" tabs (bank of 4) – no mylar
- punch holes for binding
- collate sheets
- bind with a brown plastic spiral binding on the 11" edge
- slipsheet finished books with slipsheets furnished by you
- bulk pack in cartons

Quantity: 2,250 books all one version
In order to ensure making quantity, please provide 3% extra materials

You furnish: 2 covers-2pp on 10pt C1S, 8-1/2 " x 11"
6 sheets on 70# silk text, 8-1/2 " x 11"
43 sheets on 50# offset, 8-1/2 " x 11"
7 tab sheets on 80# cover, 9" x 11"
slipsheets

- Text and tab materials are furnished on press sheets for us to trim to sizes above
- covers furnished trimmed to size
- All materials are flat (ie no foldouts, perfs, etc)

Shipping: FOB one of our docks. We can provide transportation if requested. Shipping charges would apply.

Price: \$1.82 per book

- Prices do not include cartons.

It is our pleasure to serve you! Please review all specifications (paper caliper, sheet count, etc.) for accuracy and let us know if you need any additional information.

Your Bindery Team

Eric Feuerstein
763-201-2732

Scott Rooney
763-201-2704

Jane Stire
763-201-2735

Krista Kolstad
763-201-2715

Mike Cress
763-201-2725

Justine Carpenter
763-201-2740

Finish With Us!