



7141 Shady Oak Road  
Eden Prairie, MN 55344  
(952) 835-2720 • Fax: (952) 835-3275  
www@allegraep.com

# PURCHASE ORDER

VENDOR: The Bindery

DATE: 10/6/23

ADDRESS: 8201 Brooklyn Blvd

P.O. NUMBER: 159767

Brooklyn Park, MN 55445

DATE NEEDED: \_\_\_\_\_

PHONE: \_\_\_\_\_

**BILL TO:**

Allegra Print & Imaging  
7141 Shady Oak Road  
Eden Prairie, MN 55344

SHIP TO: ☐ SAME AS BILL TO ☒ OTHER: **WILL CALL**

NAME: \_\_\_\_\_

COMPANY: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

CITY, STATE, ZIP: \_\_\_\_\_

PHONE: \_\_\_\_\_

QTY	UNITS	DESCRIPTION	UNIT PRICE	TOTAL
2 ea.	each	• collate sheets	\$15.39	\$92.34
of 3 versions		• punch holes for binding		
		• bind with a calendar hanger and standard color(WHITE) wire		
		loop (Wire-O) binding elements on the 8-1/2" edge		
		• bulk pack in cartons		

**REMARKS**

Quote Q71514

Size updated to 8.5 x 2.88" stepping down to 8.5 x 12.25"(16 sheets per book).  
Supplied 3 of each "book" need 2 of each finished. Thank you.

The above purchase order number must appear on all related correspondences,  
shipping papers, and invoices.

SUBTOTAL	\$92.34
SHIPPING	0.00
OTHER	0.00
TOTAL	\$92.34

Jen Merdan / 952.698.7092

Approved By: Allegra Print & Imaging Contact